

Call for tenders' details

Title: Implementation of the European Parliament Training Programme for Young European Journalists in Belgium, Bulgaria, Croatia, Finland, France, Germany, Italy, Poland, Portugal and Spain

Start date: 13/06/2022

Time limit for receipt of tenders: 15/07/2022

Contracting authority: European Parliament, DG Communication (COMM)

Status: Closed

Call for tenders question list

| # | Submission date | Publication date | Question subject | Question | Answer |
|---|---------------------|---------------------|---|---|--|
| 1 | 14/06/2022 12:41 | 15/06/2022 08:19 | Description of the core idea/activity form | Regarding the description of the activities/core idea representation is there a form available? Thank you and kind regards. | 15/06/2022 There is no form for the technical proposal. |
| 2 | 14/06/2022 10:44 | 15/06/2022 10:10 | information on the call Implementation of the European Parliament Training Programme for Young European ... | We would therefore kindly ask you for more information, so that we can consider all the terms of the tender before decisions on application. Awaiting your feedback, Sincerely, | 15/06/2022 You may find all the information on the call for tender in the link https://etendering.ted.europa.eu/cft/cft-documents.html?cftId=11242 under the tab 'Document Library'. |
| 3 | 15/06/2022 08:36 | 15/06/2022 12:56 | Format and limit of the tender proposal | Is there any page limitation regarding the tender proposal, or addressed font size and margins or it is a free form of presentation? Thank you and kind regards. | 15/06/2022 There are not particular instructions on the format of the technical proposal. |

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| # | Submission date | Publication date | Question subject | Question | Answer |
|---|---------------------|---------------------|-----------------------------|---|---|
| 4 | 15/06/2022 11:19 | 15/06/2022 13:07 | travel and accomodation | At page 9 of the technical specifications it is stated that the EP will reimburse travel and accommodation expenses incurred by the young journalists. Then it is stated that the contractor shall cover the accommodation expenses directly. Does this mean that the contractor will anticipate them and then get them reimbursed by EP upon presentation of receipts? | 15/06/2022 The contractor will cover the travel and accommodation costs of the participants in the training and the European Parliament will reimburse the contractor in accordance with the rules stated in section 5 of Annex I Technical Specifications. |
| 5 | 17/06/2022 17:22 | 17/06/2022 17:52 | Annex IX Financial proposal | In the Invitation to Tender as well as in Annex I, it is stated that certain costs have to be included in the contractor's Fee (Annex IX). In Annex IX, there is only one box for the fee. Do we only have to provide one all-inclusive price, or are we entitled to break down the costs for each of the tasks, activities, services, etc.? | 17/06/2022 Please see Section 4 on page 8 of Annex I - Technical Specifications document. |

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| # | Submission date | Publication date | Question subject | Question | Answer |
|---|---------------------|---------------------|--------------------------|--|--|
| 6 | 17/06/2022 10:51 | 17/06/2022 17:54 | Financial clarifications | According to the document EN-3. Tender Specifications, I understand the duration of the contract is meant to be 4 years. Does it mean the maximum value of the contract has to cover all the expenses for 4 years? How many editions of the training are to be covered by for example the maximum of 400 000€ for France? | 17/06/2022 The maximum value of the contract (for Lot 5 - France is EUR 470,000.00) will cover all the expenses for up to 2 editions per year during a maximum of 4 years. See page 12 of Annex I - Technical Specifications where the figures on the services of Lot 5 - France are summarised. |
| 7 | 17/06/2022 17:25 | 20/06/2022 10:29 | coaching language | In Annex I (page 5) it is said that “the second module will be held in English”; however, it does not mention the language in which the first module should be given. Does the first module have to be held in the national language of each Member State, in English or both, the national language and English? | 20/06/2022 The first module shall be held in the national language/s of the country, or in English if duly justified. |

