

## Call for tenders' details

Title: Provision of development, implementation, maintenance/operations, advice and consultancy services in accounting/finance and financial IT systems ('DIMOS IV').

Start date: 02/04/2016

Time limit for receipt of tenders: 31/05/2016

Contracting authority: European Commission, DG Budget (BUDG)

Status: Closed

## Call for tenders question list

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	04/04/2016 14:41	05/04/2016 16:25	CRF	<p>Section 4.3.1 asks for the submission of CRF forms related to contracts used as proof of technical and professional capability. After examining the form, we have several questions that we would like to receive clarification from you.</p> <p>1) On the front page, the term "contracted" is used in several places where it would make sense to either write "contracted authority" or "contractor". Could you please provide the corrected wording?</p> <p>2) What shall be filled in the field "CSE Reference:" on the front page of the form?</p> <p>3) Who shall sign the form on the last page? The client or the tenderer? If the client, what shall then be the "Certificate of Satisfactory Execution" requested on the front page? Or do you mean the signed CRF itself by "Certificate of Satisfactory Execution"? Be aware that clients (also EC) more and more refuse to sign specific forms to state successful execution of services for reference.</p>	<p><b>05/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form questionnaire", section 4.3.1 "Contract References": it is therein requested that each supplied contract reference, fill in a Contract Reference Form (CRF) as per Attachment 2.</p> <p>1) As specified in the CRF form, 'contracted' refers to the beneficiary of the services. The contractor supplies services to the contracted. In other words, the contracted is the client in a services-supplying relationship.</p> <p>2) CSE Reference: It is the reference to be supplied in the Certificate of Satisfactory Execution (CSE) as per the instructions in the CRF.</p> <p>3) The tenderer (or tendering group) signs the CRF. The client drafts and signs the CSE specifying whether the relevant services have been carried out in a professional manner, as specified in the tender specifications. Then, the tenderer annexes the CSE to the relevant CRF.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
2	04/04/2016 14:46	05/04/2016 16:26	Project sizes	In section 4.3.2.1 of the questionnaire you write "For the clients specified in the above reference list". There is no list of clients asked for above as it was the case for DIMOS III. Could you please clarify, what you mean here? Please be aware that creating the CRF and gathering signatures from clients is much more demanding than a list as requested in DIMOS III.	<b>05/04/2016</b> Tender Specifications, Annex 09 "Tender Form questionnaire", section 4.3.2 "Project sizes", subsection 4.3.2.1 "Number of projects" You pointed indeed to a clerical error. Please ignore the beginning of the referred paragraph ("For the clients specified in the above reference list, "). We also clarify that only projects relevant to the respective lot may be supplied.
3	04/04/2016 14:55	05/04/2016 16:26	Profile availability/CVs	Could you please confirm our understanding that individual candidates may be presented in several lots under the premise that they are only presented for one profile in each lot, as stated in the individual questionnaires per lot.	<b>05/04/2016</b> Tender Specifications, Annex 09 "Tender Form questionnaire", section 4.2.3 "Profile availability". In the hypothesis of one same CV matching different profiles in several lots, that same CV may be presented in such lots, under the premise that such CV is indeed only put forward for one profile in each lot, as per the tender specifications.

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#	Submission date	Publication date	Question subject	Question	Answer
4	05/04/2016 08:32	07/04/2016 11:29	Lot 2 Section 4.1 - for tendering group	<p>Could you please confirm our understanding that section 4.1 should be filled once for the whole tendering group providing the relevant information for each member of the group and subcontractor if applicable? For example, it is our understanding that question 4.1.2.1 (Do you have training programs ...) shall be replied to with "YES" if at least one member of the group has such a training or education program and provides access to other members of the tendering group to it. It is also our understanding that in 4.1.2.1.1, we should list all persons responsible for the training programs existing in the tendering group and that the list of training courses should be consolidated across all members of the tendering group.</p> <p>It is also our understanding that question 4.1.2.1 should be marked as "mandatory", since a reply with NO would entail the rejection of the tenderer.</p> <p>Could you please confirm our understanding or provide clarification where we misunderstand the questionnaire?</p>	<p><b>07/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form questionnaire", section 4.1 "Organisation of the tenderer". In case of a joint tender (like a consortium), this section should be filled once for the whole tendering group. In that regard, we also refer you to the Annex 09 "Tender Form Questionnaire" (file Annex_09.Tender_Form_Questionnaire.01.docx, p.4) where it is specified that the company acting as the primary contractor shall fill the sections 3 to 6 of the 'Tender Form' questionnaire on behalf of the group of tenderers.</p> <p>We confirm that question 4.1.2.1 is in effect mandatory since a "NO" reply would entail the rejection of the tender, as specified in the tender specifications.</p> <p>Otherwise, your reading of section 4.1 for lot 2 is correct.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
5	05/04/2016 08:36	07/04/2016 11:31	Lot 3 - Section 4.1 for tendering group	<p>Could you please confirm our understanding that section 4.1 should be filled once for the whole tendering group providing the relevant information for each member of the group and subcontractor if applicable? For example, it is our understanding that we have to reply "Yes" to question 4.1.2.1 (Do you have a permanent dedicated ...), if at least one member of the tendering group has such a permanent structure and provides access to it to the other members of the tendering group. It is also our understanding that the information in points b, c, d and e of this question shall be provided in a consolidated way for all members of the tendering group.</p> <p>We also understand that the reply to question 4.1.2.1 should be marked as "mandatory" and that question 4.1.2.1.2 should be removed from the questionnaire, since it is written on page 6 that "the absence of a permanent dedicated SAP expertise structure will entail the rejection of the tender."</p> <p>Could you please confirm our understanding or provide clarification where we misunderstand it?</p>	<p><b>07/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form questionnaire", section 4.1 "Organisation of the tenderer". In case of a joint tender (like a consortium), this section should be filled once for the whole tendering group. In that regard, we also refer you to the Annex 09 "Tender Form Questionnaire" (file Annex_09.Tender_Form_Questionnaire.01.docx, p.4) where it is specified that the company acting as the primary contractor shall fill the sections 3 to 6 of the 'Tender Form' questionnaire on behalf of the group of tenderers.</p> <p>We confirm that question 4.1.2.1 is in effect mandatory since a "NO" reply would entail the rejection of the tender, as specified in the tender specifications: In this case, the reply to question 4.1.2.1.2 is irrelevant for the purpose of acceptance/rejection of the tender.</p> <p>Otherwise, your reading of section 4.1 for lot 3 is correct.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
6	05/04/2016 08:39	07/04/2016 11:32	Lot 3 - Certification thresholds - date	<p>Could you please confirm our understanding that the date "Current as of 01/01/2015" on page 13 is a typo and should instead read "01/01/2016"?</p> <p>Could you please confirm that freelancers may be counted for the certification thresholds even if they did not have a contract with our company on the 01/01/2016, but sign a Letter of Intent and provide a signed Declaration of Honour to be part of our proposal?</p>	<p><b>07/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form Questionnaire" (Part 2), section 4.2.3.2 "Thresholds for Certifications", lot 3 (file Annex_09.Tender_Form_Questionnaire.02.lot03.docx).</p> <p>As regards your first question: "Current as of 01/01/2015" on page 13 is indeed a typo and should instead read "01/01/2016"</p> <p>As regards your second question, we refer you to the Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.2 "Tenderer manpower and staff qualification relevant to the required services", subsection 4.2.1 "Eligible Manpower", while drawing to your attention the following excerpt: "A freelancer is a subcontractor, and can hence be included in the specified manpower subject to the same constraint that he/she has signed a Letter of Intent to perform as a subcontractor, and signed a Declaration of honour. Subcontractors of subcontractors may not be included in the specified manpower. In particular a freelancer for a subcontractor may not be included in the manpower."</p>

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#	Submission date	Publication date	Question subject	Question	Answer
7	05/04/2016 09:07	07/04/2016 11:33	Project References - Minimum size	<p>The minimum size for projects to be presented as project references is defined as 6 FTE for both T&amp;M and FP/QTM projects.</p> <p>a) Could you please define, how FTE shall be understood and how you will verify the project references for this criterion? Does it mean that over the full duration of the project, an equivalent of 6 full time persons should have been assigned on the project? Or does it mean that at any time during the project execution the team should have consisted of 6 persons? The latter would be more realistic, since projects are usually performed in phases with different staffing and often contain long maintenance periods at the end, where the number of staff is massively reduced compared to e.g. the construction phase.</p> <p>b) We would like to draw your attention on the fact, that the requirement of minimum 6 FTE for T&amp;M projects is not realistic, since T&amp;M projects from the supplier perspective usually are single-person specific contracts. Projects are performed under the control of the Contracting Authority and often with a team of mixed resources from several contractors and the Contracting Authority itself. This is the case for all major T&amp;M contracts</p>	<p><b>07/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.3.3 "Project References".</p> <p>One FTE refers to one Full-Time Equivalent Person, or 220 man-days (a.k.a. person-days), with one day being defined as 8 hours.</p> <p>A T&amp;M project with 6 FTEs means that your contribution to the project workforce (i.e. the cumulated number of hours performed by each relevant member of the project workforce) must be equal or superior to 6 FTEs. We also clarify that, in this case, the project management may not necessarily have been performed by you - i.e. it may have been performed by the client: that is the kind of information that you must supply in the relevant "Project Reference Form".</p> <p>Idem for a QTM project.</p> <p>Idem for a FP project, with the difference that you, the tenderer, must in this case also have been responsible for project management.</p>

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				the case for all major T&M contracts of the European Commission, including DESIS, STIS, and the current contract at DG BUDGET. Could you please clarify this point?	
8	05/04/2016 15:21	07/04/2016 11:34	Letter of Intent for Freelancers	<p>In section 4.2.3 you write "Further, freelancers that are proposed for a delivery of services as subcontractors may only be counted if they have signed a Letter of Intent as per Annex 7."</p> <p>The Letter of Intent provided in Annex 7 seems clearly targeted towards a usage during the execution of the Framework Contract since it states "I further declare that I am able and willing to work ___ person-days within the overall execution period from _____ to _____, as foreseen in the Technical annex attached to the above referenced initial/extension request for the position for which my CV has been included in the offer of the framework contractor mentioned above."</p> <p>Similarly to the clarification provided for DIMOS III, could you please confirm that the correct Letter of Intent to be used for Freelancers at the stage of the tender is Annex 6 and not Annex 7?</p>	<p><b>07/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.2.3 "Profile availability".</p> <p>You have indeed pointed to a clerical error. As regards proposed freelancers, it should indeed be Annex 6 rather than Annex 7.</p>



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#	Submission date	Publication date	Question subject	Question	Answer
9	05/04/2016 15:24	07/04/2016 11:36	Related to the Certificate of Satisfactory Execution for the PRFs	<p>In the Annex - EN- Annex_09. Tender_Form_ Questionnaire.A3.ProjectReferenceForm- the contracting Authority is requesting a Certificate of Satisfactory Execution, as of signature date which must be posterior to the publication date of the contract notice of the present procurement. Which means the certificate have to be signed after 2nd of April 2016.</p> <p>Our long track experience in the ICT market working for many clients both Private and Public (including European Commission) indicate that such a certificate is difficult to obtain as most clients consider this information confidential. Moreover the European Commission by default does not sign such certificates. In this sense we would like to ask to the contracting authority to reconsider such requirement by:</p> <p>1- Whenever the certificate is available in our knowledge management system, accept such a certificate as valid even though its date of signature is previous to 2nd April 2016. Requesting another certificate to a client (including European Commission) only</p>	<p><b>07/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Attachment 2, Contract Reference Form (CRF).</p> <p>1.- If it refers to a contract that has ended before April 2nd, 2016, the CSE may have been signed before such date. Otherwise (ongoing contract), the CSE should be signed after such date.</p> <p>2.- We do not impose a particular form for the CSE, although it should address the specifications layed out in the CRF, which includes specifying whether the services have been carried out in a professional manner.</p> <p>In case the relevant client would hypothetically refuse to provide the required CSE, please provide evidence of this refusal. If the ground for refusal is not due to the services having been carried in an unprofessional manner (e.g. refusal to sign due to policy reasons), the lack of CSE will not constitute a reason to reject the offer, provided the tenderer showed due diligence in obtaining such CSE. You should however, in this case, provide the client company name, registered address, VAT number, the subject matter, the</p>

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				<p>European Commission) only because it has been signed before the date the Contract Notice has been published is difficult to explain and most probably difficult to get it signed.</p> <p>2- Whenever the certificate is not in our knowledge management system, allow the parties to sign the references by an authorized representative stating that the references have been carried out in a professional manner. Our understanding is that by including the Declaration of Honor this should be consider as a valid proof by the contracting authority.</p> <p>Thank you very much in advance.</p>	<p>number, the subject matter, the contract start and end dates, and its volume in the 'Contract Reference Description Page' of the CRF.</p>
10	05/04/2016 17:20	07/04/2016 11:37	Rely on capacities	<p>We intend to reply to this tender in the name of company A, who is the mother company (owning &gt;= 80% of the shares) of daughter companies B,C,D,E and F.</p> <p>Could you please confirm that we can present the consolidated financial figures for A+B+C+D+E+F and that we can use project references, staff count and CVs from B, C, D, E and F without providing a declaration as requested in point 3.5 of the questionnaire 2?</p> <p>Could please also confirm our understanding that we should reply "No" to question 3.5 in this case?</p>	<p><b>07/04/2016</b> Tender Specifictions, Annex 09 "Tender Form Questionnaire", section 3.5 "Capacities of other entities"</p> <p>We confirm your understanding.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
11	05/04/2016 17:24	07/04/2016 11:38	Evidence for exclusion criteria	In section 9.1.2 of the Tender Specifications you write "During the assessment of tenderers stage, evidence will only have to be provided following a specific request by the Contracting Authority. In that case, the said evidence shall be provided within 5 working days from the sending of the specific request." Since the gathering of these documents may take more than 5 working days in some EU Member States, could you please confirm our understanding that we may already collect these documents now and that they will not be refused for being out-of-date in case that you request them for evidence during the evaluation of the tender?	<b>07/04/2016</b> We confirm your understanding.

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#	Submission date	Publication date	Question subject	Question	Answer
12	06/04/2016 13:11	08/04/2016 21:18	Project References	<p>Concerning the project references as requested in section 4.3.3 of the questionnaire (applicable to all Lots), could you please clarify the following:</p> <p>a) Can a tenderer propose many projects, which each one covers one or more skill set, as these are defined per Lot, of a single contract (framework or otherwise)?</p> <p>b) Can a tenderer propose a project that is implemented by several contracts (e.g. specific contracts of a framework contract or otherwise) of 1 (or more) FTE each?</p> <p>c) In cases where several projects are projects implemented for the same client, can a tenderer include a single Certificate of Satisfactory Execution (CSE) signed for all projects listed in this certificate?</p> <p>d) In cases where a project has been performed for a private client, which either from the very nature of the project or based on internal policies of the client, it is not possible to get a signed CSE. Is there any other way to cover this requirement for such exceptional cases?</p>	<p><b>08/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.3.3 "Project References"</p> <p>a) Indeed. The referred requirement relates to projects only, and does not impose any other constraints than those spelled in the tender specifications, e.g. minimum project size and, for lots 2&amp;3, covered skillset.</p> <p>b) Indeed. The referred requirement relates to projects only, and does not impose any other constraints than those spelled in the tender specifications, e.g. minimum project size and, for lots 2&amp;3, covered skillset.</p> <p>c) Yes, certainly, nothing precludes you to do so in the tender specifications. Beware however that the CSE is only required in the context of a contract reference (cf. 4.3.1 "Contract References").</p> <p>d) We have already addressed this question in a previous answer (#9).</p>

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#	Submission date	Publication date	Question subject	Question	Answer
13	06/04/2016 13:57	08/04/2016 21:28	LOT3: TST3 profile	in the profile description of the TST3 profile, we read in knowledge and skills "Certified for SAP configuration or SAP development". Could you please clarify if you refer to a specific certification or else what this requirement includes?	<p><b>08/04/2016</b> Tender Specifications, Annex02 "Profiles", attachment 2 "Requirements", lot 03, TST3 Profile.</p> <p>You have indeed spotted a clerical error.</p> <p>Please discard this requirement, replacing it instead with:</p> <p>"Qualified for SAP configuration or SAP development (working knowledge)"</p> <p>[The corresponding file will be updated in the eTender web site]</p>

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#	Submission date	Publication date	Question subject	Question	Answer
14	06/04/2016 17:17	08/04/2016 21:31	Lot 2 - profile AOM	For the AOM profile, we see the following requirement: "In-Depth expertise in a well-known security methodology (CRAMM, EBIOS)." Could you please confirm that security standards such as ISO27001 are valid as well to cover this requirement?	<p><b>08/04/2016</b> Tender Specifications, Annex02 "Profiles", attachment 2 "Requirements", lot 02.</p> <p>We clarify that, for the AOM profile, the requirement "In-depth expertise in a well-known security methodology (CRAMM, EBIOS, etc)." should be read as follows "In-depth expertise in implementing the ISO 27001 security standard (e.g. with CRAMM, EBIOS, etc)".</p> <p>[The corresponding file will be updated in the eTender web site]</p>

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#	Submission date	Publication date	Question subject	Question	Answer
15	07/04/2016 11:59	08/04/2016 21:33	Definition of the term "project" for T&M Project References	<p>In regard to your reply to clarification question #7, taking into account the situation on the major T&amp;M contracts at the EC, could you please clarify how the boundaries of a "project" are defined for T&amp;M Project References?</p> <p>Do you consider a Project Reference consolidating the T&amp;M consultants working in one department at a customer as a valid representation for one project?</p>	<p><b>08/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.3.3 "Project References".</p> <p>As regards your first question, please consider the following project definition: An undertaking requiring a concerted effort. Example of project: The development of a particular IT software.</p> <p>As regards your 2nd question, the answer is negative, since the mere fact that a number of consultants work for the same department of a given company do not necessarily imply that they work on the same project.</p>

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16	06/04/2016 13:54	11/04/2016 10:25	LOT2: DBA, OPS, SEC profiles	<p>In the profile descriptions of LOT2, we see that 3 profiles (DBA, OPS, SEC) need knowledge of SAP or work experience in an SAP environment (knowledge and skills). However, as we understood, only lot 3 deals with SAP technologies considering the titles of lot 2 and 3 ("making use of SAP technologies" for lot 3 is the only difference in the lot titles). Requiring SAP related knowledge and experience in lot 2 profiles massively limits the choice of candidates on the market and seems to go against the spirit of the technological split between the two lots.</p> <p>Could you please confirm that SAP experience and knowledge is not mandatory for any profile in lot 2?</p>	<p><b>11/04/2016</b> Tender Specifications, Annex02 "Profiles", attachment 2 "Requirements", lot 02.</p> <p>Please be informed as follows:</p> <p>OPS profile: We clarify that the requirement "Working knowledge of monitoring and error handling in a SAP environment." should be understood as follows: "Working knowledge of monitoring and error handling in a SAP environment (desirable but not essential)".</p> <p>DBA profile: We clarify that the requirement "Expertise in setting up the specific parameters, and other customizations of Oracle databases embedded in SAP" should be understood as follows: "Expertise in setting up the specific parameters, and other customizations of traditional databases embedded in SAP like Oracle (desirable but not essential)".</p> <p>SEC: We clarify that the requirement "Working knowledge of SAP security (e.g. SAPGUI, SAPROUTER)" should be understood as follows "Working knowledge of SAP security e.g. SAPGUI, SAPROUTER (desirable but not essential)".</p> <p>[The corresponding file will be updated in the eTender web site]</p>



