

Call for tenders' details

Title: Provision of SESAR 3 Development Support Services (S3DSS) to the SESAR 3 Joint Undertaking for the Digital European Sky Programme Management

Start date: 22/07/2022

Time limit for receipt of tenders: 07/10/2022

Contracting authority: SESAR Joint Undertaking

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	27/07/2022 16:51	29/07/2022 14:33	References	With reference to Tender Specs, section 3.2.4, can a project be presented to cover several criteria?	29/07/2022 The tender must ensure that the staff has the technical and professional knowledge to comply with all the listed criteria. For each criterion, a set of evidences has been defined and must be considered for confirming the adherence to the criterion.
2	27/07/2022 16:51	29/07/2022 14:34	CVs	With reference to Tender Specs, section 3.2.4, Criterion T4, can you specify how many CVs are expected for the Consultants, Junior consultants, and assistant consultants/administrative staff profiles?	29/07/2022 As stated, a CV must be provided for each identified staff.

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3	27/07/2022 16:50	29/07/2022 14:35	CVs	With reference to Tender Specs, section 3.2.4, Criterion T4, it is indicated that 'a list of projects meeting the minimum level of capacity,' must be provided as evidence. It seems to us that it is a copy/paste from previous criteria (T1-T3) and that it should not apply here. Can you confirm our understanding?	29/07/2022 The 2 requirements are complimentary with the aim of bringing the evidence of mapping the staff competency (CVs) with previous projects experience.
4	27/07/2022 16:50	29/07/2022 14:37	Technical and professional capacity	With reference to Tender Specs, section 3.2.3, can you clarify what is the expected evidence for this criterion? We understand that this is not linked to the criteria T1, T2, T3, from section 3.2.4. Can you confirm our understanding?	29/07/2022 The section 3.2.3 is requiring evidence demonstrating that the tenderer has proven experience for delivering the services. So concretely, the evidence must remain at the level of the Company while the section 3.2.4 is focusing on the staff competency that will be made available.

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5	12/08/2022 14:54	16/08/2022 14:33	Subcontracting	What is the maximum percentage of subcontracting foreseen by the Contracting Authority?	<p>16/08/2022</p> <p>In accordance with paragraph 2.4.2 (page 21/22) of the tender specifications (corrigendum 1), “all contractual tasks may be subcontracted unless the Technical specifications expressly reserve the execution of certain critical tasks to the sole tenderer itself, or in case of a joint tender, to a member of the group”. For this call for tenders (ref. S3JU/LC/004-CFT), the Contracting Authority did not identify any specific critical task which shall be performed exclusively by the sole tenderer or by a member of a group (in case of joint tender). Nevertheless, we would like to draw your attention to the fact that according to the above-mentioned paragraph 2.4.2 of the tender specifications, “subcontracting is the situation where the contractor enters into legal commitments with other economic operators which will perform part of the contract on its behalf. The contractor retains full liability towards the Contracting authority for performance of the contract as a whole.”</p>

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6	26/08/2022 15:58	30/08/2022 11:03	Projects	Is there any indication on how many projects are going to be running in parallel during the execution of the project?	30/08/2022 The number of projects expected to be running in parallel should be in the range of 50/80.
7	26/08/2022 15:58	30/08/2022 11:03	Projects	How many projects are going to be running at the time of the transition?	30/08/2022 Maximum 50 projects should be running at the time of the transition
8	26/08/2022 15:58	30/08/2022 11:05	Knowledge Acquisition/Handover	Considering the award for this tender will happen during end of Nov 2022, while the current contract with existing vendor is getting over by 31st Dec 2022, what is the timeline to be planned for Knowledge Acquisition ensuring availability of all required stakeholders from existing vendor team?	30/08/2022 The time for the handover should be about 4 weeks
9	26/08/2022 15:57	30/08/2022 11:06	Technical and professional capacity	We understand that the same project reference may be used to fulfil one or more criteria (i.e. T1-T2-T3) provided they fulfil the requirements of each relevant criterion. Can you confirm our understanding?	30/08/2022 We confirm that, should it be relevant, the same project may be indicated to fulfil more than one criterion.
10	30/08/2022 18:27	31/08/2022 15:04	Concurrent Licences	"The Tool shall be dimensioned for 5 500 (five thousand five hundred) Users in total and 1000 (one thousand) concurrent accesses." What does "concurrent" accesses mean in that case ?	31/08/2022 In this context, with "concurrent accesses" reference is made to the monthly average of users' connections.