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| # | Submission date | Publication date | Question subject | Question | Answer |
|----|---------------------|---------------------|---|---|--|
| 8 | 17/06/2022 17:23 | 20/06/2022 15:19 | Journalists selection from module 1 to module 2 | If the contractor for each lot is responsible for proposing the selection process of the members of the first module for the second module, does this mean that the participants of the second module will be selected according to different criteria depending on the country they come from? | 20/06/2022 Yes but the contractor must take into account the general criteria of "balance in terms of gender as well as type of media (print, TV, radio, web). The selection shall be undertaken without any prejudice and respecting basic principles of social inclusion. No discrimination shall be done in relation to the political, physical, cultural or social sphere of the applicants" as specified in the Annex I - Technical specifications. |
| 9 | 21/06/2022 13:55 | 21/06/2022 17:19 | Small and Medium-sized Enterprise | Why do the tenderers must declare if the Entity is a SME? Is it an exclusion? | 21/06/2022 The exclusion and selection criteria are those set out in sections 14 and 15 of the tender specifications. The information on the economic operator being or not an SME is collected for statistical purposes. |
| 10 | 21/06/2022 13:56 | 21/06/2022 17:26 | Calendar for submissions | Can you confirm the calendar for submissions? Even though we read the corrigendum, it wasn't clear. | 21/06/2022 Please see section 3 of the updated version of the Conditions document. |
| 11 | 21/06/2022 12:53 | 21/06/2022 17:49 | On the Technical Specifications (Annex 1) it is said "Both modules of the training must be held in presence; no remote participation will be foreseen). | Will it be possible for some speaker to do his presentation online, not in presence? | 21/06/2022 The training must be held in presence for participants and trainers/speakers. Only on exceptional circumstances a speaker may do the presentation online. |

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| # | Submission date | Publication date | Question subject | Question | Answer |
|----|---------------------|---------------------|---------------------------------|--|---|
| 12 | 17/06/2022 11:00 | 22/06/2022 12:43 | Travel | P.9 of the document 3.1 Annex I, it is written that regarding travel costs, the contractor can reimburse the journalists (and not necessarily cover the expense directly). Does this mean the contractor can wait for the reimbursement of the European Parliament to reimburse the journalists? | 22/06/2022 The Contractor should not wait for the reimbursement of the European Parliament to reimburse the journalists. Please note that the contractor will submit the request for reimbursement of the travel and accommodation costs together with (among other documents) "a statement including the information on the reimbursement of travel expenses MADE to the journalists participating in the training, together with copies of the relevant justification documents" (Page 10 of Annex I - Technical Specifications). |
| 13 | 21/06/2022 12:01 | 24/06/2022 10:39 | Financial and economic capacity | Does the calculation of the turnover include grants (subventions) or not? | 24/06/2022 No, grants received by the economic operators are not included in the minimum turnover required in Section 15.2 of the Tender specifications. |

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| # | Submission date | Publication date | Question subject | Question | Answer |
|----|---------------------|---------------------|------------------------------|---|--|
| 14 | 17/06/2022 17:59 | 24/06/2022 10:40 | Annex IX -financial proposal | <p>“the travel and accommodation expenses for the participants will be reimbursed (...) within the maximum value of the contract”. From this, do we have to understand that if, for example, we present an offer for Lot 1 – Belgium of 400.000€ (the maximum value for this lot is 410.000€) and the participants’ expenses are 15.000€, we would only be reimbursed 10.000€? If yes, to calculate the total budget including participants’ expenses so as not to exceed the maximum value per lot, shall we make an estimate of the participants’ expenses as per diem or only consider travel and accommodation?</p> | <p>24/06/2022 The financial offer is a fee per edition including the services described in Annex I - Technical Specifications (see section 4 on page 8 and Annex IX). The maximum value of the contract must cover the fee and the travel and accommodation expenses for up to 2 editions per year during 4 years. The travel and accommodation expenses of the participants will be reimbursed according to the rules set up in section 5 of Annex I - Technical specifications.</p> |