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#	Submission date	Publication date	Question subject	Question	Answer
17	08/04/2016 09:59	12/04/2016 10:23	CV form	Our understanding is that the CV template to be used is "EN-Annex_11.CV.01.TENDER_CVForm" OR "EN-Annex_11.CV.03.EuroPass_template" and NO "EN-Annex_11.CV.02.DIGIT_template"? Could you please confirm our understanding is correct?	<b>12/04/2016</b> Tender Specifications, Annex 11 "CVs" (file Annex_11.CV.00.InstructionsCompletionCV.docx).  We draw to your attention that it is therein specified "For the purpose of tender evaluation, only the Tender CV Form shall be used", which answers your question (= use only Annex_11.CV.01.TENDER_CVForm.docx in your tender).
18	08/04/2016 11:22	12/04/2016 10:24	4.3 references	According to Annex 9, tender form questionnaire part 2, selection criteria questions, technical and professional capacity, 4.3.2.1 number of projects, according to the sentence: "for the clients specified in the above reference list, the tenderer must disclose those projects completed in 2015", is it possible that the reference list is not included?	<b>12/04/2016</b> We have already replied to this question (#2).  [The corresponding file has been updated in the eTender web site]

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#	Submission date	Publication date	Question subject	Question	Answer
19	08/04/2016 12:42	12/04/2016 10:25	profile availability	<p>Regarding Annex 9, tender form questionnaire part 2, selection criteria questions, technical and professional capacity, 4.2.3 profile availability, according to the sentence: "in this section, any one individual can only be accounted for one single profile in the profile thresholds list and for one certification in the certifications thresholds list"</p> <p>It is our understanding that one candidate should only be used for one profile, but we also understand that a candidate with different certificates can be used in different threshold certificates list as this is to show the capacity of the company not the capacity of an individual.</p> <p>Could you please confirm our understanding is correct?</p>	<p><b>12/04/2016</b></p> <p>We confirm the tender specifications in that regard.</p> <p>Having the available certifications concentrated on a limited number of candidates could be considered as a risk in terms of availability of the required profile.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
20	11/04/2016 10:14	14/04/2016 09:43	CRFs, PRFs, AIFs and CSE	<p>In your answer to question 12c you respond that customer-signed Certificates of Satisfactory Execution are required only in the case of the Contract References. In specific, you write "Beware however that the CSE is only required in the context of a contract reference (cf. 4.3.1 "Contract References")."</p> <p>This is clearly not in line with the terms of reference where</p> <ul style="list-style-type: none"> <li>- In the attachment 3 of the questionnaire, which is the template of the Project Reference Form (PRF), you write: "A Certificate of Satisfactory Execution, as of the signature date (which must be posterior to the publication date of the contract notice of the present procurement), must be supplied by the contracted (i.e. the beneficiary of the services), specifying whether the project has been carried out in a professional manner. You are required to attach such declaration to the respective PRF....."</li> <li>- In the attachment 4 of the questionnaire, which is the template of the Active Implementation Form (AIF), you write: "The contract must be certified by the contracted (i.e. the beneficiary of the services). Please attach such</li> </ul>	<p><b>14/04/2016</b></p> <p>Tender specifications. Annex 09 Tender Form questionnaire. Attachments: PRF (Project Reference Form), AIF (Active Implementation Form ).</p> <p>Please be informed as follows:</p> <ul style="list-style-type: none"> <li>- PRF, requirement to attach a CSF: This is indeed a clerical mistake. [the corresponding PRF file will be corrected in eTender]</li> <li>- AIF, requirement to attach a CSF: It is not specified in the AIF that a CSF should be attached, merely that "The contract must be certified by the contracted (i.e. the beneficiary of the services)." So, a simple declaration by the client certifying the existence of the relevant contract will do in that respect, provided that the remaining required information is also provided (e.g. the subject matter and volume of the contract). Please note that the AIF provided as an attachment to Annex 09 is in fact only required in the SLA (Annex 10).</li> </ul>

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				<p>the services). Please attach such declaration to the respective AIF."</p> <p>Could you please confirm our understanding that the request for a signed CSE in the PRF and the AIF is a clerical mistake and should be ignored?</p> <p>Please note that in all Lots the PRFs requested are numerous (in cases more than 20) and the collection of such signed letters requires significant time, therefore we would like to have an unequivocal answer from the Commission on this part.</p>	

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21	11/04/2016 10:46	14/04/2016 09:44	Annex 6 Letter of Intent	<p>The title of Annex 6 reads "Open Procedure Ref. BUDG16/PO/01 for the provisioning of IT services in the "Development, Implementation, and Maintenance of Operational financial information Systems (DIMOS III)"".</p> <p>Can you please confirm our understanding that it should instead read "Provision of development, implementation, maintenance/operations, advice and consultancy services in accounting/finance and financial IT systems ('DIMOS IV')"?</p> <p>In addition, could you please confirm our understanding that we should in addition indicate the number of the lot in the title?</p>	<p><b>14/04/2016</b> Tender Specifications, Annex 06 "Letter of Intent to Perform as a Subcontractor".</p> <p>You have indeed correctly spotted a clerical mistake [the corresponding file will be corrected in eTender]</p> <p>You may indeed specify the lot when filling in such letter of intent.</p>
22	11/04/2016 15:05	14/04/2016 09:45	Anonymization of CVs	<p>The CV form template features a "Surname, first name" field on the first page. Could you please confirm our understanding that the submitted CVs should therefore not be anonymized?</p>	<p><b>14/04/2016</b> Your understanding is correct: CVs should not be anonymized.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
23	11/04/2016 15:05	14/04/2016 09:48	Lot 3 - Profile SEC3	In your answer to question 14, you clarify that, for the AOM profile in Lot 2, the requirement "In-depth expertise in a well-known security methodology (CRAMM, EBIOS, etc)." should be read as follows "In-depth expertise in implementing the ISO 27001 security standard (e.g. with CRAMM, EBIOS, etc)". The SEC3 profile in Lot 3 has a requirement with exactly the same wording as the former requirement for AOM. Could you please confirm our understanding that "in-depth expertise in implementing the ISO 27001 security standard" also satisfies the requirement for the SEC3 profile?	<b>14/04/2016</b> Tender Specifications, Annex 02 « Profiles », Attachment 2 « Descriptions », Lot 3. As regards profile SEC3, the requirement "In-depth expertise in a well-known security methodology (CRAMM, EBIOS, etc)." should be read as follows "In-depth expertise in implementing the ISO 27001 security standard (e.g. with CRAMM, EBIOS, etc)".  [The corresponding file will be updated in the eTender web site]
24	11/04/2016 15:46	14/04/2016 09:49	ANNEX 9 (continued) Tender Form Questionnaire – Part 2 (Lot 2) - contract/project references	In Annex 9 section 4.3.1 you state that "the tenderer must supply a minimum number of 1 similar contract".  Could you clarify if by 'similar' you imply that the contract does not per se have to be in the field of financial management systems but could for example be in the field of technology / management consulting more generally.	<b>14/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », section 4.3.1 « Contract References », lot 2. Indeed, 'similar' implies here that, as regards its scope, the contract does not absolutely have to be in the field of financial and/or accounting information technology, provided its technological scope is comparable.

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#	Submission date	Publication date	Question subject	Question	Answer
25	11/04/2016 15:46	14/04/2016 09:50	Project References – Lot 2 and 3	Reference is made to “Tender Form” Questionnaire-Part 2, section 4.3.3 Project References, Lots 2 and 3. We understand that the same project can be used for both lots, considering that the respective requirements per Lot are covered by the project. Could you please confirm?	<b>14/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », 4.3.3 “Project References”, lots 2 and 3. Indeed, we confirm that your understanding is correct.
26	11/04/2016 15:47	14/04/2016 09:52	Staffing tables – Lots 2 and 3	Reference is made to “Tender Form” Questionnaire-Part 2, section 4.2.2 Staffing tables. In table of section 4.2.2.1 we are requested to specify the grand total staff size of the tenderer (or tendering group) and subcontractors, relevant to lot 2 for the last three years as well as the current number while in table of section 4.2.2.2 we are also requested to specify (apart from the number of permanent management staff relevant to lot 2) the total size of tenderer’ staff (or else Tendering Group staff if applicable) for the last three years as well as the current size. Could you please clarify the difference between the figures requested in the two referenced tables?	<b>14/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », 4.2.2 “Staffing tables”, lots 2 and 3. There are no differences between the values you refer to. These are repeated in table 4.2.2.2 merely to facilitate the work of the evaluation committee as regards computing the relevant ratio of management staff.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
27	11/04/2016 15:47	14/04/2016 09:53	CVs – all lots	Reference is made to “Tender Form” Questionnaire –Part 2, section 4.2.4.5 Number of CVs. It is specified that for each profile, a tolerance of +1 of the number of CV supplied is accepted. Could you please clarify whether a +1 CV is accepted per profile only (irrespective of the level) or a +1 CV per profile and level?	<b>14/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », 4.2.4.5“Number of CVs”. According to the specifications: “For each profile, a tolerance of +1 of the number of CV supplied is accepted” This means that +1 CV will be accepted on a profiles basis only (irrespective of the level). It does not mean that +1 CV will be accepted per profile and level.
28	11/04/2016 15:50	14/04/2016 09:55	ANNEX 9 (continued) Tender Form Questionnaire – Part 2 (Lot 2) - contract/project references	In section 4.3.3 Project references, you state that "Compliant projects with the following characteristics shall be supplied, as follows."  1. Could you clarify what defines a project as being 'compliant' i.e. what should it be compliant with? and 2. Could you clarify if tenderers are permitted to showcase projects that are not per se related to services performed on financial information systems?	<b>14/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », 4.3.3 “Project References”, Lot 2. According to the specifications: “Compliant projects with the following characteristics shall be supplied, as follows”. This means that the projects must comply with the requirements as described in the 2 first tables of section 4.3.3.



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
29	12/04/2016 09:23	14/04/2016 14:14	LOI for freelancers	Can a freelancer sign a Letter of Intent with more than one tenderer?	<b>14/04/2016</b> Tender Specifications, Annex 07 « "Letter of Intent from a freelancer as a subcontractor" » We direct you firstly to our answer #8: As regards proposed freelancers, at tendering stage, the LOI shall be the one corresponding to Annex 06 "Letter of Intent to perform as a Subcontractor". Secondly, the answer to your question regarding one same freelancer signing several LOIs at tender stage, the answer is 'yes'. [the corresponding files Annex_09.Tender_Form_Questionnaire.02.lot0i.docx have already been updated in the eTender web site]
30	12/04/2016 14:28	14/04/2016 14:14	Potential exclusion and conflict of interest between lots	a) Our understanding is that there is no exclusion between the lot 1, 2 and 3, meaning that the same company or group of companies may win all lots based on the indicated Quality/price ratio without any other consideration. Is our understanding correct ?	<b>14/04/2016</b> We confirm that a tenderer (or tendering group) may submit an offer for each and every of the 3 lots. Each lot is independent and will give rise to a separate framework contract.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
31	12/04/2016 16:19	14/04/2016 14:15	Clarification 1	The minimum requirements for the Project References for Lot1 ask for a "Minimum size of each project [FTE]" of 6. Our understanding is that this requirement translates to a minimum of 1,320 person-days (6*220) which should have been delivered in the frame of the project in order to be considered compliant with the above requirement. Please confirm that our understanding is correct.	<b>14/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.3.3 "Project References". Lot 01. Your understanding is correct. Please also refer to pour answer #7.
32	12/04/2016 16:19	14/04/2016 14:16	Clarification 2	The minimum requirements for the Project References for Lot1 define that "The project must have been performed within the last 3 financial years". Our understanding is that this requirement refers to projects performed within the calendar period 2013/2014/2015. Could you please confirm?	<b>14/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.3.3 "Project References". Lot 01. Your understanding is correct.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
33	12/04/2016 16:19	14/04/2016 14:17	Clarification 3	With reference to Annex 9, Tender Form Questionnaire – Part 2, section '4.3.2.1 Number of projects', could you please clarify what the thresholds defined in the third column of the Table correspond to? For example, for the first line of the Table you define in the first column the volumes of projects of this category (i.e. ranging from 50 to 99 person-days) while in the third column you define a threshold of person-days for this category (i.e. 1,000 person-days). Should we understand that for this category, the minimum requirement is to present 11 projects (i.e. $1,000/99 = 10.1$ projects)? Please clarify.	<b>14/04/2016</b> Your understanding is correct.
34	12/04/2016 16:20	14/04/2016 14:18	Clarification 4	With reference to Annex 9, Tender Form Questionnaire – Part 2, section 4.2.4.5 Number of CVs, you mention "For each profile, a tolerance of +1 of the number of CV supplied is accepted" we understand that we can provide one additional CV per profile (of whatever level) and not one additional CV per profile/per level. For example Tenderers are allowed to provide for Lot 2 a maximum of 7 CVs for the FAN profile. Could you please confirm or clarify?	<b>14/04/2016</b> We refer you to answer #27.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
35	12/04/2016 16:20	14/04/2016 14:19	Clarification 5	<p>We understand that it is up to the Tenderer to decide which specific expertise (i.e. in the "Specific Knowledge and Skills" domain of the profile description) could be covered per each profile and level requested. Could you please confirm? We also understand that it is not necessary to cover all different specific expertises described with the provided CVs.</p>	<p><b>14/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", 4.2.4.5 "Number of CVs", Requested CVs Table.</p> <p>At tender stage, the tenderer is indeed free to decide which specific expertise (the "Specific Knowledge and Skills" domain in the profile description) it will showcase through a given submitted CV. We also confirm that it is indeed not necessary to cover all possible specific expertises for a given profile.</p> <p>At contract execution stage, however, the necessary specific expertise will be provided by the Contracting Authority in its request.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
36	12/04/2016 16:20	14/04/2016 14:20	Clarification 6	<p>With reference to Annex_09.Tender_Form_Questionnaire.02.lot02, section 4.3.3. Project References, Covered Skillsets (Lot 2), could you please clarify whether the technologies required within each skillset which are separated with comma e.g. Row 7: Web Services (WSDL, REST, SOAP, UDDI) Row 8: XML, JSON and Row 10: SOA, Oracle BPM should all be covered within the same project (AND requirement) or in case that a project covers one of these technologies it would be considered that it covers the skillset (OR requirement)?</p> <p>Same for Annex_09.Tender_Form_Questionnaire.02.lot03, section 4.3.3. Project References, Covered Skillsets (Lot 3), e.g. Row 5: SAP MDM, CRM, SRM</p>	<p><b>14/04/2016</b></p> <p>All the skillsets, implying all individual skills listed in all skillsets, must be demonstrated, as specified.</p> <p>If one project covers only part of a skillset, it is receivable, but however those missing skills should be covered in another project so as to fulfil this selection criterion.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
37	12/04/2016 16:21	14/04/2016 14:21	Clarification 7	<p>ANNEX 10, SERVICE LEVEL AGREEMENT (SLA), "The maximum size of the SLA is 40 A4 pages, excluding the preamble and table of contents, with an average count of words per page inferior to 400, using a font size not smaller than 11 (for titles, Helvetica or Arial font, for normal text Times New Roman font). It shall be possible to annex documents to the SLA. Such annexes shall not count for the purpose of the size of the SLA."</p> <p>We noticed that some pages of the template already contain content which is superior to 400 words with a Times New Roman 12 font (page 5, 9 etc.), while the other pages upon completion of the SLA with the same font size are expected to exceed this limitation (if we use the document template provided). Could you please consider removing such limitation maintaining though the page limitation in the required number (40)? Otherwise could you please modify the document template so as to be 'compliant' with the word limitation requirement?</p>	<p><b>14/04/2016</b></p> <p>The SLA form is 11-pages long (with a font size of text 12). You can, as per the tender specifications, increase this up to 40 pages (with a font size of text 11), excluding annexes.</p> <p>The tender specifications clearly state that the 400 word-count limit per page is an average: you may then exceed this limit in a particular page provided that the average page size, for the whole document, is compliant.</p> <p>For these stated reasons, your request is found to be unfortunately unfounded, and is accordingly denied.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
38	13/04/2016 12:20	14/04/2016 14:21	Lot 3- Number of CVs	On page 15 (§ 4.2.4.5 Number of CVs), third bullet point, of the tendering specifications ANNEX 9 (continued) Tender Form Questionnaire – Part 2 Selection criteria Questions, it is stated “For each profile, a tolerance of +1 of the number of cv supplied is accepted.” Could you please clarify whether this tolerance of +1 is accepted at the level of the profile or globally, per profile whatever the level (table p. 16 of the same document)?	<b>14/04/2016</b> We refer you to answer #27.
39	14/04/2016 09:06	18/04/2016 12:18	sums of "Knowledge and Skills" and "Specific Knowledge and Skills"	<p>In the document “EN-Annex_02.Profiles.02.Requirements.00”, we see the following requirement “(2) The sum of “Knowledge and Skills” (A) and “Specific Knowledge and Skills” (B) experiences, using a monthly grain, over a given time period, may not be greater than such period length.”</p> <p>Could you please confirm that you refer to the separate sums, so the sum of “Knowledge and Skills” (A) on a given period cannot be greater than the period lengths and the sum of “Specific Knowledge and Skills” (B) on a given period cannot be greater than the period lengths.</p>	<p><b>18/04/2016</b> Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", 2 "Profiles Table".</p> <p>Your understanding is correct. The sum should indeed have been in the plural form as, "(2)The sums of “Knowledge and Skills” (A) and “Specific Knowledge and Skills” (B) experiences, using a monthly grain...” [This clerical error will be corrected in eTender]</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
40	14/04/2016 15:42	18/04/2016 12:19	Clarification 1	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 1.2. Universal requirements, And Attachment 1 'Profiles Table' to Annex 2 'Profiles', "Baseline (L0)=Minimum value, in years, for the sum: {Years of higher studies} + (IF (Lot 01) {Experience with financial/accounting systems} ELSE {Experience with financial IT systems})"</p> <p>Could you please clarify the following?</p> <p>a) We understand that Baseline (L0) experience is mandatory for all levels and is the sum of studies with the experience in financial/accounting systems (Lot 1) or financial IT systems (Lot 2/3)?</p> <p>b) Baseline experience could be covered only by studies plus (at least) one year of experience in financial IT systems. Could you please confirm?</p>	<p><b>18/04/2016</b> Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 1 'Profiles Table'.</p> <p>A) Baseline (L0) experience is mandatory for all levels. L0 is the sum of the higher studies time with, either, experience with financial/accounting systems (lot 01), or else, experience with financial IT systems (Lots 01, 02), as specified.</p> <p>B) L0 could, for example, for lot 02 or 03, indeed be covered by the sum of higher studies time of 1 year plus experience with financial IT systems, as specified.</p>