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11	26/08/2022 15:57	05/09/2022 17:30	Financial offer	Page 37: Financial Offer: The tender specification states "A complete financial offer, including the breakdown of the price needs to be uploaded."; however, the provided template does not contain any space to such breakdown. Could you please clarify how this breakdown is expected to be provided?	05/09/2022 In order to ensure consistency in the call for tender documentation, the form for the financial offer (Annex 6 to the tender specifications; excel file) has been replaced. The current version of the form includes the breakdown of the price requested at page 37 of the tender specifications.
12	08/09/2022 17:46	16/09/2022 10:04	Draft Service Contract, I.4.2 - Price revision and indexation	Article I.4.2 of the draft contract states that the price index modification article II.20 is not applicable for this contract. Given the particular economic situation, high inflation rates and the long duration of the contract we kindly request the Contracting Authority to allow yearly price indexation as described in the draft contract. We hope you will find this request reasonable and acceptable.	16/09/2022 The maximum available budget cannot be increased. Tenderers shall take into account the inflation of the coming 8 years and smooth these additional costs over the 8 years. The financial part of the offer shall include a description of the rates used
13	08/09/2022 17:46	16/09/2022 10:04	Annex 6 - Financial offer (corrigendum)	The Annex 6 corrigendum is calculating the total price based only on staff rate and effort. This does not include any licenses and other product related costs. Could you please clarify where these should be included in the financial offer?	16/09/2022 Annex 6 to the tender specifications (financial offer form) has been replaced. The new version (Corrigendum 2) includes the possibility to add "other costs", as those related to licenses.

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14	08/09/2022 17:47	16/09/2022 10:05	Tender Specifications, 1.4.3.1 - Sizing estimations	Section 1.4.3.1 of the tender specifications states the following: "The tender should provide details on the allocation of time and human resources and the rationale behind the choice of this allocation. Details should be provided as part of the technical offer. It is not a budget requested as part of the financial offer." Could you please clarify the meaning of the last sentence of the paragraph, "It is not a budget requested as part of the financial offer"?	16/09/2022 The meaning of the last sentence is to stress that description expected in this section will not be taken into account in the financial evaluation; only the technical assessment will consider it as part of "Quality and suitability of the S3DSS implementation" award criteria.

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15	19/09/2022 14:36	22/09/2022 09:36	Annex 6 Financial Form - corrigendum	<p>"The latest Financial Offer workbook provided on 16/09/2022 still includes errors, could you please upload a new corrected one? Identified errors are the following: 1) The management line is not taken into account in the calculation of total effort, is this correct? 2) Could you clarify which roles are considered under the ""Other team members"" line? Is this line for the administrative support role, or tenderers may add additional required profiles? In this case, tenderers should be able to add multiple lines per additional profile. Could you provide a new financial workbook with additional lines for any profile that may be required? 3) The nature of ""Other costs"" cannot be specified as the worksheet is locked. Where should this information be provided? 4) In case several ""other costs"" items need to be included (and bundled), where should their description be provided? 5) For ""other costs"" the ""total price"" column is locked therefore an overall price for the duration of the contract cannot be entered. 6) The ""total</p>	<p>22/09/2022 1) If you would like to add other costs than the ones detailed in the table (like Management costs of the project), please use one of the "other costs" line and specify the nature of the costs. More "Other costs" lines have been added and the worksheet has been unlocked so that the tenderers can specify the nature of the "Other costs"; 2) "Other team members" lines are for example administrative support and/or any additional required profile(s) identified by the tenderers (please specify the nature of the profile(s) in the table). If you would like to add other "Other team members" costs than the ones detailed in the table "Other team members" lines have been added, please use one of the "other costs" line and specify the nature of the costs; 3) The worksheet has been unlocked so that the tenderers can specify the nature of "Other costs"; 4) "Other costs" lines have been added and the worksheet has been unlocked so that the tenderers can specify the nature of "Other costs"; 5) The worksheet has been unlocked so that an overall price for the duration of the contract can be entered; 6) Please follow the instructions given in the worksheet and in particular instruction 3), 4) and 5)</p>

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				entered. 6) The ""total price"" values for yearly ""other costs"" are not calculated (i.e. multiplied by 8) and therefore yield a wrong total value for the whole duration of the contract."	3), 4) and 5)

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