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|----|---------------------|---------------------|--------------------------------|--|--|
| 15 | 23/06/2022 15:40 | 24/06/2022 10:44 | Question about Fee calculation | Can you please tell me; In Annex IX, it is stated: „... excluding travel and accommodation expenses for the participants that will be reimbursed to the contractor on the basis of the provisions in the technical specifications within the maximum value of the contract.“ Does that mean that when forming the price offer the potential contractor should have in mind that Contractors fee + reimbursement of travel and accommodation costs for participants for four year contract can't be bigger than the maximum value of the lot? For example, for Croatia, 265.000/8 is 33.000 euros per Module. Can the Fee + travel and accommodation costs for reimbursement exceed 33.000 euros? | 24/06/2022 The financial offer is a fee per edition including the services described in Annex I - Technical Specifications (see section 4 on page 8 and Annex IX). The maximum value of the contract must cover the fee and the travel and accommodation expenses for up to 2 editions per year during 4 years. The travel and accommodation expenses of the participants will be reimbursed according to the rules set up in section 5 of Annex I - Technical specifications. |

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|----|---------------------|---------------------|---------------------|--|--|
| 16 | 24/06/2022 11:03 | 24/06/2022 12:35 | Price offer | Dear Sir/Madam, it is not clear whether the offer to be presented in the price list refers to a single event in a year, to two annual events or to all events for the 4 years. Thank you very much in advance. Best regards | 24/06/2022 As stated in Annex IX Price list document, the fee to be quoted is PER EDITION of the training and must include all the general expenses and those linked to provision of the services as defined in the tender specifications, excluding travel and accommodation expenses for the participants that will be reimbursed to the contractor on the basis of the provisions in the technical specifications within the maximum value of the contract. |
| 17 | 24/06/2022 11:23 | 24/06/2022 12:38 | Participants | Can you specify who can participate in the programm? Do the young journalists have to be employed at a publishing house? Can they be freelancers? Can they be university students, who work for university media? Is there an age limit? | 24/06/2022 Please refer to section 3.2 of Annex I Technical specifications document. |
| 18 | 24/06/2022 11:13 | 24/06/2022 12:41 | File Type of tender | How should the tender be submitted? For example: as a powerpoint-presentation or a text document? Or can we choose either one? | 24/06/2022 There are not particular instructions on the format of the technical proposal. The financial offer must be submitted according to the form provided in Annex IX - Price list. |

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|----|---------------------|---------------------|--|---|--|
| 19 | 24/06/2022 11:18 | 24/06/2022 15:00 | Selection of the participants | Can you be more specific about the selection of the participants for the second module? Is the selection entirely up to the tenders or will the EPLO be part of the selection process | 24/06/2022 Please refer to section 3.2 of Annex I - Technical specifications. |
| 20 | 24/06/2022 11:15 | 27/06/2022 09:45 | Dates for first module | Do you need all dates for the upcoming years in advance? Or can we only included the planned dates for 2022. | 27/06/2022 Please include the planned dates for 2022, and for the upcoming years an indicative timetable broken down by the provisional time/period for each activity. |
| 21 | 27/06/2022 10:59 | 27/06/2022 16:23 | Number of articles / videos published by the end of the First module | Is it not possible that participants produce articles/videos AFTER the end of the first module? We have so many contents to deliver that if they make productions within the 3 days module we won't have time to deal with all the themes | 27/06/2022 You may consider also the contents and interviews published within 1 or 2 weeks by the end of the 1st Module. |
| 22 | 27/06/2022 11:02 | 27/06/2022 16:23 | Number of interviews to MEPs or European Parliament staff published by the end of the First module | can't they be made after the first module? what do you mean "by the end of the first module"? Within the 3 days training? | 27/06/2022 You may consider also the contents and interviews published within 1 or 2 weeks by the end of the 1st Module. |