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
41	14/04/2016 15:42	18/04/2016 12:20	Clarification 2	<p>Could you please clarify the following scenario/example of potential Candidates/CVs? For the Functional Analyst (FAN) profile the Baseline experience required is 8 years while for FAN-Level 3 the requirement is "5(3)*":</p> <p>A Candidate holds a University Degree in Engineering (4 years cycle) and has a total of 5 years IT professional experience. Out of the 5 years of his total experience, the Candidate has</p> <p>a) 4 years experience in financial IT systems,</p> <p>b) all years (5) are related to the "Knowledge and Skills" requirements of the FAN profile</p> <p>c) 3 years (out of the five) are related to the "Specific Knowledge and Skills" requirements of the FAN profile.</p> <p>We understand that this Candidate fulfils the minimum requirements, since <math>L0=4+4=8</math>, <math>A=5</math>, <math>B=3</math>. Please confirm or clarify.</p>	<p><b>18/04/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 1 'Profiles Table'. FAN profile.</p> <p>We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
42	14/04/2016 15:44	18/04/2016 12:21	Clarification 3	<p>Could you please clarify the following scenario/example of potential Candidates/CVs? For the Functional Analyst (FAN) profile the Baseline experience required is 8 years while for FAN-Level 3 the requirement is "5(3)*":</p> <p>A Candidate holds a PhD Degree in Computer Science (total 7-years of studies) and has a total of 3 years of IT professional experience. Out of the three (3) years of his total professional experience, the Candidate has</p> <p>a) one year (1) experience in financial IT systems</p> <p>b) 1.5 years are related to the ""Knowledge and Skills" requirements of the FAN profile.</p> <p>c) 3 years are related to the "Specific Knowledge and Skills" requirements of the FAN profile.</p> <p>We understand that this Candidate fulfils the minimum requirements, since <math>L0=7+1=8</math>, <math>A=3.5</math> (i.e. half of the Computer studies duration)+1.5=5 and <math>B=3</math>. Please confirm or clarify</p>	<p><b>18/04/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 1 'Profiles Table'. FAN profile.</p> <p>We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
43	14/04/2016 15:44	18/04/2016 12:22	Clarification 4	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 1.4. Higher Education:</p> <p>1. We understand that in case that a candidate has a 4-year university degree in computer science and his profile/level requires 5 years of experience in the "Knowledge and Skills" (of the profile), then the minimum years of experience required (in "Knowledge and Skills") is 3 . Is our understanding correct?</p> <p>2. We understand that university degree in computer sciences counts both for Baseline (L0) experience and as equivalent to the "Knowledge and Skills" experience. Please confirm.</p>	<p><b>18/04/2016</b></p> <p>1. Such candidate would indeed fulfil this particular criterion.</p> <p>2. We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
44	14/04/2016 15:45	18/04/2016 12:23	Clarification 5	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 1.4. Higher Education:</p> <p>1. We understand that it is not required for all profiles to have degree specifically in computer sciences but, if they have, it could be counted as 'equivalent' experience (with 1:0.5 ratio) in the "Knowledge and Skills" area. Please confirm that our understanding is correct.</p> <p>2. The above equivalence of the University degree in Computer Science with experience in the "Knowledge and Skills" experience applies to all profiles/levels irrespectively of whether a University degree is mandatory for the profile/level or not.</p> <p>3. Degrees in Applied Sciences, Mathematics, Physics, Engineering, etc. could be counted as years for the baseline experience, but not as "Knowledge and Skills" experience. Is our understanding correct?</p>	<p><b>18/04/2016</b></p> <p>1. We confirm your understanding. 2. We confirm your understanding. 3. We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
45	14/04/2016 15:45	18/04/2016 12:23	Clarification 6	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 2 Profiles Table, "The number of years of experience for [...]. In addition:</p> <p>(1) Experience in "Baseline Financial/Accounting Knowledge (L0)" may overlap either "Knowledge and Skills" (A) or "Specific Knowledge and Skills" (B) experiences.</p> <p>(2) The sum of "Knowledge and Skills" (A) and "Specific Knowledge and Skills" (B) experiences, using a monthly grain, over a given time period, may not be greater than such period length."</p> <p>We understand that according to (1) the candidates experience could be counted both for Baseline and for either A or B but not simultaneously for A and B. Is our understanding correct?</p>	<p><b>18/04/2016</b></p> <p>We confirm your understanding.</p> <p>Please also refer, as regards this topic, to our answer #39.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
46	14/04/2016 15:45	18/04/2016 12:24	Clarification 7	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 2 Profiles Table, "The number of years of experience for [...]. In addition:</p> <p>(1) Experience in "Baseline Financial/Accounting Knowledge (L0)" may overlap either "Knowledge and Skills" (A) or "Specific Knowledge and Skills" (B) experiences.</p> <p>(2) The sum of "Knowledge and Skills" (A) and "Specific Knowledge and Skills" (B) experiences, using a monthly grain, over a given time period, may not be greater than such period length."</p> <p>What happens if a candidate for the FAN-Level 5 profile, does not have a University degree and has 11 years of experience in financial IT systems and all these 11 years cover IT development and all other "Knowledge and Skills" experiences AND ALSO concern "Analysis, modelling and development for financial application developments" (i.e. cover also the "Specific Knowledge and Skills" experiences). Couldn't we count all 11 Years it for both L0, A and B (i.e. <math>L0 = A = B = 11</math>)?</p>	<p><b>18/04/2016</b></p> <p>We refer you to our answer #39.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
47	14/04/2016 15:46	18/04/2016 12:25	Clarification 8	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, section 2 Profiles Table, "The number of years of experience for [...]. In addition:</p> <p>(1) Experience in "Baseline Financial/Accounting Knowledge (L0)" may overlap either "Knowledge and Skills" (A) or "Specific Knowledge and Skills" (B) experiences.</p> <p>(2) The sum of "Knowledge and Skills" (A) and "Specific Knowledge and Skills" (B) experiences, using a monthly grain, over a given time period, may not be greater than such period length."</p> <p>Consider a situation where for example a Functional Analyst has overall 5 years of experience. For FAN-Level 3 the requirement is "5(3)*". The candidate has 5 years of experience in the "Knowledge and Skills" while during the 4 out of these 5 years he/she has been using ARIS tools for modelling. Then the sum A+B is greater than this period length (9 years&gt;5years). Isn't this Candidate compliant? Please clarify</p>	<p><b>18/04/2016</b></p> <p>We refer you to our answer #39.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
48	14/04/2016 15:46	18/04/2016 12:26	Clarification 9	<p>With reference to Annex 10, SERVICE LEVEL AGREEMENT (SLA), Section 2.6. Evidence "In order for the contracting authority to assess [...], please provide proof of at least 1 comparable contract (in terms of scope, size and complexity) performed during the last 5 financial years whereby active implementation of these award criteria has been achieved. Use the Active Implementation Form (AIF) for that purpose, and attach it to the present SLA."</p> <p>Could you please clarify the following?</p> <ol style="list-style-type: none"> <li>1. We understand that AIF could be added as Annex and does not count in the page limitation. Could you please confirm?</li> <li>2. We understand that this should be a Quoted Time &amp; Means and/or Fixed Price project. Could you please confirm?</li> <li>3. We understand that this evidence has no impact in the evaluation of the award criteria. Could you please confirm?</li> </ol>	<p><b>18/04/2016</b></p> <ol style="list-style-type: none"> <li>1. We confirm your understanding.</li> <li>2. It should be a contract related to supplying inter alia Time &amp; Means, Quoted Time &amp; Means and Fixed Price services, or at least comparable services.</li> <li>3. We confirm that the AIF has no impact on the evaluation of the award criteria, as specified. The AIF will be used to weight whether the offered structures, processes and methodologies may in fact be credibly implemented upon award of the contract.</li> </ol>



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
49	14/04/2016 15:46	18/04/2016 12:28	Clarification 10	<p>With reference to Annex 10, SERVICE LEVEL AGREEMENT (SLA), Section 2.6. Evidence "In order for the contracting authority to assess [...], please provide proof of at least 1 comparable contract (in terms of scope, size and complexity) performed during the last 5 financial years whereby active implementation of these award criteria has been achieved. Use the Active Implementation Form (AIF) for that purpose, and attach it to the present SLA."</p> <p>We understand that the following information suffices as evidence:</p> <ol style="list-style-type: none"> <li>1. A short description of the project organisation</li> <li>2. A short description of the project management methodology</li> <li>3. Description of procedures and any other action with the aim of fulfilling project deadlines</li> <li>4. Methods and tools used for ensuring high quality deliverables</li> </ol> <p>Could you please confirm or clarify?</p>	<p><b>18/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form Questionnaire", Attachment 4 "Active Implementation Form (AIF)", Description page.</p> <p>You have correctly summarized the requested description on how the relevant award criteria were/are effectively implemented in the relevant contract.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
50	14/04/2016 15:52	18/04/2016 12:28	Clarification 11	<p>With reference to Annex 2, “Profiles of the Tender Specifications, Part 2: Requirements”  Section 1.2, “Universal Requirements”, 2nd bullet, “Across all profiles, experience is required with financial/ accounting consultancy and/or financial information systems (e.g. banking). As regards IT profiles, this requirement relates to high-volume, transaction-oriented, message-based, highly-distributed and technologically heterogeneous IT systems with a high-level security (private-sector grade).”  We understand that high-volume, transaction-oriented, message-based and highly-distributed trading and auctioning systems with a high-level security (i.e. similar to the ones described in Scenario 2 of Lot 2 of tender specifications) can be considered as equivalent to the financial IT systems experience requested for the CVs. Please confirm that our understanding is correct.</p>	<p><b>18/04/2016</b>  Your understanding is correct.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
51	14/04/2016 15:52	18/04/2016 12:29	Clarification 12	With reference to Annex 2, "Profiles of the Tender Specifications, Part 2: Requirements" Section 2, "Profiles Table", 4th bullet, "Experience with SAP ERP shall be considered equivalent to experience with a financial IT system". We understand that Contracts/ Projects including the implementation of ERP systems (without using SAP ERP) can be considered as equivalent to the experience with a financial IT system. Can you please confirm?	<b>18/04/2016</b> We confirm your understanding.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
52	14/04/2016 15:52	18/04/2016 12:32	Clarification 13	<p>For all profiles in the tender specifications, we understand that:</p> <p>1. In case that one of the candidate's project experiences includes AT LEAST ONE of the listed "Knowledge and Skills", then the effective months assigned by the candidate to this knowledge/ skill can be used for the calculation of "Knowledge and Skills" (A), i.e. the candidate is not required to have "A" years of experience in every bullet listed under "Knowledge and Skills".</p> <p>2. However, all the listed "Knowledge and Skills" under a specific profile should be covered by each candidate in total and the sum is computed by adding up the months of experience in each of the listed knowledge/ skills, never counting a month twice.</p>	<p><b>18/04/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", section 2 "Profiles Table".</p> <p>1. We confirm your understanding.</p> <p>2. We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
53	14/04/2016 15:53	18/04/2016 12:33	Clarification 14	<p>With reference to your answer to Question 28, we understand that the complete set of requirements for the PRFs of Lot2 are these defined "in the first 2 tables of section 4.3.3" i.e.: A minimum of 28 PRFs (25 TM, 3FP/QTM) performed within the last 3 financial years, each with a minimum size of 6 FTE and covering as a whole the following skillset:</p> <ul style="list-style-type: none"> <li>• IT project management</li> <li>• Oracle RDBMS (administration, and programming in PL/SQL)</li> <li>• PostgreSQL RDBMS (administration, and programming in SQL)</li> <li>• Programming in in Web technologies, specifically in Java/JEE with WebLogic.</li> <li>• Programming with Java JMS.</li> <li>• Oracle Enterprise Bus (OSB): setup and programming</li> <li>• Web Services (WSDL, REST, SOAP, UDDI): design, programming, testing.</li> <li>• XML, JSON</li> <li>• Hypervisor (VMWare, or Hyper-V, or Citrix): setup of a VM infrastructure</li> <li>• SOA, Oracle BPM: programming</li> </ul> <p>In that sense, the PRFs do not necessarily need to concern financial information systems but have to cover all the technological fields referred above. Please</p>	<p><b>18/04/2016</b></p> <p>Your understanding is correct. We take the opportunity to clarify that "as a whole" means that the listed skillsets must be covered by the entirety of the projects (an individual project may cover only part of the skillsets, but looking as the projects as a whole, all skillsets must be covered).</p>

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#	Submission date	Publication date	Question subject	Question	Answer
				fields referred above. Please confirm.	
54	14/04/2016 15:53	18/04/2016 12:35	Clarification 15	<p>With reference to your answer to Question 28, we understand that the complete set of requirements for the PRFs of Lot3 are these defined “in the first 2 tables of section 4.3.3” i.e.: A minimum of 20 PRFs (18 TM, 2FP/QTM) performed within the last 3 financial years, each with a minimum size of 6 FTE and covering as a whole the following skillset:</p> <ul style="list-style-type: none"> <li>• SAP ABAP in 4 references</li> <li>• Financial Accounting (SAP FI) in 2 references</li> <li>• Public Sector Industry Component, Funds Management (SAP PSM-FM) in 2 references</li> <li>• Plant maintenance, material management (SAP PM, MM) in 2 references</li> <li>• SAP MDM, CRM, SRM in 1 reference</li> <li>• Administration tasks in SAP ERP and PI in 2 references</li> <li>• Oracle RDBMS in 4 references</li> <li>• Business Objects in 2 references</li> </ul> <p>In that sense, the PRFs do not necessarily need to concern financial information systems but have to cover all the technological fields referred above. Please confirm.</p>	<p><b>18/04/2016</b> Your understanding is correct. Please also refer to our answer #53.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
55	14/04/2016 15:53	18/04/2016 12:38	Clarification 16	With reference to Project Reference Form, "The Project Reference Form consists of two pages: Front page; Description page", we understand that one or more Project Reference description pages may be added for a project reference, if needed, i.e. it is not required that the Project Reference Form should consist of only two (2) pages. Please confirm that our understanding is correct else advise accordingly.	<b>18/04/2016</b> We clarify that the PRF description page cannot be extended by another page. You can however, while still using a single page, use your word processor to increase the size of the description box.
56	14/04/2016 15:53	18/04/2016 12:39	Clarification 17	Could you please confirm that projects which are still ongoing can be submitted as valid PRFs/CRFs/AIFs considering their part that has already been delivered and accepted by the Client (until the submission deadline of the call for tenders i.e. 31/05/2016)?	<b>18/04/2016</b> We confirm your understanding.
57	14/04/2016 17:50	18/04/2016 12:40	Lot-1 Profile Requirements	The profiles (CACC, CCFI, PORT and PMA) require 'Proven Knowledge of the International Accounting Standards applicable to Public Sector (IPSAS)'. We understand that consultants having proven knowledge of only IFRS standards will also qualify for the said profiles as IPSAS standards are based on IFRS issued by International Accounting Standards Board (IASB). Can you please confirm our understanding?	<b>18/04/2016</b> Regarding the profiles CACC, CCFI, PORT and PMA, the Contracting Authority has clearly requested knowledge and experience in IPSAS and IFRS. Although IPSAS are based on IFRSs, they are being adjusted by the IPSAS Board to the public-sector specificities, which is crucial for the Contracting Authority.

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#	Submission date	Publication date	Question subject	Question	Answer
58	14/04/2016 18:09	18/04/2016 12:41	Project references	<p>In question 31, you respond that the 6 FTE minimum requirement for a project translates to 1,320 person-days.</p> <p>1) According to EC Eurostat, "a full-time equivalent, sometimes abbreviated as FTE, is a unit to measure employed persons in a way that makes them comparable although they may work a different number of hours per week. The unit is obtained by comparing an employee's average number of hours worked to the average number of hours of a full-time worker. A full-time person is therefore counted as one FTE, while a part-time worker gets a score in proportion to the hours he or she works. For example, a part-time worker employed for 20 hours a week where full-time work consists of 40 hours, is counted as 0.5 FTE".</p> <p>2) In the U.S. Federal Government, FTE is defined by the Government Accountability Office (GAO) as the "number of total hours worked divided by the maximum number of compensable hours in a full-time schedule as defined by law".</p> <p>3) According to the Business Dictionary, FTE is defined as "The ratio of the total number of paid hours during a period by the number</p>	<p><b>18/04/2016</b></p> <p>With reference to answers #07 and #31, we confirm that, in the framework of this tender, the precise definition of Full-Time Equivalent (FTE) to be taken is: 1 FTE = 220 person-days. Consequently, in the framework of this tender: 6 FTEs = 6 x 220 [person-days] = 1320 FTEs</p>



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#	Submission date	Publication date	Question subject	Question	Answer
				<p>hours during a period by the number of working hours in that period."</p> <p>In all the above, there is no aspect related to time or duration of activities for the definition of FTE. Therefore, for example, in a project with a total duration of 3 months in which 6 consultants worked full-time is a project of 6 FTE, but the project has actually a size of 330 person-days, which is clearly less than 1320 person-days, as mentioned in your answer.</p> <p>Please clarify whether the project references required in section 4.3.3 of the questionnaire should comply with the minimum effort criterion of</p> <p>(a) 6 FTE, or</p> <p>(b) 1,320 person-days</p>	

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
59	14/04/2016 18:27	18/04/2016 12:42	Project references	<p>In your response to question 28, you write: "This means that the projects must comply with the requirements as described in the 2 first tables of section 4.3.3."</p> <p>In the two tables mentioned in your response, there is no reference to projects in the areas of the development and operations of accounting and financial information technology systems; the reference is only in the explanatory text of the covered skillsets of Lot 2.</p> <p>Please clarify whether all the required project references should be in the areas of the development and operations of accounting and financial information technology systems.</p>	<p><b>18/04/2016</b> Tender Specifications, Annex 09 « Tender Form Questionnaire », 4.3.3 "Project References", Lot 2. With reference to our answer #28 we indeed clarify that all the required project references should be in the areas of the development and operations of accounting and financial information technology.</p>
60	15/04/2016 09:31	19/04/2016 16:52	Customer letter for CRF and AIF	<p>In the case that we use the same contracts as reference for the CRF and AIF, could you please confirm that one single letter from the customer is sufficient as evidence? Could you please confirm that it is also sufficient to provide copies of the letters in the offer and that it is not necessary to submit the original?</p>	<p><b>19/04/2016</b> 1) Yes, provided such letter fulfils both the CRF and AIF requirements. 2) Yes, we confirm your understanding.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
61	15/04/2016 14:09	19/04/2016 16:54	Clarification regarding General Terms & Conditions' references and the Framework Contract	The General Terms and Conditions (GT&C) contain several references to articles of the Framework Contract (FWC) (for instance articles 1.2.1, 1.5.1, 2.3.2 and 8.3.1 of the GT&C). Unless we are wrong, articles referred to are not in line with the articles of the FWC. Can you please confirm and correct?	<b>19/04/2016</b> Draft Contract, General Terms and Conditions for Information Technologies Contracts. Your observation is indeed correct. We will correct the relevant document in the eTender web site accordingly.

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#	Submission date	Publication date	Question subject	Question	Answer
62	15/04/2016 14:12	19/04/2016 16:55	Benchmarking conditions	Regarding the benchmarking stipulated in the General Conditions of the FWC – article I.15, would the European Commission accept to: o limit such benchmark to once during the contract duration? o Clearly state that such benchmark shall not be performed by a competitor of the Contractor?	<b>19/04/2016</b> Draft Framework Contract for Services, I.15. “Specific Derogations to the General Terms and Conditions for Information Technology Contracts”, I.15.2. “Other Specific Derogations”, 2.10 “Benchmarking”.  Regarding benchmarking, the General Conditions do not specify that benchmarking should be limited to 1 benchmarking over the contract duration. We confirm the tender specifications in that regard. Regarding who should perform the benchmarking, the Contracting Authority reserves the right to freely choose the performer. The independence of the benchmarker is naturally key as regards the weight of proof of the benchmark, which shall be taken into account when choosing the benchmarker and assessing its findings.

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#	Submission date	Publication date	Question subject	Question	Answer
63	15/04/2016 14:13	19/04/2016 16:56	Liquidated Damages	Regarding the Liquidated Damages in article I.11 and II.15 of the FWC, it is a common, fair and balanced practice in the Belgian market to have such liquidated damages limited to a reasonable percentage. Would the European Commission accept to provide such limit?	<p><b>19/04/2016</b> Draft Framework Contract for Services, I.16. "Other Special Conditions", I.16.1. "Specific Liquidated damages", and II.15. "Liquidated Damages".</p> <p>The percentage of liquidated damages is clearly specified in such clauses (40% or 20% for I.16. "Other Special Conditions", and 30% for II.15. "Liquidated Damages").</p>

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#	Submission date	Publication date	Question subject	Question	Answer
64	15/04/2016 14:16	19/04/2016 16:56	"Particularly Complex Contract" clarification	Article I.6.3 of the FWC refers to "particularly complex contracts": please clarify what you mean by particularly complex contracts.	<p><b>19/04/2016</b> Draft Framework Contract for Services, I.6. PAYMENT ARRANGEMENTS, I.6.3. Payment of the balance.</p> <p>According to the referred clause, the contracting authority must approve the submitted documents or deliverables and pay within the following number of days from receipt of the invoice: - 90 calendar days for contracts which are particularly complex to evaluate and for which payment depends on the approval of a report; [...]</p> <p>We clarify that the complexity of the evaluation will depend on factors such as the technological edge of the deliverable, and/or the number and diversity of the parts forming the deliverable.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
65	15/04/2016 14:17	20/04/2016 08:43	Invoicing Conditions	Our company is intending to answer to the DIMOS call for tender via a joint offer/consortium composed of several members. It is usually accepted that, in case of consortium/joint offer, each member of the consortium is entitled to invoice the European Commission for the services it is performing. Can you please confirm this will also be the case for the DIMOS IV FWC?	<p><b>20/04/2016</b> We refer you to Annex 08 of the Tender Specifications "Agreement / Power of Attorney".</p> <p>It is therein specified that payments by the Contracting Authority related to the Supplies or the Services shall be made through the Group Leader's bank account.</p> <p>Other than this constraint, each member of the consortium will be able to invoice the Contracting Authority.</p>
66	15/04/2016 16:48	20/04/2016 08:44	Technical Evaluation, Essays/Scenarios	A maximum number of page is indicated for Lot 2 and 3 documents. No maximum is indicated for Lot 1. Is this the way it should be or is the information missing from the specifications?	<p><b>20/04/2016</b> There is no maximum number of pages imposed for Lot 1.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
67	15/04/2016 16:48	20/04/2016 08:45	Technical Capacity, CVs	With the intent of focussing on added-value work rather than performing heavy translation work, can you allow tenderers to submit CVs in English or French within the proposal?	<b>20/04/2016</b> As specified in the published Contract Notice, tenders may be submitted in the following languages: English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech. Accordingly, with reference to your question, you may submit your tender in either French or English.
68	15/04/2016 16:48	20/04/2016 08:46	Tender Evaluation, SLA	Our understanding is that tenderers are required to provide the answer to the different award criteria directly in the SLA template document. However, we note that such Word template does not include heading styles after level 2 (x.y), which makes it very difficult to clearly structure the document. Could you allow tenderers to use their own template to submit the SLA? Could you also allow tenderers to submit a separate stand-alone document for each criterion, making the preparation of those answers more agile?	<b>20/04/2016</b> The tender specifications indeed prescribe a number of constraints in establishing the SLA. These constraints apply equally to all tenderers, according to the principles of transparency, proportionality, equal treatment and non-discrimination. In this context, the use of another template than the one provided is not allowed.



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#	Submission date	Publication date	Question subject	Question	Answer
69	15/04/2016 17:26	20/04/2016 08:47	CVs – all lots	<p>In “Annex_02.Profiles.02.Requirements A2.Descriptions” for each of the three lots, for the different profiles it is stated that: “Specific Knowledge and Skills: In addition to the “Knowledge and skills”, one or more of the following”. We understand that the total years in the Specific Knowledge and skills must be calculated as the cumulative experience of the person regarding the different bullet points, described in the Specific Knowledge and skills.</p> <p>For example, a candidate for a position requiring 2 years of experience in “Specific Knowledge and Skills” composed of domain 1 and domain 2, meets the criterion if he has 1 year in domain 1 and 1.5 years in domain 2 of the “Specific Knowledge and Skills”.</p> <p>Please confirm our understanding.</p>	<p><b>20/04/2016</b> We refer you to our answer #39</p>

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#	Submission date	Publication date	Question subject	Question	Answer
70	15/04/2016 17:27	20/04/2016 08:48	Contract Reference Forms - Annex 9, Attachment 2 – all lots	<p>In the questionnaires for all lots, under section “Contract References”, it is stated that: “The tenderer must supply a minimum number of 1 similar contract performed during the last five financial years, which is/are comparable in terms of scope, size and complexity with the contract being tendered by the Contracting Authority.”</p> <p>We understand that there is no maximum limit of Contract references to be provided. Please confirm our understanding.</p>	<p><b>20/04/2016</b> We confirm your understanding.</p>
71	15/04/2016 17:28	20/04/2016 08:49	Submission – all lots	<p>We understand that the CVs Provided Table (Annex 9, Attachment 1), the Letters of Intent from freelancers and the Declarations of Honour from freelancers must be submitted in the sub-envelope containing the financial tender "Lot Li- Price Offer". Please confirm our understanding.</p>	<p><b>20/04/2016</b> We do not confirm your understanding. LOIs and DHs from freelancers are part of the main tender, and should be placed in the corresponding envelope of the respective lot.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
72	17/04/2016 18:58	20/04/2016 08:53	Project References	In section 4.3.2.1 Number of projects, there's a matrix that needs to be filled in. Do we fill this in, based on the projects from section 4.3.3 Project References? Or are these all projects completed by the contractor in 2015. And how do the thresholds in person days relate to the left side of the matrix? For instance, where would we place a T&M project of 600 person-days (first or third row?) and one of 4000 person-days (forth row even though it surpasses the threshold?)	<b>20/04/2016</b> Concerning the first part of your question, we refer you to our answers #28, #32 and #59. As regards the second part of your question, for lot 02, you should place a T&M project of 600 person-days in the third row, and a T&M project of 4000 person-days in the 4th row. Let's further illustrate with an example: Lot 02, 4.3.2.1 Number of projects, table, 3rd row "500 to 999 person-days", T&M. You have 30 projects of 600 person-days, and 7 projects of 900 person days. In that case you are compliant: all these projects fall within the prescribed [500,999[ bracket, and the resulting sum of person-days is greater or equal than the specified threshold: $30 \times 600 + 7 \times 900 = 24300 > 24000$
73	17/04/2016 18:58	20/04/2016 08:54	Project references	In section 4.3.3 Project References, a minimum project size of 6FTE is stated. In your answer to question 7 you stated that 1 FTE equals 220 person-days. Are we correct to assume that each project reference must have a minimum of 1320 person-days?	<b>20/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", 4.3.3 Project References, lots 01, 02, 03.  We refer you to our answer #31.

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#	Submission date	Publication date	Question subject	Question	Answer
74	17/04/2016 19:00	20/04/2016 08:54	Project References	Regarding the answer to question 9, you state that the contract references can be about ongoing contracts. Is this also applicable to the Project references? Or do these need to be completed before April 2nd, 2016?	<b>20/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", 4.3.3 Project References, lots 01, 02, 03.  We confirm that you may use on-going projects as project references.
75	18/04/2016 11:06	21/04/2016 10:26	CIS Certified Interoperability/SOA Specialist	Regarding the certifications for the CIS Certified Interoperability/SOA Specialist required in the profile description page 8/11 Annex 2 Profiles to the tender specifications LOT3, can we submit a CV of a person who is in the process of attaining the certification, having obtained it before the contract becomes effective? Or does the person of the submitted CV has to hold the certification today?	<b>21/04/2016</b> A person that is in the process of obtaining a certification has no absolute guarantee that he/she will succeed in obtaining the relevant certificate. For this reason, we cannot accept the CV of someone that is in the process of attaining the certification at the date of submission of the tender.

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#	Submission date	Publication date	Question subject	Question	Answer
76	18/04/2016 13:26	21/04/2016 10:27	Clarifications #53 and #59	<p>In regards your replies to question #53 and #59, we would like to ask you to once again unambiguously clarify, if PRF need to in the area of "accounting and financial information technology" or not.</p> <p>Your reply to question #59 clearly says that they have to be while your reply to #53 clearly says that they do not have to be (since the question was "the PRFs do not necessarily need to concern financial information systems" and you reply "We confirm your understanding").</p> <p>Do PRFs need to be in the are of "accounting and financial information technology"? Please reply with Yes or No.</p>	<p><b>21/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Lot 02, 4.3.3 Project References</p> <p>We clarify that the required project references should be in the areas of the development and operations of accounting and financial information technology.</p> <p>Our answer to question #53 cannot be taken out of the context of question #53 itself, which means, for example, that a technical infrastructure such as an enterprise service bus (OSB) servicing, inter alia, a financial information system, will be compliant as regards the relevant selection criterion (a PRF of such project could be validly submitted). We clarified therein that an individual project may cover only part of the required skillsets, but that all requested skillsets should be covered as a whole by all projects reference.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
77	18/04/2016 13:36	21/04/2016 10:28	Clarification #58	<p>In your reply to question #58 you say "6 FTEs = 6 x 220 [person-days] = 1320 FTEs".</p> <p>We would like to highlight that FTE, meaning Full Time Equivalent is not by definition bound to a duration, meaning that a project of 1 months duration with 6 FTE would be equal to <math>6 \times 220 / 12 = 110</math> person-days.</p> <p>By defining a minimum of 1320 person-days (we understand the FTEs in your reply as a clerical mistake), you indeed introduce a new requirement of a minimum project size or maybe even a minimum project duration (depending on how to interpret the 1320 FTEs in your reply).</p> <p>Therefore, could you please clarify, which of the following projects would qualify for your criteria and would be acceptable as PRF?</p> <p>a) 6 persons full time for 3 months project duration = 330 person-days  b) 12 persons full time for 6 months project duration = 1320 person-days  c) 4 persons full time for 18 months project duration = 1320 person-days</p>	<p><b>21/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form Questionnaire", 4.3.3 "Project References"</p> <p>We clarify that the relevant part of our answer #58 should indeed be read as follows: 6 FTEs = 6 x 220 [person-days] = 1320 [person-days]</p> <p>The definition of FTE to be used in the framework of this tender is thus perfectly clear, with a precise description in terms of a mathematical definition.</p> <p>Referring to your last question, applying this definition logically yields the following answers:</p> <p>a) does not qualify (since, according to the laws or mathematics, 300 [person-days] b) does qualify  c) does qualify</p>

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#	Submission date	Publication date	Question subject	Question	Answer
78	18/04/2016 14:32	21/04/2016 10:29	profile requirements	<p>With regards to questions 41 and 45:</p> <p>-In question 45, you say that the baseline requirement for L0 cannot overlap simultaneously for knowledge and skills (A) and specific knowledge and skills (B).</p> <p>- In question 41, you confirm that a FAN Level 3 '5(3)*' profile can be a candidate with 4 years of non-Computer Science studies and 5 years of professional experience. In addition, the candidate has, out of his 5 years of experience</p> <p>a) 4 years of experience in financial IT systems (which is an essential part of L0, that needs to be 8 years in this case),</p> <p>b) all years (5) are related to A</p> <p>c) 3 years (out of the five) are related to B.</p> <p>Out of 5 years of professional experience, the candidate has 4 years in financial IT. These 4 years (because part of L0) can only overlap with A OR B. Let us assume that it is accounted for A.</p> <p>Then, only 1 year of professional experience remains that could be accounted for A and B simultaneously (because not overlapping with financial IT).</p> <p>However, we still need to cover 3 years of B.</p> <p>From our understanding, this is</p>	<p><b>21/04/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 1 'Profiles Table'.</p> <p>Please disregard our answer #45 in that regard, as the wording of our answer is indeed subject to interpretation.</p> <p>We further clarify that knowledge and skills (A) and specific knowledge and skills (B) experiences may overlap.</p>

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
				From our understanding, this is impossible, could you please explain?	



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#	Submission date	Publication date	Question subject	Question	Answer
79	18/04/2016 14:46	21/04/2016 10:31	Profile requirements	<p>With regards to question 45, could you please clarify how the CV should be filled if a project of 10 months refers to a financial IT system and that it would cover knowledge and skills (A) and specific knowledge and skills (B). In this question, we refer to the field "Contribution to experience relevant for procurement 'DIMOS IV'" under each CV professional experience page.</p> <p>1) Is it acceptable to account (and write in this field) 0 months for financial IT experience and 10 months for A and 10 months for B?  2) Is it acceptable to account 1 months for financial IT experience and 10 months for A and 9 months for B (1 month financial IT overlaps with 1 months of A. 9 remaining months, not referring to financial IT cover both A and B)?  3) Is it acceptable to account 10 months for financial IT, 5 months for A and 5 months for B (5 months of financial IT overlap A and the other 5 months of financial IT overlap with B)?  4) Is it allowed to write in this field 10 months for financial IT, 10 months for A and 10 months for B?</p>	<p><b>21/04/2016</b>  Tender Specifications, Annex 11 "CV", Attachment 1 "Tender CV Form".</p> <p>Ultimately, it would depend on the concrete experience of the CV holder in the framework of the referred 10-months project, but also on the exact profile for which this CV is put forward.</p> <p>Abstractly, it can be said that most of the options you propose (3 to 4) are potentially valid. Option 1 however would always be incorrect since, according to you, this 10-month project relates to a financial IT system and therefore can be fully counted for the field 'Financial IT Experience' of the "CV professional experience page" of the referred CV form.</p> <p>We also refer you to our answer #78</p>

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#	Submission date	Publication date	Question subject	Question	Answer
80	18/04/2016 15:06	21/04/2016 10:31	TST profile	<p>In the knowledge and skills part of the TST profile in LOT2, we read “Experience in functional and acceptance testing of financial applications.”</p> <p>The TST3 profile in Lot 3 has the requirement “Experience in functional and acceptance testing of web or financial applications.”</p> <p>As the scope of Lot 2 concerns web application development, can we assume that the TST profile should also contain the requirement “Experience in functional and acceptance testing of web or financial applications.”</p>	<p><b>21/04/2016</b> Lots 02 and lots 03 are independent. The specifications for lots 02 and 03 have been tailored according to the needs of the Contracting Authority. We confirm such specifications in particular as regards the TST profile of lot 02 and the TST3 profile of lot 03.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
81	18/04/2016 17:41	21/04/2016 10:32	Lot 3 Profile SAN	<p>Lot 3 - in the profile requirements for the profile SAP Functional Analyst (SAN), it is stated: "Specific Knowledge and Skills: In addition to the "Knowledge and skills", one of more of the following:            (1) Analysis, modelling, configuration and customised development for SAP financial application developments.            (2) Basic knowledge of SAP ABAP programming.            (3) Working knowledge of any SAP module not listed above.            (4) Experience with SAP Solution Manager.            (5) Experience with modelling using the ARIS tools"</p> <p>However, in the Profiles table for the same profile in number of years of experience for the specific knowledge and skills (B) it is stated "(n/a)". We understand that when filling in the CVs of the proposed candidates, in the fields for Specific knowledge and skills, we should indicate "n/a". Please confirm our understanding.</p>	<p><b>21/04/2016</b>            Tender Specifications, Annex 09 "Tender Form Questionnaire", Attachment 5 "Price List".</p> <p>There is a clerical mistake regarding the required experience for "Specific Knowledge and Skills" in the SAN profile.</p> <p>The experience for each level should be:            L2: 4(2)*, L3: 8(3)*, L4: 10*(4), L5: 15(5), L6: 20(6)</p> <p>[the corresponding file will be corrected in the eTender web site]</p>

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#	Submission date	Publication date	Question subject	Question	Answer
82	18/04/2016 23:07	21/04/2016 10:32	Price List document / Intra-muros vs. Extra-muros	With reference to the pricing table (EN-Annex_09.Tender_Form_Questionnaire.A5.PriceList), it is stated that intra-muros prices weight at 0.95 while extra-muros prices weight at 0.05. Nevertheless, formulas in the "total weighted price" column shows a ratio of 0.90/0.10. Could you please clarify which ratio should be taken into consideration, i.e. extra-muros prices weight for 5% or for 10% ?	<b>21/04/2016</b> You have indeed identified a clerical error. The correct value is the one used in the Excel formulas, i.e.: intra-muros prices weight at 0.90 while extra-muros prices weight at 0.10.  [the relevant file will be corrected in the eTender web site]

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
83	19/04/2016 12:02	23/04/2016 08:02	1. Identification of participants: Supporting documentation	<p>We understand that the tenderer does not have to provide any Legal ID Form, nor Financial Form.</p> <p>In case of Joint Offer, in addition to the required 'Annex 9_Tender Form', only the 'Annex 8.Power of Attorney' has to be supplied by the Group Leader/Primary Contractor, signed by all Consortium Partners and clearly stating the company details of all Members and the Group Leader's full bank details.</p> <p>No other Form is required in this context of supporting documentation.</p> <p>Can you please confirm if our understanding is correct?</p>	<p><b>23/04/2016</b></p> <p>We refer you to the letter of invitation (p.2) where it is stated: "In case of a joint tender, every tendering group member (identified by its name, function, company, registered address, and VAT number) is required to sign a declaration designating the tenderer that shall act as the Group Leader in case of award, in virtue of and according to a Power of Attorney as per Annex 8 of the Tender Specifications (cf. Annexes). This declaration is to be attached to the cover letter of the offer."</p> <p>The Power of Attorney itself (Annex 8) is to be submitted along with other evidence (cf. Tender Specifications, section 9.1.2 "Evidence") upon notification of a successful tender according to the modalities specified in the Tender Specifications.</p> <p>We also refer you to the Tender Specifications, section 9.1.1 "Declaration of Honour (affidavit)".</p>

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#	Submission date	Publication date	Question subject	Question	Answer
84	19/04/2016 12:03	23/04/2016 08:04	Annex 9.Tender Form Questionnaire – Part1 Tender Form's signature	<p>We read (on page 1): In case of a join tender (for example a consortium), expect specified otherwise, it is the primary contractor as per the Power of Attorney that supplies the information.</p> <p>And also, that in case of a Joint Tender, the information for both Sections '1. Identification' and '2. Exclusion' has to be provided by the Group Leader for each Member.</p> <p>With reference to the required signature on the last page of 'Annex9_Part1', the words indicated between brackets relates the signature to the</p> <ul style="list-style-type: none"> <li>• 'Authorised representative of the (tenderer/GROUP MEMBER/SUBCONTRACTOR)'.</li> </ul> <p>Could you please clarify, if it is a clerical mistake? Should we read instead:</p> <ul style="list-style-type: none"> <li>• 'Authorised representative of the (tenderer/GROUP)'?</li> </ul> <p>Could you kindly clarify whether</p> <ol style="list-style-type: none"> <li>1. the Group Leader has to sign the completed Form only once at the end of the 'Tender Form'?</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>2. each single Group Member &amp; Subcontractor has to sign its relative 'Sections 1. - 2. Forms'?</li> </ol>	<p><b>23/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire".</p> <p>Part 1 "Identification of Participants, Exclusion criteria, Economic and Financial Capacity"</p> <p>Section 1 (of Part 1): identification of participants Section 2 (of Part 1): exclusion of the tenderer</p> <p>In case of a tendering group, all members of the group or consortium shall fill in the sections sections 1 to 2 of the of the 'Tender Form' questionnaire (file Annex_09.Tender_Form_Questionnaire.01.docx p. 4). Signature at the end of Part 1: as specified, it shall be filled in, and signed, by each member of the tendering group.</p> <p>According to the tender specifications, the company acting as the primary contractor shall fill the Sections 3 to 6 of the Tender Form questionnaire on behalf of the group of tenderers. No signature is required for sections 3 to 6 according to the Tender Specifications.</p>

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
				'Sections 1. - 2. Forms'?	