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|----|---------------------|---------------------|--|---|--|
| 23 | 27/06/2022 10:57 | 27/06/2022 16:32 | Number of rejected applicants to the programme | we are a bit confused about this indicator. We are planning a big communication campaign, therefore there will be probably be many rejected candidates. Does the valute need to be as little as possible? | 27/06/2022 The key performance indicators are to be provided after the implementation of the services and serve to evaluate the impact of the programme and the actual demand of such kind of training, so you must state always the actual number of rejected candidates. |
| 24 | 27/06/2022 13:30 | 27/06/2022 16:58 | Participants | Could young journalists who have completed their education program (f.i. journalism school) but who have not yet started working for a media outlet join the course? | 27/06/2022 The training programme is aimed at young professional with already proved work experience in the media. They should have concluded their academic studies or professional training, and currently work for a national or regional media outlet based in the concerned country. Freelancers must produce proof of relevant publications in the concerned country. For further information please refer to section 3.2 of Annex I - Technical Specifications. |

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|----|---------------------|---------------------|------------------|---|---|
| 25 | 27/06/2022 13:28 | 27/06/2022 17:01 | Participants | Is there a minimum requirement for the number of participants? What happens if less than 20 journalist apply? | 27/06/2022 The purpose is to reach the maximum number of participants within the maximum value of the contract (fee and travel and accommodation costs included). The target for each edition is 20 or 10 participants depending on the lot, but it can be more within the maximum value of the contract. The contractor will be responsible for the selection of participants as well as promotion of the programme via media organisations and professional associations in Member States, in order to identify potential candidates. A solid network and knowledge of media environment at national level are fundamental to carry out the required services and to reach this target. |

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|----|---------------------|---------------------|--|--|--|
| 26 | 27/06/2022 10:58 | 27/06/2022 17:03 | number of participants to the first module (key performance indicator) | Do you confirm that we have to stick to the number indicated in the ToR? | <p>27/06/2022</p> <p>The purpose is to reach the maximum number of participants within the maximum value of the contract (fee and travel and accommodation costs included). The target for each edition is 20 or 10 participants depending on the lot, but it can be more within the maximum value of the contract. The contractor will be responsible for the selection of participants as well as the promotion of the programme via media organisations and professional associations in Member States, in order to identify potential candidates. A solid network and knowledge of media environment at national level are fundamental to carry out the required services and to reach this target. The Key Performance Indicators will be provided after the implementation of the service and serves to assess the impact of the programme.</p> |

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|----|---------------------|---------------------|---|---|--|
| 27 | 27/06/2022 18:43 | 28/06/2022 09:26 | number of modules | can you confirm that for each year we must organize 2 national modules? (spring and winter edition)? | 28/06/2022 The implementation of the framework contract will be done through order forms. The contractor will organise and implement the training after reception of the order form from the European Parliament. There will be one order per edition up to twice per year. |
| 28 | 28/06/2022 15:30 | 29/06/2022 15:14 | Demande de précisions se rapportant au Lot n° 5 (France). | 1. Quel est l'âge maximum d'un 'jeune journaliste' ? 2. Quel est le nombre d'années minimum dans la profession de journaliste exigé des participants ? 3. Est-ce que ce nombre comprend les périodes de stage en début de carrière ? 4. Combien de jeunes journalistes s'agit-il de former chaque année ? 5. Quelle sont les durées minimum et maximum de formation en France envisagées ? 6. Merci ! | 29/06/2022 Reply to questions 1 and 2: There is no age limit but the participants must be at the beginning of their professional career as journalists, that is less than 3 years of working experience since the end of their studies. Reply to question 3: The traineeship and internship periods must be included within the 3 year of working experience since the end of their studies. Reply to questions 4 and 5: Please refer to Annex I - Technical specifications. |