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
85	19/04/2016 12:04	23/04/2016 08:05	'Annex 9.Tender Form Questionnaire – Part2 – Section3.': Statement of Turnover	<p>In §3.4 we read: Statements of turnover: Did you supply a statement of overall turnover concerning the subject matter of lot 2, specifying the individual turnover for each and every participating company, as well as the grand total?</p> <p>And also, we read that in case of a Joint Tender, the information for Section '3. Selection of the Tenderer - Economic&amp;Financial Capacity' has to be provided for each member of the group (not for subcontractors).</p> <p>In this context could you please specify whether</p> <p>1) The Joint Offer has only to include a 'Consolidated Turnover Statement' for the Consortium figures, signed by the authorised Consortium Leader and specifying each member's Individual Turnover and Grand Total. OR</p> <p>2) The Joint Offer has to include the 'Turnover Statements' for each and every Consortium Member (signed by each respective Legal Representative) PLUS a 'Consolidated Turnover Statement' for the Consortium figures, signed by the Consortium Leader and specifying each member's Individual Turnover and Grand Total.</p> <p>In any case, could you kindly make a template available for this</p>	<p><b>23/04/2016</b></p> <p>Firstly, we refer you to the Tender Specifications, section 9.2.1.2 "Documentation to be supplied" to which the referred question of the questionnaire ultimately refers to, according to which the tenderer shall provide a statement of overall turnover concerning the services covered for each tendered lot, during the last three financial years, must be supplied.</p> <p>Secondly, we refer you to section 3.4 "Statements of turnover" of Part 2 of the Tender Form Questionnaire, where it is stated that the statement of overall turnover concerning the subject matter of the relevant lot must specify the individual turnover for each and every participating company, as well as the grand total.</p> <p>Thirdly, we refer you to the Tender specifications, Annex 09 "Tender Form Questionnaire", Part 1, section "Tender Form" (p.4) where it is specified that the company acting as the primary contractor shall fill the Sections 3 to 6 of the 'Tender Form' questionnaire on behalf of the group of tenderers.</p> <p>Accordingly, in case of a joint tender, the statement of overall turnover shall</p>



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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
				template available for this 'Consolidated Turnover Statement', such as a 'Turnover Consolidation Table' or similar?	the statement of overall turnover shall specify the individual turnover relevant for the tendered lot, for each and every participating company, as well as the grand total. Such statement of overall turnover shall be provided and signed by the company acting as the primary contractor.

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#	Submission date	Publication date	Question subject	Question	Answer
86	19/04/2016 12:04	23/04/2016 08:06	Tender Specifications - §9.1. Exclusion Criteria	<p>With reference to the Evidence for Exclusion Criteria, in §9.1.2. Evidence we read: In case of award, evidence with a view to corroborate the aforementioned Declaration(s) of Honour is deemed necessary by the Contracting Authority. The following evidence in relation to items mentioned previously shall specifically be supplied:</p> <ul style="list-style-type: none"> <li>• .....</li> <li>• .....</li> </ul> <p>and specifically in 3rd bullet, among the other documents we read:</p> <ul style="list-style-type: none"> <li>• In relation to items (3), (6), (7) and (8) above, regarding the tenderer, an affidavit, signed by a person(s) empowered to represent the tenderer and sign the contract if the offer is successful and dated less than four months before the final date for submission of offers, stating that.....</li> </ul> <p>Could you please clarify if the tenderer has to provide the Affidavit re. Exclusion Evidence at this offer stage OR later, only in case of awarding or by the way upon request by the Contracting Authority?</p>	<p><b>23/04/2016</b> The referred evidence will have to be supplied In case of award, as specified.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
87	19/04/2016 12:05	23/04/2016 08:12	6.13. Reporting & Annex 10 SLA	The tender specifications mention that reporting should be performed every quarter. Nevertheless, reporting is not mentioned in Annex 10 for the SLA. Please provide further clarification as to whether the reporting section should be included in the SLA or only in the technical offer.	<b>23/04/2016</b> The requested level of reporting is specified in the section 6.13. "Reporting" of the Tender Specifications. We confirm that reporting does not form part of the SLA.
88	19/04/2016 12:05	23/04/2016 08:13	4.3.3 Project references - Lot 3	Please confirm whether the minimum requirement for the project references "The project must have been performed within the last 3 financial years" should be interpreted restrictively in the sense that the projects must have started and been completed between 2013 and 2015, or, can the projects have started before 2013 as long as they have been completed between 2013 and 2015.	<b>23/04/2016</b> Projects started before 2013 are compliant as long as they have been completed between 2013 and 2015 or are still performing.  We also refer you in that regard to answers #56, #74 and #90

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
89	19/04/2016 12:07	23/04/2016 08:14	4.3.2.1 Number of projects -Lot 3	With reference to Annex 9 Tender Form Questionnaire - Part 2, section 4.3.2.1 Number of Projects, please clarify whether it is required to address all threshold categories (50-99 person days, 100-499 person days, 500-999 person days and +1000 person days) or whether the tenderer is only expected to allocate its projects in their corresponding categories, without having to address all categories (i.e. one category could be not applicable or zero).	<b>23/04/2016</b> We clarify that all categories should be present, and their respective thresholds fulfilled.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
90	19/04/2016 15:05	23/04/2016 08:15	4.3.3 Project References	<p>In the tender offer doc, it is stated that "The project must have been performed within the last 3 financial years"</p> <p>Referring to question 32 on this Q&amp;A, you confirm that this refers to "projects performed within the calendar period 2013/14/15"</p> <p>However, in Question 56, you confirm that: "projects which are still ongoing can be submitted as valid PRFs/CRFs/AIFs considering their part that has already been delivered and accepted by the Client (until the submission deadline of the call for tenders i.e. 31/05/2016)"</p> <p>So, to conclude and to our understanding: the last 3 calendar years also include the period up to 31/05/2016, so ongoing projects can be included in the referencing (using PRF) for 4.3.3. Correct?</p>	<p><b>23/04/2016</b></p> <p>We clarify that the deliverables (and afferent resources in terms of FTEs), for an on-going project as of 31/05/2016, are accepted provided that (1) they have been delivered within the last 3 financial years and (2) They have been accepted by the client as of 31/05/2016. In no circumstances can resources (FTEs) used in 2016 for such project count for the purpose of this selection criterion.</p>
91	19/04/2016 15:16	23/04/2016 08:16	4.3.3 Project References	<p>For the project references with a minimum size of 6FTE, is it compulsory to only list projects which are relevant to Lot 1: "Financial/Accounting advice and assistance"?</p> <p>Or can other type of projects similar in scope, size, complexity etc,.. be listed?</p>	<p><b>23/04/2016</b></p> <p>Within the scope of the referred selection criterion, you must only list projects that are relevant to the tendered lot. This is in particular applicable to lot 1.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
92	19/04/2016 16:07	23/04/2016 08:16	Active Implementation Form	Regarding the Active Implementation Forms (AIF), in case that chosen CRFs or PRFs are relevant to be used as AIFs, would the European Commission accept AIFs also used as CRFs or PRFs within the Tender ?	<b>23/04/2016</b> We refer you to our answer #60
93	19/04/2016 16:44	23/04/2016 08:17	Lot 1 - Essays	We refer to the 11.0-EN-Annex_12.Technical_Eval_ScenariosEssays.lot01.00 document. You haven't set any size limit in the response to any or all of the essays. Is this a clerical error as there are size limitations for Lot2 and Lot3 to 25 pages	<b>23/04/2016</b> We refer you to our answer #66
94	19/04/2016 16:57	23/04/2016 08:17	Financial sheet	We refer to 8.9-EN-Annex_09.Tender_Form_Questionnaire.A5.PriceList where you state in tab "Price Sheet Brussels", Cell D37 that "Total Weighted Price of Profile: Sum of prices for the profile, with intramuros prices weighted at 0.95 and extramuros prices at 0.05". However, the formula in cells from T9 to T33 (same tab), it is clear that weighting factor for Intra- and extra-muros is respectively at 90% and 10%. Can you explain this discrepancy, confirm this is a clerical mistake and consequently provide with the right split?	<b>23/04/2016</b> We refer you to our answer #82

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
95	19/04/2016 20:00	23/04/2016 08:18	CVs - all lots, all profiles, calculation of experience for Baseline 0, "Knowledge and skills" and "Specific Knowledge and skills"	<p>Assuming that an expert is proposed for DIA Level1 (Baseline L0 = min 6 years; Knowledge and Skills = min 2 years; Specific Knowledge and Skills = min 1 year). This expert has:</p> <ul style="list-style-type: none"> <li>• Master degree (4 years) and a total of 2 years full time experience after he obtained his degree.</li> <li>• During these 2 years, he worked full time on projects dealing with financial/accounting systems.</li> <li>• During these projects, he also gained 2 years of experience in the knowledge and skills domain for this profile, related to the nature of tasks.</li> <li>• During these two years, he worked one year full time on projects covering the Specific Knowledge and skills for this profile.</li> </ul> <p>We understand that this candidate fully meets all the requirements for DIA Level 1. Please confirm our understanding?</p>	<p><b>23/04/2016</b> We confirm your understanding.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
96	19/04/2016 21:32	23/04/2016 08:19	Contract clarification subcontractors	<p>Company A - located in Belgium - is owned by Company B which is also owning Companies C, D and E – all located outside Belgium. Companies C, D and E are thus sister companies of Company A. Company A is answering as single tenderer and intends to rely on the capacity of Companies C, D and E but without submitting the bid in the name of the group of companies i.e. in the name of Company B.</p> <p>Q1: Our understanding is that Companies C, D and E can be considered as subcontractors in the sense of article 8.2 of the Tendering Specifications and that, as such, each of them is to provide the required document (letter of intent and affidavit). Can you please confirm?</p> <p>Q2: Under the Tendering Specifications, section 8, we understand that subcontractors, being Companies C, D and E in our above example or not, can be taken into account for the establishment of an economic and financial capacity provided each of them signs a written undertaking to place at the disposal of Company A all the economic and financial resources necessary for the performance of the</p>	<p><b>23/04/2016</b></p> <p>Q1: You can choose to have a subcontracting relationship with such companies C, D, E. If so, proceed accordingly as required by the tender specifications.</p> <p>Q2: We confirm your understanding.</p> <p>Q3: We refer you to the Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2, section 3.3 "Selection of the Tenderer – Economic and Financial Capacity". The company acting as the primary contractor should therein provide the information for each of such contractors C, D, E in order for their economic and financial capabilities to be taken into account.</p> <p>Q4: If you have chosen a subcontracting relationship with companies C, D and E and do not intend to otherwise rely on the capability of company B (parent company), then just answer 'No' in the referred section, as it is not here applicable.</p>



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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
				<p>necessary for the performance of the contract. Can you please confirm?</p> <p>Q3: If confirmation to Q2 question is given, are such subcontractors required to supply evidences of article 9.2.1.2 of the Tendering Specifications?</p> <p>Q4: If answer to Q3 question is yes, we conclude that the supporting document of Annex 9 - Questionnaire Form - section 3.5 is to be provided by Companies C, D and E and that a declaration from the mother/parent Company B is not necessary. Can you confirm?</p>	

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#	Submission date	Publication date	Question subject	Question	Answer
97	20/04/2016 11:20	23/04/2016 08:23	Clarification 1	The requirement to provide CRFs which are comparable in terms of scope, size and complexity with the envisaged contract appears to be discriminatory and particularly to favour large companies in the expense of smaller or medium size companies. More specifically, while a big company may have a similar big framework contract to demonstrate, a group of medium size companies submitting a joint bid and fully covering collectively the selection criteria may not be able to provide a single contract (at company' level) having comparable characteristics (e.g. size). In such case, even though the Consortium is fully capable to jointly/collectively offer the capacities and successfully deliver the contract services, it will be excluded since due to the companies' size' it will not be able to present a previous contract of this size. In that frame, would you accept Consortia providing a set of similar contracts (not a single CRF) which are in "combination" comparable to DIMOS IV?	<b>23/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", 4.3 "References", 4.3.1 "Contract References". It is perfectly reasonable to ask from the tenderer that he has performed 1 similar contract comparable in terms of scope, size and complexity with the contract being tendered by the Contracting Authority, to establish its technical and professional capability. In terms of the form that must take the CRF, for a given lot, and in the case of a tendering group, it may consist in a sum of CRFs provided these reflect the division of work of the tendering group members, each CRF establishing the technical and professional capability of the respective tendering group member, as regards this criterion.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
98	20/04/2016 11:21	23/04/2016 08:24	Clarification 2	<p>Could you please clarify how the provision of AIFs under the award criteria will be evaluated and how they will assist the Client in selecting the best value for money offer?</p> <p>Indeed, according to the regulations applicable to public procurement, the evaluation of the Tenderers experience in implementing similar contracts are part of the selection criteria (retrospective criteria) and should not be re-examined under the award (prospective) criteria which should evaluate the quality and price of what Tenderers propose to offer under the contract and not its capacity and experience in providing previous similar offerings (which would have already been assessed – during the selection criteria assessment - and proved to be adequate at the time of evaluation of the award criteria).</p> <p>Due to the above, we think that the evaluation of AIFs as part of the technical evaluation is not a valid award criterion and should therefore be removed. Could you clarify whether you will accept our request?</p>	<p><b>23/04/2016</b></p> <p>Tender Specifications, Annex 10 "SLA" (Award criteria)</p> <p>We refer you to our answer #48 point 3.</p> <p>The economic and professional capability of the tender, or tendering group, is assessed as part of the evaluation criteria.</p> <p>However, the Contracting Authority has every right to assess whether claims put forward by a tenderer in the award criteria stage are credible, which is the only rationale behind the AIF.</p> <p>The AIF will not serve for the purpose of economic and professional capability evaluation.</p> <p>We clarify that, in the case of a tendering group, the AIF may take the form of a sum of AIFs provided these reflect the division of work of the tendering group members, each AIF establishing the relevant credibility of the respective tendering group member.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
99	20/04/2016 11:21	23/04/2016 08:24	Clarification 3	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, Section 1.5, "University degrees":</p> <p>a) We understand that in case that a university degree is mandatory for a specific profile, then the candidate proposed for this profile should possess either a university degree corresponding to a master degree or a full university-level cycle of at least 4 years after the secondary school. Can you please confirm?</p> <p>b) We understand that in case that a university degree is not mandatory for a specific profile, then there is no requirement with regard to the level of studies (e.g. Bachelor, Master, etc.) that the proposed candidates should have. In this case, the number of studies (Bachelor or Master or other) after the secondary school can be counted for the calculation of L0. Please confirm that our understanding is correct.</p>	<p><b>23/04/2016</b></p> <p>a) We confirm your understanding. B) We confirm your understanding.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
100	20/04/2016 11:21	23/04/2016 08:25	Clarification 4	<p>With reference to your answers to Questions 39, 41 and 42, we understand that the candidate's experience could be counted both for Baseline, A and B. However, in your answer to Question 45, you confirm that experience can be counted for Baseline and for either A or B, but not simultaneously for A and B.</p> <p>Could you please advise whether overlapping experience in both "Knowledge and Skills" and "Specific Knowledge and Skills" (for example 2 years during which the Candidate covers both A and B skills) can be counted for the calculation of "A" and "B" accordingly (i.e. A=2 years, B=2 years for the example in question)?</p>	<p><b>23/04/2016</b></p> <p>We refer you to our answer #78</p>

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#	Submission date	Publication date	Question subject	Question	Answer
101	20/04/2016 11:22	23/04/2016 08:26	Clarification 5	With reference to your answers to Questions 53 and 54 (referring to Lots 2 and 3), we understand that PRFs to be proposed for Lots 2 and 3 do not necessarily need to concern financial information systems but need to cover though all the technological fields according to the specifications (i.e. "Skillsets"). In contrary in Question 59 (referring to Lot 2) you clarify that all the required project references should be in the areas of the development and operations of accounting and financial information technology. Could you please clarify whether project references that cover one or more of the skillsets of Lots 2 and 3 are eligible to be submitted in case that they do not concern the development and operations of accounting and financial IT systems?	<b>23/04/2016</b> We direct you to our answer #76

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#	Submission date	Publication date	Question subject	Question	Answer
10 2	21/04/2016 10:53	23/04/2016 08:32	CVs: Specific Knowledge and Skills	Regarding the specific knowledge and skills, do we need for example for the profile DEV level 3 in Java J2EE, to have 3 years of expertise in (web) development in Java Enterprise Edition (JEE) AND Oracle Weblogic AND Oracle ESB AND open source frameworks like Spring and Hibernate or it is enough for example if he has 3 years only in JEE and Weblogic and not in ESB and Spring or Hibernate?	<b>23/04/2016</b> Tender Specifications, Annex 02 "Profiles", Attachment 1 "Profiles Table", lot 2, DEV profile, level 3. Both possibilities would be correct, for a CV submitted at tender stage. We also direct you to our answer #35.
10 3	21/04/2016 10:54	23/04/2016 08:32	CVs: Specific Knowledge and Skills	Regarding the specific knowledge and skills, is it correct for example for the profile DEV level 3 to have for example 2 years in (2) Expertise in Relational Database Management Systems (RDBMS) such as Oracle, Microsoft SQL Server or PostgreSQL AND 1 year in (5) SOA expertise with the Oracle SOA suite and the Oracle OSB and expertise in Web Services development in JEE or do we need 3 years in the same expertise for example RDBMS (2)?	<b>23/04/2016</b> Tender Specifications, Annex 02 "Profiles", Attachment 1 "Profiles Table", lot 2, DEV profile, level 3. Both possibilities would be correct, for a CV submitted at tender stage. We also direct you to our answer #35.

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#	Submission date	Publication date	Question subject	Question	Answer
104	22/04/2016 09:46	26/04/2016 17:24	DBA profile	In the DBA profile description, you ask for "Expertise in backing-up databases with RMA". Could you please clarify if you really refer to RMA or if RMAN is needed.	<p><b>26/04/2016</b> Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 02 "Descriptions", Lot 02, DBA Profile .</p> <p>We clarify that indeed it should be RMAN.</p> <p>[this clerical misstatement will be corrected in the corresponding file in eTender]</p>
105	22/04/2016 13:52	26/04/2016 17:25	Power of attorney	In the power of attorney template (EN-Annex_08.Power_of_attorney_template) the contracting authority writes "(1)The Contracting Authority has awarded Framework Contract [...] (« the Contract ») to Company 1, Company 2, [...], Company N (« the Group Members ») [...]". At this stage the joint tenderers do not know if they will be awarded the contract or not. Could you please clarify which power of attorney template should be used during the tendering process? Should the above-mentioned sentence be deleted/amended?	<p><b>26/04/2016</b> We refer you to our answer #83.</p>



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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
106	22/04/2016 14:47	26/04/2016 17:26	Technical Capacity, Similar Project	Please confirm our understanding that we can propose a Framework contract (the specific contracts implemented during the last 5 years) in order to demonstrate a minimum number of 1 similar contract performed during the last five financial years.	<b>26/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", Section 4 "Technical and Professional Capacity", 4.3.1 "Contract References".  We confirm your understanding.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
107	22/04/2016 14:50	26/04/2016 17:27	Technical Capacity, Similar Project(scope, size and complexity)	<p>Regarding requirement "The tenderer must supply a minimum number of 1 similar contract performed during the last five financial years, which is/are comparable in terms of scope, size and complexity with the contract being tendered by the Contracting Authority." in EN-Annex_09.Tender_Form_Questionnaire.02.lot02 section 4.3.1 Contract References</p> <p>And also the response 24: "as regards its scope, the contract does not absolutely have to be in the field of financial and/or accounting information technology, provided its technological scope is comparable."</p> <p>1. Please clarify if the response to question 24 applies also to requirements "[...], please provide proof of at least 1 comparable contract (in terms of scope, size and complexity) performed during the last 5 financial years whereby active implementation of these award criteria has been achieved. Use the Active Implementation Form (AIF) for that purpose, and attach it to the present SLA" stated in EN-Annex_10.SLA sections 1.7 Evidence and 2.6 Evidence</p> <p>2. Please clarify what measurable</p>	<p><b>26/04/2016</b></p> <p>1.- Tender Specifications, Annex 10 "SLA", sections 1.7. "Evidence", 2.7 "Evidence", lots 02 and 03. We clarify that the scope of the requested contract may not be in the field of financial and/or accounting information technology, provided its technological scope is comparable.</p> <p>2, 3.- Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", Section 4 "Technical and Professional Capacity", 4.3.1 "Contract References", lots 02 and 03. The criteria through which the Evaluation Committee shall evaluate the compliance are specified in the Tender Specifications as follows: scope, size and complexity. You should provide all pertinent information in the "Contract Reference Description Page" of the Contract Reference Form (CRF) e.g. manpower, technical data, detailed description, etc. which will allow the Evaluation Committee to have a clear understanding of the contract and its relevance.</p> <p>4.- The AIF requested in the Tender Specifications, Annex 10 "SLA", serves a different purpose to the CRF; As stated in the Tender</p>

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#	Submission date	Publication date	Question subject	Question	Answer
				<p>2. Please clarify what measurable benchmark/criteria should be use in demonstrating that the proposed reference is similar in terms of size (e.g. total number of man days, total contract value, etc) and what are the acceptable thresholds/limits (as percentage of the intended criterias if applicable).</p> <p>3. Please clarify what measurable benchmark/criteria should be use in demonstrating that the proposed reference is similar in terms of complexity (e.g. high-volume, transaction-oriented, message-based, highly-distributed and technologically heterogeneous IT system with a high-level security)and what are the acceptable thresholds/limits</p> <p>4. Regarding questions 2 and 3 mentioned above – please confirm/clarify if the responses applies also to the comparable contract required as evidence in EN-Annex_10.SLA sections 1.7 Evidence and 2.6 Evidence</p>	<p>As stated in the Tender Specifications, it is to be used by the Evaluation Committee to assess the credibility of the proposals put forward in the SLA aiming at fulfilling the award criteria numbered 1 to 5, in terms of practical implementation. Accordingly, you should provide the relevant objective information in the “Description page” of the AIF.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
108	22/04/2016 15:06	26/04/2016 17:28	Training Table	<p>Within the Questionnaire section 4, question 4.1.2, we have to complete a Training table.</p> <p>Due to the size of our answer (several pages) and to ensure keeping the readability, could we provide this table in a separate document and eventually with a landscape orientation?</p>	<p><b>26/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", Section 4 "Technical and Professional Capacity"</p> <p>We confirm that such Training Table may be treated as an annex to the Tender Form Questionnaire, and have a landscape orientation.</p>
109	22/04/2016 15:32	26/04/2016 17:29	CRF and AIF description pages	<p>With reference to your answer to Question 55, it is our understanding that, analogous to the Project Reference Form, the description pages of the Contract Reference Form (CRF) and the Active Implementation Form (AIF) cannot be extended by another page. Can you please confirm our understanding?</p>	<p><b>26/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", attachments 2 "CRF", 4 "AIF". We clarify that such 2 forms may be extended by another page.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
110	22/04/2016 16:54	26/04/2016 17:29	Clarification on Q&A n° 65:	<p>We do understand that current position is the following: each member of a consortium will be able to invoice the Contracting Authority directly and that the latter will pay related invoices to the Leader bank account.</p> <p>However, we do believe such way of working will not be efficient, creating additional administrative charges and potential (invoicing) issues. Would the EC re-consider its position and enable each member of the consortium not only to invoice directly the Contracting Authority but also to be paid on their own bank accounts (ie without going through the bank account of the Leader)?</p>	<p><b>26/04/2016</b></p> <p>This question has been comprehensively answered, and duly motivated, in our answer #65 which is fully in line with the terms of the invitation to tender.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
11 1	25/04/2016 10:25	27/04/2016 11:35	Project experience	Regarding the project experience there should be no unaccounted chronological breaks, however is it possible to make a summary of different projects under one project experience or every project should be detailed ?	<p><b>27/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", 4.2.4 "Curricula Vitae (CVs)" .</p> <p>We draw your attention to subsection 4.2.4.1 "Tender CV Form" where it is specified that it is mandatory to use the "Tender CV Form" (see Attachment 1 [of Annex 11]), and fill it according to the instructions. Otherwise the CV shall be rejected.</p> <p>The referred Attachment 1 of Annex 11 entitled "Curriculum Vitae - Tender CV FORM" specifies in its "CV professional experience page" that a new such page should be repeated for each project, which answers you question: every project should be detailed separately.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
11 2	25/04/2016 10:47	27/04/2016 11:37	Project Expertise	<p>With reference to 10.0-EN-Annex_11.CV.00.InstructionsCompletionCV, we would like to receive additional instructions on the following cases:</p> <p>Our definition of non-project work: internal product/service development, training provision, practice building and knowledge management, academic work...</p> <p>1/ a person having worked on both project assignment and non-project assignments: in this case, the person's only project work is relevant to be accounted for as knowledge and skill and specific knowledge and skills. Can we avoid mentioning non-project work on the CV?</p> <p>2/ a person having worked on both project assignment and non-project assignments: in this case, both person's types of experience work are relevant to be accounted for as knowledge and skill and specific knowledge and skills. Can we avoid mentioning non-relevant non-project work on the CV? Can we use relevant non-project work on the CV?</p> <p>3/ a person working under multiple</p>	<p><b>27/04/2016</b></p> <p>First of all we direct you to our answer #15, which defines the meaning of the word 'project' in the context of this tender. The project definition of your organisation may be different from the referred definition.</p> <p>1/2/ Every professional experience claimed for either "knowledge &amp; skills experience" or "specific knowledge &amp; skills experience" should be accounted for in the submitted CV.</p> <p>3/ You have some discretion in defining the scope of the project, provided you comply with the definition put forward in answer #15; yes, in case of several audit clients, you may group all Contract's client work under 1 project and only count relevant knowledge and skills months.</p> <p>4/ Breaks in a career history should be briefly mentioned in the "CV summary" section of the "Tender CV Form".</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
				<p>3/ a person working under multiple framework contract, ie: 5 audit clients, starting at the same date for 4 years. Can we group all Contract's client work under 1 project and only count relevant knowledge and skills months?</p> <p>4/ a person having had breaks in his/her career history, should these be mentioned as projects or can we avoid documenting time between projects?</p>	
113	25/04/2016 13:26	27/04/2016 11:38	CRF/AIF	<p>With reference to Question &amp; Answer 55, the PRF description page cannot be extended by another page. Our understanding is that this does not apply to the 'Contract Reference Description Page' of the CRF nor to the 'Description Page' of AIF. These pages in the different forms can be extended as necessary in order to address adequately all points requested. Could you please confirm our understanding?</p>	<p><b>27/04/2016</b> We refer you to our answer #109.</p>



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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
114	25/04/2016 16:46	27/04/2016 11:39	Project Reference - Contact Name	Could DG Budget clarify which contact name is required to be mentioned on the project reference document? Is this a contact name on the side of the tenderer or on the name of the client?	<b>27/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Attachment 03 "Project Reference Form (PRF)", Project reference front page.  Contact person refers therein to a person on the side of the client.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
11 5	25/04/2016 18:38	27/04/2016 11:41	Declaration of Honour - Freelancers	<p>Taking into consideration</p> <p>a) In Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.2 "Tenderer manpower and staff qualification relevant to the required services", subsection 4.2.1 "Eligible Manpower", you write: "A freelancer is a subcontractor, and can hence be included in the specified manpower subject to the same constraint that he/she has signed a Letter of Intent to perform as a subcontractor, and signed a Declaration of honour."</p> <p>b) Your clarifications to Q6 and Q83</p> <p>c) The updated "Declaration of Honour" form (as of 25/4)</p> <p>We kindly ask you to clarify</p> <p>a) whether the newly published form is applicable to Freelancers</p> <p>b) If yes, please advise which sections (I-VII) of the Declaration of Honour form should be filled in by the Freelancers.</p> <p>c) Due to the complexity of the Declaration of Honour form, and although Freelancers are clearly considered as subcontractor staff, we kindly request you that you accept, for the tendering phase only, as valid documentation for including Freelancers in the manpower the signed Letters of Intent only, and accept the submission of the</p>	<p><b>27/04/2016</b></p> <p>a) Yes, as per the Tender Specifications you indeed refer to.</p> <p>b) We clarify that section VII of the updated "Declaration of Honour" form (as of 25/4) is not applicable to freelancers (cross such section in this case).</p> <p>C) We unfortunately must deny your request: As specified in the Tender Specifications, freelancers must provide a signed Declaration of honour. As regards the evidence, we refer you to section 9.1.2. "Evidence" of the Tender Specifications: at tender stage, evidence will only have to be provided following a specific request by the Contracting Authority. We further clarify that, for freelancers only, upon award of the contract, evidence as per such section 9.1.2. will likewise only have to be provided following a specific request by the Contracting Authority.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
				accept the submission of the Declaration of Honour of the Freelancers after the contract award.	
116	25/04/2016 19:36	27/04/2016 11:42	power of attorney	In the power of attorney template (EN-Annex_08.Power_of_attorney_template) the contracting authority writes "(1)The Contracting Authority has awarded Framework Contract [...] (« the Contract ») to Company 1, Company 2, [...], Company N (« the Group Members ») [...]". At this stage the joint tenderers do not know if they will be awarded the contract or not. Could you please clarify which power of attorney template should be used during the tendering process? Should the above-mentioned sentence be deleted/amended?	<b>27/04/2016</b> We refer you to our answer #83.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
117	26/04/2016 20:28	28/04/2016 10:14	Staffing Tables	Is the IT staff, mentioned in 4.2.2.3, equal to the technical IT staff mentioned and explained under 4.2.2.4 (Technical IT staff includes IT developers, IT testers, functional analysts, and IT system administrators. IT project managers, IT team leaders, and other management staff, and secretaries, may not be included)	<p><b>28/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions". Lots 02 and 03.</p> <p>In short, no. The relevant tender specifications state that 4.2.2.3 relates to "staff working in IT consultancy", whereas 4.2.2.4 refers to "technical [IT] staff". The definition of IT staff of 4.2.2.4 is more restrictive, as per the tender specifications, than the definition of IT staff of 4.2.2.3. For instance, IT project managers and IT team leaders may not be included for 4.2.2.4, as specified in the tender specs, whereas such limitation does not exist for 4.2.2.3, as per the tender specifications.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
118	27/04/2016 13:18	29/04/2016 12:34	4.3.2.1 Number of projects - Lot 3	With reference to Annex 9 Tender Form Questionnaire - Part 2, section 4.3.2.1 Number of Projects, please clarify whether the projects need to have been completed specifically in 2015 or whether they could have been finalised within the last 3 financial years (by 2015). Also, please confirm that ongoing projects do not fall under the scope of this section.	<p><b>29/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", 4.3.2 "Project sizes", 4.3.2.1 "Number of projects", lot 03.</p> <p>As specified, this criterion relates to projects completed in 2015. Thus projects completed in any other years are not receivable. Project completed in 2016, or on-going projects, are not receivable for this criterion.</p>
119	27/04/2016 13:19	29/04/2016 12:35	4.2.3.1 Certification Thresholds - Lot 3	With reference to Annex 9 Tender Form Questionnaire - Part 2, section 4.2.3.2 Certifications Thresholds, should we assume that there are no minimum experience requirements for the certification holders, as opposed to the clearly specified minimum experience requirements for the Thresholds for Profiles table (section 4.2.3.1)?	<p><b>29/04/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", 4.2.3 "Profile availability", 4.2.3.2 "Thresholds for Certifications", Lot 03.</p> <p>Indeed, as regards this criterion, no minimum experience requirements for the certification holders is required.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
120	27/04/2016 13:19	29/04/2016 12:40	Lot 2 - 4.3.3 Project References	The skillset 4 is 'Programming in in Web technologies, specifically in Java/JEE with WebLogic'. Can we propose for that skillset references related to Web developments with the technology .NET ?	<b>29/04/2016</b> Unfortunately, this is not advisable, since such reference would be unreceivable: Web development with .NET indeed corresponds to a different skillset than the one related to IT development with Java/JEE and WebLogic.
121	27/04/2016 15:22	29/04/2016 12:40	Active Implementation Form (AIF)	In the Active Implementation Form (AIF) it is stated "The AIF Form consists of two pages: Front page; Description page." Is our understanding correct that the description page may be extended and that it may contain several pages, if needed? This would mean that the AIF would have more than two (2) pages.	<b>29/04/2016</b> We refer you to our answer #109.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
12 2	27/04/2016 15:48	29/04/2016 12:41	Declaration on Honour	<p>Concerning the new template of the declaration on Honour, In section VII – (5) – (b), the tenderer needs to declare if the economic and financial criteria within the selection criteria are fulfilled by the tenderer In section VII – (5) – (c) the tenderer needs to declare if the technical and professional criteria within the selection criteria are fulfilled by the tenderer</p> <p>Please indicate how the consortium members need to answer these sentences (Yes, No or NA), if the consortium member does not fulfill the criteria on its own (for example financial thresholds), but the criteria are met on a consolidated level by the whole consortium.</p>	<p><b>29/04/2016</b> Tender Specifications, Annex 04 "Declaration on honour", VII "SELECTION CRITERIA", (5)(b) and (5)(c).</p> <p>If the consortium member does not fulfil the any of these criteria on its own, but the criteria are met on a consolidated level by the whole consortium, you should accordingly specify "NA".</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
123	27/04/2016 17:40	29/04/2016 12:43	Lot2 - Scenario Part 2	It is our understanding that clearing is out of the scope of the answer to this scenario. Could you please confirm? If yes, could you please inform what clearing house is used?	<p><b>29/04/2016</b> Tender Specifications, Annex 12 "Technical Evaluation Scenarios", lot 02, Part 2: "Create an Electronic Financial Marketplace Scenario".</p> <p>We cannot unfortunately tip you on any correct answer, as we are bound to the principles of transparency, proportionality, equal treatment and non-discrimination. We draw however to your attention that, as specified, you are free to make assumptions, provided that they do not contradict the questions. If you choose to do so, then clearly spell out your assumptions.</p>



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
124	27/04/2016 17:41	29/04/2016 12:44	Lot2 - Scenario Part 2	What type of swaps and forwards should the tenderer assume in the solution's scope?	<p><b>29/04/2016</b> Tender Specifications, Annex 12 "Technical Evaluation Scenarios", lot 02, Part 2: "Create an Electronic Financial Marketplace Scenario".</p> <p>We cannot unfortunately tip you on any correct answer, as we are bound to the principles of transparency, proportionality, equal treatment and non-discrimination. We draw however to your attention that, as specified, you are free to make assumptions, provided that they do not contradict the questions. If you choose to do so, then clearly spell out your assumptions.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
125	27/04/2016 18:42	29/04/2016 12:45	CV form - e-mail	According to Q&A 22, CVs are not anonymous, thus we have to provide the candidate's names and surnames. As per CV form provided (annex 11) we should also include candidate's e-mail. We would like to ask the contracting authority if we can remove this section of the CV form. Could you please confirm we can delete this section?	<p><b>29/04/2016</b></p> <p>Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", 4.2 "Tenderer manpower and staff qualification relevant to the required services", 4.2.4 "Curricula Vitae (CVs)".</p> <p>It is clearly specified in the tender specifications, as per 4.2.4.1 "Tender CV Form", that the CV shall be filled in according to the instructions in the "Tender CV Form", which are spelled out in Annex 11 "Instructions for the completion of the Curriculum Vitae (CV)". It is therein clearly specified that all the required information has to be provided. On this ground, we must unfortunately deny your request.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
12 6	27/04/2016 18:50	29/04/2016 12:46	LOT 2: Profile requirements OPS, DBA, SEC	According to Q&A 16, the contracting authority clearly specifies that it is not mandatory that the profiles OPS, DBA, SEC need to have SAP knowledge. To this end, the contracting authority amended the profile requirements (annex 2) of these 3 profiles, under the section "knowledge and skills". Could you please confirm that the SAP knowledge appearing under section "nature of the tasks" of these 3 profiles is not mandatory as well?	<p><b>29/04/2016</b></p> <p>As per our answer #16, the therein referred SAP experience under the "Knowledge and Skills" domain has been specified as desirable but not essential.</p> <p>As regards the "Nature of the tasks" domain, it is specified (cf. Table 1 "Profile Requirements Structure") that it lists the tasks which will typically be performed by a particular profile. This list of tasks is not exhaustive; it is to be considered as a representative description of the core tasks. So, as specified, the tasks under the "Nature of the tasks" domain are a non-exhaustive list of typical tasks, which answers your question: When a profile has such desirable - but non-mandatory - SAP skills, such IT talent will typically perform the SAP tasks described in the "Nature of the tasks" domain, for the 3 referred profiles (OPS, DBA, SEC) of lot 2.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
127	28/04/2016 12:25	02/05/2016 11:56	Reference to Question 78	Reference question 78 and the response "We further clarify that knowledge and skills (A) and specific knowledge and skills (B) experiences may overlap" This means that this example is correct. In a 10-month work experience we may have: Total financial IT experience: 10 months Total knowledge & skills experience:10 months Total specific knowledge & skills experience:10 months" Do you confirm our understanding?	<b>02/05/2016</b> This is indeed abstractly possible as a borderline case.
128	28/04/2016 12:25	02/05/2016 11:57	EN-Annex_02.Profiles.02.Requirements.A2.Descriptions.lot03_001	With regards to the profile TST3 section Knowledge and Skills 2nd bullet point. Can you confirm whether the criteria "Knowledge of SAP testing tools" is on "Solution Manager Testing functionalities knowledge" OR "SAP CATT expertise"?	<b>02/05/2016</b> Tender Specifications, Annex 02 "Profiles", Part 02 "Requirements", Attachment 02 "Descriptions", Lot 03, Profile TST 03.  Both "Solution Manager Testing functionalities knowledge" and "SAP CATT expertise" are required, as per the tender specifications.