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|----|---------------------|---------------------|--|---|--|
| 29 | 29/06/2022 12:54 | 30/06/2022 15:05 | FINANCIAL DATA SHEET | point 3 concerning "Assets available in the short term" written in this way we think it is the receivables relating to current assets available within one year (and I have entered precisely this value), but at the bottom of the notes in point 1 you write Debts....is it a mistake and you wanted to write Assets, because otherwise it would contradict the other words you gave to make examples. | 30/06/2022 The term 'debts receivables' refers to debts owed to the company by its customers for goods or services that have been delivered or used but not yet paid for. |
| 30 | 30/06/2022 14:37 | 30/06/2022 15:12 | Date of closing of the call | I have a question about the date of the closing of the submission of tenders. There are two dates mentioned. In point 6.1. of the Conditions, it's written that "The closing date for the submission of tenders is 08/07/2022 at 17:00 Brussels time". Another deadline mentioned in a few places is 15/07/2022. Which deadline for the application is correct? Or what is the difference between them? | 30/06/2022 By Corrigendum of the contract notice with reference 2022/S 116-323164, the deadline for submission has been extended to 15/07/2022 at 17:00 Brussels local time. |
| 31 | 30/06/2022 14:33 | 30/06/2022 15:21 | Specific form to fill with the description of the program and its schedule | Is there any form to fill out by participants? Should we create a form by ourselves based on the call's requirements? | 30/06/2022 There is not a form to be filled by the participants to the training, it is for the contractor to provide with it. |

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|----|---------------------|---------------------|---|--|---|
| 32 | 30/06/2022 09:27 | 30/06/2022 15:56 | Questions on the open procedure COMM/AWD/2022/480- Implementation of the European Parliament training programme for young european journalists (Belgium, Bulgaria, Croatia, Finland, France, Germany, Italy, Portugal, Spain) | Does the term 'one edition' refer to only one event? | 30/06/2022 The term 'one edition' refers to one event of the first module including all the services as described in Annex I - Technical specifications. |
| 33 | 30/06/2022 09:27 | 30/06/2022 16:54 | Questions on the open procedure COMM/AWD/2022/480- Implementation of the European Parliament training programme for young european journalists (Belgium, Bulgaria, Croatia, Finland, France, Germany, Italy, Portugal, Spain) | The requirement to have at hand an evidence - upon request - regarding the situations declared in the Declaration on Honour. Do we need to have this kind of evidence at hand for all shareholders of the company (i.e. everybody with a share in the company) or only for the ones who actually have deciding power and are legally part of the management? | 30/06/2022 Documentary evidence on compliance on the exclusion criteria set out in the tender specifications will be requested only from the tenderer to whom the contract is to be awarded and in relation to those persons who are: - members of the administrative, management or supervisory body of the tenderer(s); - have powers of representation, decision or control of the tenderer(s); - assume unlimited liability for the debts of the tenderer(s). No need to submit evidences in relation to all the shareholders. Please refer to section 14 of the Tender specifications. |

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|----|---------------------|---------------------|--|---|---|
| 34 | 29/06/2022 14:01 | 30/06/2022 17:39 | Technical and professional capacity criteria : previous experiences | would it be possible to consider the year 2019 as well? 2020 has been a very difficult year for the organisation and delivery of training. | 30/06/2022 Tenderers are required to prove experience in the field of training or mentorship activities for journalists with at least 3 trainings or mentorships completed in the last two years preceding the tender submission deadline. Activities organised in any modality (on-site, on-line or other) may be considered. |
| 35 | 01/07/2022 10:18 | 01/07/2022 16:08 | Key performance indicator | We still have some doubts: R.1.2 Number of interviews to MEPs or European Parliament staff published by the end of the First module: does this refer to the interviews made by the students or can they be both students and tenderer? R.1.3 Most covered topics in the articles/videos published by the end of the First module: does this mean the number of topics subject to publication? | 01/07/2022 The metric "Results of the First module" refer to the materials produced by the participants to the training at the end of the first module. R.1.2 Number of interviews to MEPs or European Parliament staff published by the end of the First module: made by the participants to the training. R.1.3 Most covered topics in the articles/videos published by the end of the First module: most recurrent topics covered by the participants in their articles/video or interviews. |
| 36 | 01/07/2022 16:05 | 01/07/2022 16:45 | 3.1 Organisation and implementation of the training programme (Technical Specifications) | Do you need a proof of invitation and confirmation of speakers, like an invitation and confirmation letter/email attached in the proposal? Or this can be done after adjudication? | 01/07/2022 It is for the tenderers to provide whatever they consider is the best to back their offer. |

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|----|---------------------|---------------------|-------------------------------------|--|--|
| 37 | 04/07/2022 09:40 | 04/07/2022 16:04 | Deadline for sending in the tenders | Do I understand correctly that the deadline for sending tenders has been extended from 07/08 to 07/15? | 04/07/2022 Yes. Please see Corrigendum published with reference 2022/S 116-323164 |
| 38 | 04/07/2022 11:45 | 05/07/2022 08:52 | Trainings in Strasbourg/Brussels | Are the grant recipients also responsible for organizing the training in Brussels and Strasbourg, or only in their own countries? | 05/07/2022 Contractors will be providing the services as described in section 3 of Annex I - Technical Specifications in the concerned country as per the awarded lot. Contractors will NOT organise the second module of the training in Brussels. |
| 39 | 04/07/2022 12:13 | 05/07/2022 09:04 | Timescope of a training | Do you have a vision of a time scope of one training (how many hours/days/weeks shall a training last withing last within each 12 months)? | 05/07/2022 Please refer to section 3.1 of Annex I - Technical specifications. |
| 40 | 04/07/2022 14:18 | 05/07/2022 09:26 | Budget | Do we apply for the estimated 280 K EUR budget for 12 months or is it the budget for the 4 years? (and therefore we apply for the estimated 70 K EUR)? | 05/07/2022 The maximum value of the contract for Lot 8 - Poland is EUR 280,000.00 and will cover all the expenses for up to 2 editions per year during a maximum of 4 years. In the Price list tenderers must indicate the fee per edition of the training excluding travel and accommodation costs. Please see details in Annex I - Technical Specifications. |

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|----|---------------------|---------------------|---|--|---|
| 41 | 04/07/2022 12:02 | 05/07/2022 09:53 | Age and profession of participants | Is there a maximum age of a participants of the trainings? Can journalism students also participate? | 05/07/2022 Question24 |
| 42 | 01/07/2022 21:34 | 05/07/2022 10:22 | maximum budget per edition | Since we have to quote a single edition, can you confirm that the maximum budget for the Italian lot is: € 375.000,00 (maximum budget for the framework contract)/ 4 years / 2 editions = € 46,875.00? | 05/07/2022 There is not a maximum value per edition but a maximum value per contract lasting 4 years. The cost of one edition includes the contractors fee + the travel and accommodation costs of the participants. The latter may vary from one edition to another. |
| 43 | 01/07/2022 21:19 | 05/07/2022 10:48 | R.1.3 Most covered topics in the articles/videos published by the end of the First module: most recurrent topics covered by the participants in their articles/video or interviews. | how can this indicator be represented by a number? | 05/07/2022 The metric R.1.3 is not required to be a number but a short list of the most covered topics. Key performance indicators are to be provided only after the implementation of the services and serve to evaluate the impact of the programme. |
| 44 | 04/07/2022 12:05 | 05/07/2022 10:57 | Journalists taking part in each editions | If it is a 4 year frame contract can same journalists take part in more than one edition? | 05/07/2022 No, the same journalists cannot take part in more than one edition. 05/07/2022 Speakers that may be journalists can take part in more than one edition. |