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
129	28/04/2016 12:26	02/05/2016 11:58	EN-Annex_11.CV.01.TENDER_CVForm	With regards to EN-Annex_11.CV.01.TENDER_CVForm field e-mail address, would it be possible to put the consortium central point of contact email address here instead of the candidate CV owners so that any clarification questions will come to a central location as opposed to going through the candidate?	<b>02/05/2016</b> We refer you to our answer #125.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
130	28/04/2016 14:38	02/05/2016 11:58	Clarification 1	<p>With reference to Annex 2 'Profiles' of the Tender Specifications, Part 2: Requirements, Section 1.5. "University degrees", we understand that university degrees in Financial Management, Banking Systems, Economics, etc are accepted in case that the university degree is mandatory for a specific profile (once they correspond to master degrees or a full university cycle of at least 4 years after the secondary school) and could be counted as years for the baseline experience. Could you please confirm that our understanding is correct?</p>	<p><b>02/05/2016</b> Tender Specifications, Annex 02 "Profiles", Part 2 "Requirements", Attachment 1 'Profiles Table'. Lots 02 and 03.</p> <p>We refer you to our answer #40, emphasizing that, for lots 02 or 03, baseline experience (L0) can be covered by the sum of higher education studies time (only successful time) plus 1 year of experience with financial IT systems, as specified, whereas for lot 01 baseline experience (L0) can be covered by the sum of higher education studies time (only successful time) plus 1 year of experience with financial/accounting systems, as specified.</p> <p>As regards the criteria for assessing successful higher education studies, we refer you to section 2 "Profiles Table" where it is stated that each initiated successful year of study (= admission to the next year of study) is counted as a full year of studies.</p> <p>We also emphasize that higher education studies can count for L0 even if, for the considered profile/level, no university degree is mandatory.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
13 1	29/04/2016 09:35	03/05/2016 10:49	Certifications thresholds	Concerning the Certification Thresholds table 2 in section 4.2 of the tender form questionnaire Lot 2, the last row states "Current as from 01/01/2016". Do you accept profiles who obtained their certification on 01/02/2016, in February 2016?	<b>03/05/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire" (Part 2), section 4.2.3.2 "Thresholds for Certifications", lot 2. We will accept certifications that have been obtained before the reception date of the tender.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
13 2	29/04/2016 16:58	03/05/2016 10:50	how to fill the tables in 4.2.2.1 (Grand total staff size) and 4.2.2.3 (Staff working in the field of IT relevant to lot x).	<p>Please clarify how to fill the tables in 4.2.2.1 (Grand total staff size) and 4.2.2.3 (Staff working in the field of IT relevant to lot x).</p> <p>a) How to fill the "Tender's staff" on the first line in those tables? Is it the number of the tenderer's permanent staff only, excluding subcontractors staff and freelancers staff OR the total tenderer staff (including subcontractor' staff and freelancers staff )?</p> <p>b) About the subcontractor's staff in the last column of those tables: Is it the total staff of the declared (=who signed a Letter of Intent) subcontractors of the tendering group OR the number of employees of all (even not declared) subcontractors who have been working for tenderer's projects in 2016 ?</p>	<p><b>03/05/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 2 "Selection criteria Questions", 4.2 "Staffing tables". Lots 02 and 03.</p> <p>A/</p> <p>4.2.2.1 "Grand Total Staff Size": First line of the table "Tenderer's staff (or else tendering group staff if applicable)": Please specify therein the figure related to the Tenderer's staff (or else to the tendering group staff, if applicable), excepting subcontractors, as specified. Please note that freelancers are subcontractors, as specified.</p> <p>4.2.2.3 "Staff working in the field of IT relevant to Lot 2/3 services": First line of the table "Tenderer's IT staff (or else tendering group IT staff if applicable)": Please specify therein the figure related to the Tenderer's IT staff (or else to the tendering group IT staff, if applicable), excepting subcontractors, as specified. Please note that freelancers are subcontractors, as specified.</p>



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
					<p>B/</p> <p>4.2.2.1 "Grand Total Staff Size", 4.2.2.3 "Staff working in the field of IT relevant to L 2/3 services"</p> <p>We clarify that the "Subcontractor(s) staff excepting freelancers" figure relates to subcontractor(s) undertaking to collaborate in the execution of the tasks subject to the current call for tender by means of a Letter of Intent and having signed a Declaration of Honour, as per the Tendering Specifications.</p>
133	03/05/2016 14:04	08/05/2016 03:13	Printing & submission	According to the invitation letter, section 3, our understanding is that we have to submit the tender in one original (in paper, no CD needed), one copy 1 (in paper, no CD needed) and one copy 2 (in CD, no paper). Could you please confirm our understanding is correct?	<p><b>08/05/2016</b></p> <p>You have indeed to submit the tender, per lot, in one original (in paper, no CD needed), one copy 1 (in paper, no CD needed) and one copy 2 (in a hard support such as a CD-ROM or DVD-ROM, in PDF format, no paper).</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
134	03/05/2016 18:25	08/05/2016 03:14	Annex 9 Tender Form Questionnaire Part 2 - Lot 3	<p>From</p> <ul style="list-style-type: none"> <li>- the Preamble of the questionnaire ("In case of a joint tender ... it is the primary contractor as per the PoA that supplies the information)</li> <li>- the Tender Form page (the company acting as the primary contractor shall further fill the following sections of the questionnaire : Sections 3 to 6 on behalf of the group of tenderers)</li> <li>- and Q&amp;A 84</li> </ul> <p>we understand that only the company acting as primary contractor should answer questions in section 4, with only one global answer to each question, covering the whole consortium.</p> <p>Could you please confirm whether our understanding is correct or if we should provide one answer per consortium member + one consolidated answer for the consortium when relevant ?</p>	<p><b>08/05/2016</b></p> <p>Referring to our answer #84, we confirm that, as per the tender specifications, the company acting as the primary contractor shall fill the Sections 3 to 6 of the Tender Form questionnaire on behalf of the group of tenderers. No signature is required for sections 3 to 6 according to the Tender Specifications.</p> <p>This clarification covers, in particular, the Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 02 "Selection criteria Questions", comprised of:</p> <ul style="list-style-type: none"> <li>- Section 3: "Economic and Financial Capacity"</li> <li>- Section 4: "Technical and Professional Capacity"</li> </ul> <p>Specifically concerning section 4, as specified, in case of a join tender (e.g. a consortium) the primary contractor has to provide the information for the tendering group *as a whole*, and any subcontractor: In other words, you should in such situation provide, for section 4, one consolidated view of the tendering group; Within this state of mind, you are obviously expected to describe, as part of this consolidated view, when relevant, the division of work between the different members of the tendering group.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
					members of the tendering group.
135	06/05/2016 10:41	10/05/2016 18:02	Annex 4 – Declaration of Honour - VII – SELECTION CRITERIA – 5b and 5c	Our understanding is that in case of a consortium where the economic and/or technical criteria are fulfilled only in a consortium level, the answer for each company/member of the consortium in section VII – SELECTION CRITERIA 5b and 5c of the declaration of honour need to be YES, because in all cases the criteria for Economic and Technical capacity, according to all tendering documentation in case of a Joint offer, concern and assessed in a consortium level and not individually per company. Can you please confirm our understanding?	<b>10/05/2016</b> We refer you to our answer #122

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
136	10/05/2016 09:54	11/05/2016 17:40	Section 4.2.3.2 Thresholds for Certifications for Lot-3	<p>In the Section 4.2.3.2 - 'Thresholds for Certifications' for Lot-3, we have been asked to provide minimum 2 Evidences of the following SAP Certificates:</p> <ul style="list-style-type: none"> <li>- C_SOA_TA_70 (SAP Certified Associate Technology Architect)</li> <li>- P_SOA_EA_70 (SAP Certified Professional Enterprise Architect)</li> </ul> <p>But both these Certificates have long been expired by SAP.</p> <p>We understand that we can provide 'C-TADM51-70' and 'TOGAF ver. 9' in the place of 'C_SOA_TA_70' and 'C_SOA_EA_70' respectively as essentially they form the basis of 'Specific Knowledge &amp; Skills' section of 'CIS' and 'CSO' profiles where these replacements are already portrayed valid by the Contracting Authority. Can you please confirm our understanding?</p>	<p><b>11/05/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire, 4.2.3.2 "Thresholds for Certifications". We confirm your understanding: P_SOA_EA_70 or TOGAF 9 certification; C_SOA200_70 or TOGAF 9 certification; C_SOA_TA_70 or C-TADM51-70.</p> <p>[the corresponding file will be updated in eTender to reflect this clarification]</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
137	10/05/2016 09:57	11/05/2016 17:42	Profiles with university degree mandatory	If we have a candidate with a bachelor (3 years of higher education) and a Master (1 year of higher education) our understanding is that we can submit this candidate for those profiles where a university degree is mandatory, since the candidate fulfills the criteria of 4 years of higher education. Thus, it can also count for baseline "LO". Could you please confirm our understanding is correct?	<p><b>11/05/2016</b> We refer you to Tender Specifications, Annex 02 "Profiles", Part 02 "Requirements", 1.5. "University Degrees".</p> <p>Completion of the second cycle (e.g. Master's degrees) after the first cycle indeed corresponds to a University degree. We confirm your understanding.</p>
138	10/05/2016 12:50	11/05/2016 17:43	Lot 1 - SLA - Quality Indicators	We would appreciate your confirmation that on Lot 1, all SLA sections related to Quality Indicators are not applicable and not to filled in by the Tenderer.	<p><b>11/05/2016</b> It is clearly specified in Annex 10 "Service Level Agreement (SLA)" of the Tender Specifications that section 1.6. "QoS (Quality of Service) indicators and compensations / penalties and of the corrective measures to be applied in case of non-compliance (cf. AWARD CRITERIA 6)" is, quoting, "not applicable to lot 1".</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
139	10/05/2016 13:00	11/05/2016 17:44	All Lots - SLA - Quality and relevance of the proposed methods and tools aimed at ensuring high quality deliverables (AWARD [SUB] CRITERIA 4)	<p>Section §1 reads: "Provide an overview of your approach, including listing its different phases, in order to ensure and to maintain a very high level of quality of deliverables concerning the services related to the subject of the call for tenders in question, specifying the methods and tools which are to be used in each phase..." and section §2 "Describe what preventive measure will be taken to ensure a high quality of the deliverables concerning the services related to the subject of the call for tenders in question." Could you please clarify the difference between the two questions, as there seems to be a certain degree of overlap between the two?</p>	<p><b>11/05/2016</b> Tender Specifications, Annex 10 "Service Level Agreement (SLA)", 2. "Quoted Time &amp; Means and Fixed Price Services", Subsection 2.4. "Quality and relevance of the proposed methods and tools aimed at ensuring high quality deliverables (award [sub] criteria 4)".</p> <p>Section §1 refers to the described approach, methods and tools aimed at ensuring high quality deliverables, as specified, while section §2 focuses on the preventive and corrective measures with a view to ensure a high quality of the deliverables concerning the services related to the subject of the call for tenders, as specified. If you feel there is overlapping, please place such part in the most pertinent section, while referring to it from the remaining section. Subsection 2.4 will be read, and ranked, as a whole as regards award criteria 4, as specified (award points are attributed as a whole to criteria 4).</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
140	10/05/2016 13:57	11/05/2016 17:45	Annex_09.Tender_Form_Questionnaire.A1.CVs Provided Table	With reference to Q&A 22 and to Questionnaire Annex 9_part 2_section 4- 4.2.4.5 Number of Cvs ("...the provided CVs must be entered in the "CVs Provided – Summary Table" - questionnaire, attachment 1), we assume that "Annex_09.Tender_Form_Questionnaire.A1.CVs Provided Table" is part of the Main Tender envelope and more specific it should be placed before the CVs that we provide within the offer. Can you please confirm or else specify where this table should be placed?	<b>11/05/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Attachment 1 (A1), "CVs Provided Summary Table". You should indeed place the referred table, per lot, in the "Main Tender" envelope, and just before the CVs it relates to (cf. Tender Specifications, Annex 09 "Tender Form Questionnaire", section 4.2.4.5 "Number of CVs").
141	10/05/2016 17:02	11/05/2016 17:46	Annex_11.CV.01.TENDER_CVForm	For Lot 2 and Lot 3. With reference to Annex_11.CV.01.TENDER_CVForm , section: Synopsis relevant to procurement 'DIMOS IV'. 1) Shall we add, and therefore include, the "higher studies" values in the "Total financial IT experience:" field? 2) Shall we add, and therefore include, the "Higher Education in Computer Sciences" values in the "Total knowledge & skills experience:" field?	<b>11/05/2016</b> 1) Indeed 2) Indeed Please however do explicitly show the performed sum when filling in the referred section of the "Tender CV FORM".

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
14 2	10/05/2016 17:04	11/05/2016 17:47	ISA profile	With reference to the profile ISA, section "knowledge and Skills": Expert knowledge of BPMN, UML 2.0 or upwards, OMG SysML, TOGAF, RUP, COBIT 5 (or upwards). Do you confirm that the candidate must have expertise in ALL of them?	<b>11/05/2016</b> Indeed.
14 3	10/05/2016 18:26	11/05/2016 17:48	Staffing tables (Tender Specifications, Annex 09, «Tender Form Questionnaire », 4.2.2 "Staffing tables", lots 2 and 3)	Will you please clarify the difference between the table in section 4.2.2.1 (grand total staff) and the table in section 4.2.2.3, for instance by giving examples of the categories of staff relevant to the lot which should be counted in the first table but not in the second one?	<b>11/05/2016</b> We refer you to our answer #26.



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
144	11/05/2016 19:49	12/05/2016 17:48	Total financial IT experience field, CV tender form, Lots 2 and 3	Regarding your answer to clarification question 141, sub-question (1): [Total financial IT experience] + [years of higher studies] would give the sum required to satisfy Baseline (L0) for the relevant profile. However, because the field on the CV tender form is clearly labelled "Total financial IT experience", it is therefore our understanding that the logically intended value for this field is exclusively the [Total financial IT experience] component. Can you please confirm our understanding?	<b>12/05/2016</b> Answer #141, point 1 'Shall we add, and therefore include, the "higher studies" values in the "Total financial IT experience:" field? '. Replied as follows (cf. answer #141): Indeed. Please however do explicitly show the performed sum when filling in the referred section of the "Tender CV FORM". Please fill in the form as clarified in answer #141, in the form of a sum. For example: "Total financial IT experience: 12+24 [months] = 1+2 [years]" while specifying that the 1st value (here 12 months, or 1 year) stands for Total financial IT experience, in the strict sense, while the 2nd value stands for higher studies [here 24 months or 2 years], which are equivalent to Total financial IT experience in the sense of the Baseline (L0) requirements.

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
14 5	11/05/2016 21:53	12/05/2016 17:49	Deadline extension	Due to the complexity of this opportunity and in order of offering you a proposal of quality, we would be grateful to grant us an extension of 3 weeks for the submisison date. Many thanks.	<b>12/05/2016</b> As we are bound to the principles of transparency, proportionality, equal treatment and non-discrimination, we must unfortunately deny your request, as it would equate to an advantageous treatment to the detriment of those tenderers who have worked timely, according to the schedule of the tender which was published in due time.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
14 6	12/05/2016 10:27	14/05/2016 02:26	Annex9.Questionnaire_Part1	<p>Taking into account the instructions provided in 'Preamble' of the Annex9.Questionnaire_Part1, and the SUBMISSION STRUCTURE/ENVELOPES described in the Invitation Letter, we understand that the STRUCTURE and the CONTENT of the n°2 Sub-Envelopes (placed inside each INNER Envelope) must be the following:</p> <p>1) Sub-Envelope 1 labelled 'Lot Li – Main Tender' containing n°3 Folders being:</p> <ul style="list-style-type: none"> <li>- One separate Folder containing Section 1. 'Identification of Participants', Section 2. 'Exclusion criteria' and Section 3. 'Economic and Financial Capacity';</li> <li>- One separate Folder containing Section 4. 'Technical and Professional Capacity';</li> <li>- One separate Folder containing Section 5. 'Technical Evaluation'.</li> </ul> <p>2) Sub-envelope 2 labelled 'Lot Li – Price Offer' containing n°1 Folder being:</p> <ul style="list-style-type: none"> <li>- One separate Folder containing Section 6. 'Financial Evaluation'.</li> </ul> <p>Could you please confirm our understanding is correct?</p>	<p><b>14/05/2016</b></p> <p>Organisation of your tender. Invitation Letter, §3, and Annex 09 "Tender Form Questionnaire", "Preamble", section 1. "Generalities".</p> <p>We clarify that your understanding is generally correct, except as regards the following:</p> <ul style="list-style-type: none"> <li>- You have to supply one separate folder (or binder) per section; We emphasize that Section 6. 'Financial Evaluation' of the Annex 09 "Tender Form Questionnaire" is, likewise, to be placed in its own folder (binder), inside the envelope labelled "Lot Li – Main Tender".</li> <li>- The envelope labelled "Lot Li– Price Offer" should only contain the price offer (i.e. the filled-in printout of file Annex_09.Tender_Form_Questionnaire.A5.PriceList.xlsx as regards the original and the paper copy - labelled "Copy 1", or else the electronic version as regards the electronic copy - labelled "Copy 2").</li> </ul> <p>[the Annex 09 "Tender Form Questionnaire" (Preamble) file will be updated accordingly in the eTender site]</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
				understanding is correct?	
14 7	12/05/2016 11:47	14/05/2016 02:26	Freelancers DoH and LoI - place to be put in the tender	We understand that the letters of intent from freelancers and their declarations of honour should be placed in folder 1 "Identification and Exclusion". Please confirm our understanding.	<b>14/05/2016</b> We confirm your understanding.
14 8	12/05/2016 15:20	14/05/2016 02:27	Questionnaire 3 - all lots	Please confirm our understanding that "Section 6: Financial Evaluation" from Questionnaire Part 03 for all lots should be submitted together with the Financial Tender.	<b>14/05/2016</b> We refer you to our answer #146