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| 45 | 04/07/2022 22:38 | 05/07/2022 11:09 | Annex VI | Do you consider invited speakers as subcontractors ? | 05/07/2022 The invited speakers (not under an employment contract with the contractor) are considered subcontractors. In Annex VI tenderers must state the part of the contract (amount and percentage) implemented by subcontractors indicating their names if known already. |
| 46 | 05/07/2022 12:24 | 05/07/2022 13:07 | Co-financing | What's the co-financing rate? | 05/07/2022 This is a contract for services so there is no co-financing rate (as it could have been in a case of a grant). |
| 47 | 05/07/2022 11:39 | 05/07/2022 13:10 | A standardized form for submission | Is there any standardized form to submit with a description of the project we want to apply for? Is there any form with questions and answers? Or should we prepare all the descriptions and documents by ourselves? | 05/07/2022 Question31 |
| 48 | 01/07/2022 21:16 | 05/07/2022 13:14 | PARTICIPANTS' EXPENSES | Does the item "accommodation" include food expenses as well? | 05/07/2022 The subsistence expenses are not included in accommodation except for breakfast when included in the hotel rate and within the limits set out in section 5 of the Annex I - Technical specifications. |

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|----|---------------------|---------------------|--------------------------|---|---|
| 49 | 06/07/2022 11:03 | 06/07/2022 12:17 | Cost calculation | We do not yet understand how to calculate the travel expenses of the participants? Are the travel expenses supposed to be part of the cost calculation of one edition? Or do you want the costs for one edition and the estimated travel expenses separately? | 06/07/2022 Tenderers should not provide in their offer with an estimation of the travel and accommodation expenses but with their fee for the services required. However tenderers should take into account that the maximum value of the contract must cover the fee for 8 editions (2 editions per year during 4 years) and the travel and accommodation expenses. Therefore, and for the purpose of calculating the fee, tenderers may do an estimation for the travel and accommodation costs by applying the rules for the reimbursement in section 5 of Annex I - Technical specifications. |
| 50 | 06/07/2022 14:58 | 06/07/2022 16:25 | Modification of an offer | Is it possible to modify an offer already submitted? | 06/07/2022 It is not possible to modify an offer already submitted, but it is possible to withdraw the offer and submit a new one always before the deadline for submission. For detailed instructions please consult the eSubmission Quick Guide available at: https://webgate.ec.europa.eu/digit/opsys/esubmission/assets/documents/manual/quickGuide_en.pdf . |

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| 51 | 06/07/2022 15:10 | 06/07/2022 16:45 | Financial proposal (Annex IX) | When submitting an all-inclusive price, the price could encompass aspects not expected by the EP and the same price can also miss certain key aspects. This is extremely dangerous for the EP (to buy a pig in a poke) and the potential contractors. To ensure a professional deliverable, tenderers should be entitled to present a cost breakdown structure. This way, the EP could judge the quality of the proposals. Question: in our offer, where could we present the budget detail? | 06/07/2022 Tenderers are expected to submit an economic offer that includes all the services described in Annex I - Technical Specifications. The details on the basis of which the quality of the offer will be assessed must be included in the technical offer. |
| 52 | 06/07/2022 15:07 | 06/07/2022 16:52 | Shedule | Should the schedule we propose in the Technical Offer contain only a detailed description of activities in the case of training courses for Fall 2022 (taking into account that each subsequent edition will be prepared in a similar way, but in different dates), or should it also be a detailed plan for the next editions (Spring-Summer 2023, Fall-Winter 2023 ... etc)? | 06/07/2022 Tenderers may propose only a detailed description of activities for the edition of the training in Fall 2022 as each subsequent edition will be prepared in a similar way in different dates. |
| 53 | 06/07/2022 10:58 | 07/07/2022 09:07 | Finance | Shall the equity capital be included in Annex VII Financial Data Sheet as part of assets available in short term? | 07/07/2022 Equity capital is not part of the short term assets and should therefore not be included under that item. |