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
149	13/05/2016 10:13	17/05/2016 17:07	price list (EN-annex_09.Tender_Form_Questionnaire.A5)	<p>On the page 40 of the tender specifications (EN-00_TENDER_SPECIFICATIONS.pdf) you present the estimation of the volume of the contract for each lot for a total of € 171.3 M.</p> <p>If we apply the Profile Weights from the price list (EN-annex_09.Tender_Form_Questionnaire.A5) on the total estimated budget (171.3 M€) we come to a significantly different budget allocation for lots 2 and 3 (see column "delta" in the table below) As lot 1 results are very similar, is there any reason for differences of such a magnitude for lot 2 and lot 3?</p> <p>Can you please confirm which is the most representative target budget? (the budget in the tender specifications or the one based on the Profile Weights)</p> <p>Tender Specs Weight Delta            LOT 1 €40.8000.000 €40.701.494 €98.506            LOT 2 €88,028,419 €75,600,000 - €12,428,419            LOT 3 €42,570,087 €54,900,000 €12,329,913            TOTAL €171.300.000</p>	<p><b>17/05/2016</b> Tender Specifications, 10 "Volume of the Contract".</p> <p>We confirm that the figures in the Tender Specifications, 10 "Volume of the Contract" do indeed describe the estimated volume of the contract, per lot, of this tender. We emphasize that the Tender Specifications clearly state that such figures are merely estimates and do not imply a commitment to order any specific volume of services. The total value of the contract will ultimately depend on the orders which the Contracting Authority will place through specific contracts.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
150	13/05/2016 10:14	17/05/2016 17:12	4.2.3.1 thresholds for profiles - Lot 3	In the “4.2.3.1 thresholds for profiles” section of the lot 3 questionnaire (EN-Annex_09.Tender_Form_Questionnaire.02.lot03_001) do the minimum number of CVs required reflect the anticipated FTE volume per profiles for this lot?	<b>17/05/2016</b> The minimum numbers of staff required therein are proportionate to the estimated distribution of profile consumption for the referred lot. We emphasize that our volume estimations, and distribution of profiles within such volumes, are estimations only, and do not imply any actual order: The contract being tendered is a *framework* contract. Only specific contracts will actually imply actual orders, as per the terms of the contract.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
15 1	13/05/2016 10:16	17/05/2016 17:13	"4.2.4.5 Number of CVs" - Lot 3	In the "4.2.4.5 Number of CVs" section of the lot 3 questionnaire (EN-Annex_09.Tender_Form_Questionnaire.02.lot03_001) does the distribution of profiles requirement reflect the anticipated consumption pattern? For instance, should we expect that 6 SAP Functional Analysts will be used?	<b>17/05/2016</b> The minimum numbers of CVs required therein are proportionate to the estimated distribution of profile consumption for the referred lot. However, no expectations of orders may be derived from the framework contract per se. We emphasize Clause I.5.1. "Maximum amount of the FWC and maximum prices" of the framework contract, where it is specified: "The maximum amount covering all purchases under this FWC, including all renewals and reimbursement of expenses is: [For lot 1:EUR [amount in figures and in words]] [For lot 2:EUR [amount in figures and in words]] [For lot 3:EUR [amount in figures and in words]] However, this does not bind the contracting authority to purchase for the maximum amount: Signature of the FWC imposes no obligation on the contracting authority to purchase. Only performance of the FWC through order forms or specific contracts is binding on the contracting authority." The referred amount, for the relevant lot, shall be the one specified in Tender Specifications, 10 "Volume of the Contract".

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
15 2	13/05/2016 10:17	17/05/2016 17:15	EN-annex_09.Tender_Form_Questionnaire.A5.PriceList	In the price list (EN-annex_09.Tender_Form_Questionnaire.A5.PriceList) is the grand total weighted price calculation also valid when the profiles are only populated for a single lot? For instance, if we only take into account the Lot 3 profiles, is the total weighted price calculation still valid?	<b>17/05/2016</b> Tender Specifications, Price List (attachment 5 to Annex 09 "Tender Form Questionnaire"). We refer you to our answer #30. Each lot is independent. Accordingly, when filling-in the Price List, you should only fill-in the prices for the relevant lot. Accordingly, the Grand Total Weighted Price will be the Grand Total Weighted Price of the relevant lot.
15 3	13/05/2016 15:46	17/05/2016 17:17	SLA - 2.4 §3 - Infrastructure	With reference to the SLA point 2.4 §3 [Describe the infrastructure in place so as to be able to perform the contract.] .  Can you explain: - What sort of infrastructure do you refer to: Physical (location, offices, ...) or IT (Paas, Saas...) , Administrative (support functions, contact center) or Project (Project repositories, collaboration tools) ? - Is this question applicable to Lot 1, 2 and 3?	<b>17/05/2016</b> The referred question is as follows "Describe the infrastructure in place so as to be able to perform the contract." Accordingly, please describe the infrastructure in place, in support of the proposed methods and tools aimed at ensuring high quality deliverables, for Quoted time & means and Fixed Price Services, so as to be able to perform the contract. This is an open question, which is put to competition. Accordingly, we cannot tip you as regards any answer. This question is applicable to lots 1, 2 and 3.



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
154	13/05/2016 16:24	17/05/2016 17:17	Lot2 scenario 2	EMRAD and EMTRAD are used throughout the description of the scenario. We assume EMRAD should be used instead of EMTRAD. Could you please confirm this?	<b>17/05/2016</b> Tender Specifications, Annex 12 "Technical Evaluation Scenarios/Essays", Lot 02. EMRAD and EMTRAD refer to the same company. EMTRAD is a clerical mistake. EMRAD should indeed be used instead of EMTRAD.  [the corresponding file will be amended accordingly in eTender]

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
155	17/05/2016 11:37	19/05/2016 17:02	CVs	<p>With reference to QA 111 it is specified that every project should be detailed separately.</p> <p>Moreover, in Annex 11-CVs-Instructions for the completion of the Curriculum Vitae (CV) of the Specifications, it is specified that: "The CV should be a summary rather than a biography of an individual and must be in a format enabling a quick and accurate comparison with other CVs submitted to fill certain roles..". Our understanding is that in case a candidate was working for a predefined period of time in 2 or more projects in parallel and was executing the same tasks in all projects , this particular experience could be described in one single "CV Professional Experience Page". Could you please confirm our understanding?</p>	<p><b>19/05/2016</b></p> <p>In such a case, 2 or more projects have been executed by the same person in parallel over the same time-period. As instructed (cf. answer #111), you should fill one "CV professional experience page" per project. We draw to your attention that you should pay special attention to the section "Contribution to experience relevant for procurement 'DIMOS IV'", by specifying, per project, the amount of experience, in time-units, relevant to such project only.</p>
156	17/05/2016 15:48	19/05/2016 17:03	SLA	<p>Regarding sections 1.1 and 2.1, "Describe how the tenderer undertakes to provide traceability/auditability for the execution of the contracts resulting from the tender procedure", could you please explain further this phrase?</p>	<p><b>19/05/2016</b></p> <p>The concept of traceability/auditability relates to the propriety of a system/organisation of being "auditable". In other words, it relates to the collection of objective elements supporting the representations of the relevant system/organisation.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
157	17/05/2016 16:58	19/05/2016 17:03	Request for extension	While we appreciate the schedule DG BUDGET is on for the award of the DIMOS IV contract, we believe that it is neither unreasonable nor unjustified to request for a deadline extension of one week. The size and complexity of the tender is well-known and attested by the numerous requests for clarification you have been receiving. Having to cope with the usual May holiday period when work unavoidably slows-down had an impact on the endeavour, de facto reducing the overall bidding timeframe. Our intent is to be able to provide you with the best possible proposal for such an important contract. We hope that you will be able to accommodate this request in your overall planning.	<b>19/05/2016</b> We refer you to our answer #145. For the exact same reasons stated therein, we must unfortunately deny your request.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
158	17/05/2016 17:29	19/05/2016 17:04	CV form - total financial IT experience	Regarding your answer to clarification #141 and #144, our understanding is that we can include an extra sentence under section of the CV form "Synopsis relevant to procurement 'DIMOS IV'" thus having the following: Total Financial IT experience, baseline L0 (here specify the higher education), total knowledge & skills experience, total specific knowledge & skills experience. This way it is easier both for the tenderers and the contracting authority to show clearly the information. Could you please confirm our understanding is correct?	<b>19/05/2016</b> Tender Specifications, Annex 11, attachment 01 "Tender CV Form", "Synopsis relevant to procurement 'DIMOS IV'", Total financial IT experience in the sense of the Baseline (L0) requirements. You may indeed present such information separately in its own line, instead of using a sum as described in our answer #144, if you prefer.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
159	17/05/2016 18:21	19/05/2016 17:06	Deadline - Extension	<p>We would like to ask the commission for an extension of the deadline of one week because of the following reasons:</p> <ul style="list-style-type: none"> <li>-The month of May has a more than average number of bank holidays in Europe. Due to this it is very difficult getting all information on time and original documents signed and send to us before the deadline. With providing us this extension we can avoid that documents are not attached to the offer and there will be no need for clarification questions on this topic.</li> <li>- The complexity of questions and requested proof and/or certificates is proven to be difficult to supply correct and on time, taken in to account the previous remark.</li> </ul> <p>As we want to deliver quality answers, which answers each of the questions on a correct and sufficient way, we are convinced that an extension would improve the quality of the offer.</p> <p>Our company hopes that the commission will grant us this extension and give us the extra time to make sure that all requested information can be find in the submitted answers and all (original) documents are part of the offer.</p>	<p><b>19/05/2016</b></p> <p>We refer you to our answer #145. For the exact same reasons stated therein, we must unfortunately deny your request.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
160	18/05/2016 10:14	19/05/2016 21:46	EN-Annex_09.Tender_Form_Questionnaire.02.lot03_001 section 4.2.4.3 (Controls) and the response number 125.	We are concerned that during the evaluation of CV's that you may contact the CV owner directly however we have had occasions when this has happened and the CV owner was on holiday. Can you confirm that you will contact the bid management team aswell as the CV owner in case of any clarification of information being required.	<b>19/05/2016</b> Tender Specifications, Annex 09 "Tender Form Questionnaire", Part 02 "Selection criteria Questions", 4.2.4 "Curricula Vitae (CVs)", 4.2.4.3 "Controls". It is therein specified that the contracting authority reserves the right to contact directly CV holders for verification purposes during the evaluation period, through the evaluation committee; If the evaluation committee fails to establish contact with the CV holder using the coordinates supplied by the bidder after 3 repeated attempts spanning 1 week, the corresponding CV will be declared null and void. If such situation arises, the Evaluation Committee will contact the tenderer before declaring such CV null and void, in order to assess whether a legitimate reason may be credibly invoked (e.g. illness), which will have 7 calendar days to reply with all necessary supporting evidence.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
16 1	18/05/2016 10:14	19/05/2016 21:47	profiles that require "University degree" for lot 3	"If the candidate meets the required IT Financial Systems experience, Knowledge and Skills and Specific knowledge and Skills using just his professional experiences but does not have a Masters Degree in IT can they be accepted for profiles that require a ""University Degree"". For example TST3 Level 3 required ""University Degree"" Candidate has >6 years IT Financial Systems Experience, > 4 years Knowledge and Skills and >2 years Specific Knowledge and Skills all from professional experience but has a Masters in Financial Management, we assume that this profile is conforming to requirements. "	<b>19/05/2016</b> We refer you to our answer #44. TST3 Level 3 requires 6 years of Financial IT experience (L0), 5 years of experience in the "Knowledge and Skills" domain, 2 years of experience in the "Specific Knowledge and Skills" domain, and a university degree. Therefore someone with >6 years IT Financial Systems Experience, > 4 years Knowledge and Skills and >2 years Specific Knowledge and Skills and with a Masters in Financial Management may not necessarily fulfil the criteria: > 4 years Knowledge and Skills will not do if it really is 4.5 years. Other than that, such CV would pass the TST3 Level 3 criteria.
16 2	18/05/2016 11:39	19/05/2016 21:47	Deadline extension	In consideration of the many clarifications published, affecting substantially the terms of reference, would you consider to grant an extension of 10 days to the original deadline in order to allow the tenderers to fully align with the changes?	<b>19/05/2016</b> We refer you to our answer #145. For the exact same reasons stated therein, we must unfortunately deny your request.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
163	19/05/2016 15:41	23/05/2016 08:50	Scenarios/essays	Could we assume that the page limitation of 25 pages for the answer to the scenarios do not include a cover page and the table of contents?	<b>23/05/2016</b> Tender Specifications, Annex 12 "Technical Evaluation Essays/scenarios", Lots 02 and 03. We clarify that we will not count the cover page and the table of contents in the 25 A4 pages limit.
164	19/05/2016 17:46	23/05/2016 11:00	Lot 3 certifications "C-TADM51-70" vs "C_TADM51702"	With reference to your answer to clarification question 136, in which you state that "C-TADM51-70" is an acceptable alternative to "C_SOA_TA_70": could you please confirm our understanding that "C-TADM51-70" and "C_TADM51702" are indeed the same certification, and that the entry for "C_TADM51702" in the certifications threshold table is therefore obsolete?	<b>23/05/2016</b> Tender Specifications, Annex 02 "Tender Form Questionnaire", Part 02, 4.2.3.2 Thresholds for Certifications, lot 03. We will accept certification C-TADM51-70 in place of C_TADM51702. We clarify that this does *not* render obsolete the certifications threshold "C_TADM51702" in the certifications threshold table. It merely means that C-TADM51-70 will be considered equivalent to C_TADM51702. Each entry in the table is independent; For instance, if you choose to field CVs with C-TADM51-70 instead of C_SOA_TA_70, this has no impact on the C_TADM51702 requirement, which will still stand (potentially leading to four C-TADM51-70 certifications).



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
16 5	20/05/2016 10:20	23/05/2016 16:45	Packing schema of the offer	<p>With reference to the answer to question #146 and the new published questionnaire Annex 9, we assume that not only answers but the different parts and were applicable sections of the questionnaire Annex 9 need to be placed in a separate folder. As a result the following packing schema is consider as suitable:</p> <ul style="list-style-type: none"> <li>- Lot x Main Tender <ul style="list-style-type: none"> <li>• Folder 1: Cover Letter, Power of Attorney, Questionnaire -Annex 9, sections 1 &amp; 2 of the questionnaire accompanied with the relevant evidence/documents</li> <li>• Folder 2: Questionnaire-Annex 9, section 3 accompanied with all relevant evidence (e.g. Balance sheets, endorsement letters, etc)</li> <li>• Folder 3: Questionnaire-Annex 9, section 4 accompanied with all relevant evidence (e.g. CVs, References,etc )</li> <li>• Folder 4: Questionnaire-Annex 9, section 5 accompanied with SLA, Scenarios, etc</li> <li>• Folder 5: questionnaire Annex 9 – section 6 only</li> </ul> </li> <li>- Lot x Price Offer <ul style="list-style-type: none"> <li>• Folder 1: contains the financial offer – price list excel only</li> </ul> </li> </ul> <p>Can you please confirm?</p>	<p><b>23/05/2016</b> This packing schema is indeed suitable.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
				Can you please confirm?	
166	20/05/2016 13:49	23/05/2016 16:45	Deadline Extension	Due to the high volume and complexity of the bid as well as the huge number of questions and clarifications provided by the Commission (currently 135 pages) we would appreciate if you could provide a reasonable extension on the submission deadline of at least one week allowing Tenderers to study in detail all available information and clarifications provided and modify their proposals according to the instructions provided by the Commission through the Q&As. We are certain that such an extension will be of the benefit of DG BUDGET, since it will allow enough time to all Tenderers to adequately prepare their best offers in full compliance with the numerous guidelines and modifications introduced by the Commission throughout the bidding period.	<b>23/05/2016</b> We refer you to our answer #145. For the exact same reasons stated therein, we must unfortunately deny your request.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
167	23/05/2016 09:25	25/05/2016 08:49	EN-Annex_02.Profiles.02.Requirements.A2.Descriptions.lot03 - CIS - Certified SAP Interoperability/SOA Specialist - Certification	<p>Regarding the required certification for the CIS-profile C_TBIT51_71: SAP Certified Technology Associate - Process Integration with SAP NetWeaver 7.1. (or upwards)</p> <p>In our opinion the C_TBIT44_71 SAP Certified Development Associate - Process Integration with SAP NetWeaver 7.1 (or upwards) fits the requirements for the profile equally well.</p> <p>Can the Commission accept this certification (C_TBIT44_71) instead of the C_TBIT51_71 certification?</p>	<p><b>25/05/2016</b></p> <p>After comparing the curricula of both certifications, we have concluded that the subject matter is very similar, so that we will indeed accept any of C_TBIT44_71 or C_TBIT51_71.</p> <p>[The specifications will accordingly be updated in eTender]</p>
168	23/05/2016 09:30	26/05/2016 12:00	EN-Annex_02.Profiles.02.Requirements.A2.Descriptions.lot03 - CIS - Certified SAP Interoperability/SOA Specialist - Certification	<p>Regarding the required certification for the CIS-profile C_TBIT51_71: SAP Certified Technology Associate - Process Integration with SAP NetWeaver 7.1. (or upwards)</p> <p>In our opinion the C_TBIT51_70 SAP Certified Technology Associate - Process Integration with SAP NetWeaver 7.0 fits the requirements for the profile equally well.</p> <p>Can the Commission accept this certification (C_TBIT51_70) instead of the C_TBIT51_71 certification?</p>	<p><b>26/05/2016</b></p> <p>Unfortunately we must deny your request since the proposed alternate certification refers to a different downward version of SAP.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
169	23/05/2016 17:33	26/05/2016 12:02	With regards to profile Certified SAP Interoperability/ SOA Specialist	<p>With the Knowledge and Skills The following certification is requested:</p> <p>- C_TBIT51_71: SAP Certified Technology Associate - Process Integration with SAP NetWeaver 7.1 (or upward).</p> <p>We note that this certification was discontinued in 2013 by SAP and was replaced by C_TBIT51_73, which will itself be discontinued during this year.</p> <p>The specification notes that the certification is "Requested". Does the word "Requested" mean that it is mandatory for candidates to have one of the two above-mentioned certifications, or is it optional?</p>	<p><b>26/05/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", Part 02 "Requirements", Attachment 2 "Descriptions", lot 03, CIS Profile.</p> <p>We confirm that certification C_TBIT51_71 is indeed requested, or any upward certification of the same track, as specified.</p> <p>We also refer you to our answer #167.</p>
170	23/05/2016 17:34	26/05/2016 12:03	With regards to profile Certified System Administrator SAP/Oracle.	<p>With the Knowledge and Skills the Oracle DBA certification: Oracle Database Administrator Certified Associate – 10g, 11g or 12c (or upwards) is required.</p> <p>Can we assume that this is working knowledge if the candidate has other certifications requested in the specific knowledge and skills?</p>	<p><b>26/05/2016</b></p> <p>Tender Specifications, Annex 02 "Profiles", Part 02 "Requirements", Attachment 2 "Descriptions", lot 03, CSO Profile.</p> <p>We confirm the tender specifications whereby the Oracle DBA certification "Oracle Database Administrator Certified Associate" – 10g, 11g or 12c (or upwards) is required for this profile.</p>

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
171	24/05/2016 16:16	27/05/2016 10:46	CVs - All profiles, all levels, all lots	We understand that in the email address field of the CV template we could put a generic email address of the tenderer which is being monitored by the company and the CV holders thus ensuring direct connection between the contracting authority and the CV holders. Could you please confirm our understanding	<b>27/05/2016</b> We refer you to our answers #125, #129, #160

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