

Call for tenders' details

Title: Follow-up actions on the communication on sustainable construction.

Start date: 16/08/2012

Time limit for receipt of tenders: 02/10/2012

Contracting authority: European Commission, DG for Internal Market,

Industry, Entrepreneurship and SMEs (GROW)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	22/08/2012 14:46	23/08/2012 13:38	Follow-up actions on the communication on sustainable construction	Can you provide us a direction of e-mail or telephone of contact to solve some doubt about the specifications?	23/08/2012 Please note that all questions concerning this call for tenders should be submitted via this e-tendering site. Answers will also be delivered via this site.
2	23/08/2012 13:48	27/08/2012 14:12	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Can we to take part only in communication tender or if on the contrary is necessary to take part in all the parts of the tender, such as the provision of a secretariat?	27/08/2012 It is necessary to take part in all parts of the tender, as the contract is not divided into lots.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
3	29/08/2012 12:56	05/09/2012 16:36	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	1.As shown on page 5, the bid must contain a graph. The timing of work must be defined by the bidder?	05/09/2012 The overall time-line of the contract, showing when meetings should be organised and reports delivered to the EC, is presented on pages 6 and 7 of the tender specifications. The bid should include a detailed work programme and timetable illustrating how the work will be organised to perform all the tasks specified on pages 4 and 5 of the specifications, which will occur before and after meetings and reports mentioned in the overall time-line.
4	29/08/2012 12:58	05/09/2012 16:44	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	The conference consists of one of the two meetings of the High Level Forum and thematic groups or is it a different event?	05/09/2012 The conference is a distinct event from the second meeting of the High Level Forum and from the 3 thematic groups. It will be attended by a large audience in order to discuss the outcome of the work and the recommendations from the High Level Forum and thematic groups.
5	29/08/2012 12:58	05/09/2012 16:54	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	The Conference will be held where? How many people will attend the conference?	05/09/2012 The conference will take place in Brussels. An audience of 150 - 200 participants is expected.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
6	29/08/2012 12:59	05/09/2012 16:55	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	The meetings and the conference will be held in Brussels. The place will be chosen by the bidder?	05/09/2012 The meeting and conference rooms will be provided by the EC.
7	29/08/2012 12:59	05/09/2012 16:57	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	In the call for tender the offeror is required to maintain a close working relationship with the responsible service of the Commission . How can it be proven the existence of the relationship? It is necessary for one of our resources is always present in Brussels?	05/09/2012 Please refer to point 2.5 of the specifications concerning the place of performance. There is no need for the contractor to have a permanent representation in Brussels for the performance of the contract. As indicated on page 5 of the specifications it is up to the tenderer to apply the approach, methodological tools and format proposed and developed in his bid to ensure a close working relationship with the responsible service of the Commission.
8	29/08/2012 13:00	05/09/2012 16:59	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	How many people will participate in the Forum and the thematic groups?	05/09/2012 The composition of the Forum and of the thematic groups shall reflect a balanced representation of competences and responsibilities, while staying a reasonable size to remain operational, i.e. 20-25 persons for the Forum and 15-20 persons for each thematic group.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
9	06/09/2012 18:06	12/09/2012 14:48	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Meetings: How many people will attend the High Level Forum (Commission, Member states and sectorial representatives) and thematic groups? How many people from the contractor should attend the meetings?	12/09/2012 The composition of the Forum and of the thematic groups should reflect a balanced representation of competences and responsibilities, while remaining a reasonable size to remain operational, i.e. 45 - 50 persons for the Forum and 35-40 persons for each thematic group, including Member States and European Commission officials. While the contractor shall foresee the staff resources necessary according to the agenda of the Forum's meetings, at least 2 representatives of the contractor should participate at each meeting of the Forum.
10	06/09/2012 18:06	12/09/2012 14:49	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	"Providing high level of expertise to support the setting up of the governance structure with Member States and sector organisation": What qualifications are required?	12/09/2012 Senior staff of the contractor shall have a very good knowledge of the construction sector, excellent written communication skills and an appropriate public relation profile to discuss and liaise with high level officials in national administrations and with the board of European and national sector organisations.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
11	06/09/2012 18:06	12/09/2012 14:50	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Background documents and discussion papers for the High Level Forum on specific themes of the strategy: How many background documents and discussion papers are required? What kind of document is expected? Which level of detail the documents/papers need to achieve? How many pages per document? Who chooses the topics of these documents, the contractor or the Commission?	12/09/2012 While the precise needs of the High Level Forum will be identified by the Forum itself, the Commission will propose for the first year background documents and discussion papers on 3 key objectives of the Communication COM(2012) 433 final . The scope of the background documents is to give an overview of what is happening at EU, national and regional levels with respect to each individual key objective, while the discussion papers are aimed at identifying critical domains where progress could benefit from joint public - private cooperation across the EU. The contractor does not need necessarily to produce many background documents and discussion papers, but should at least have the capacity to draft high quality policy papers based on the discussions of the Forum meeting and written contribution from participants. The length of the documents and of the papers depends on the level of activity at EU, national and sector levels and on the complexity of the subject matter. As an indication, each background document would be 10-15 pages long and the discussion paper 4-5 pages long without annexes.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
12	06/09/2012 18:06	12/09/2012 14:50	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Information on good practices from Member States: Is there a minimum number of good practices to collect? What level of detail is expected? In how many countries these prospective good practices have to be collected? In all 27 Member States?	12/09/2012 Good practices should cover at least 4 domains (some examples are given in the tender specification at page 4). While it is not necessary to cover all 27 Member States, the contractor should collect at least 9 good practices for each domain covering different national and economic contexts. Each good practice should be prepared on a solid factual basis and should present the potential transferability of the experience gained in a specific context to other markets as well as the overall benefits for the construction sector from a economic, environmental and social points of view.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
13	06/09/2012 18:06	12/09/2012 14:51	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Is there already a list of existing networks/groups at EU and national level as well as policy developments at national level which should be taken into account by the thematic groups when formulating policy options and relevant measures?	12/09/2012 Tenderers are invited to consult the various studies financed out by the Commission in the field of construction (see http://ec.europa.eu/enterprise/sectors/construction/studies/index_en.htm), in particular the study "Sustainable competitiveness of the construction sector" carried out by Ecorys and all (see http://ec.europa.eu/enterprise/sectors/construction/studies/sustainable-competitiveness_en.htm) , as well as the website of the European Construction Technology Platform (http://www.ectp.org/), the website of European associations/federation in the field of construction (FIEC, EBC, CEETB, ACE, EPF, etc.), etc. to identify networks and policy developments at EU and national levels. Detailed information needs about relevant networks and policy developments will be formulated within each thematic group.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
14	06/09/2012 18:06	12/09/2012 14:53	Tender reference number 216/PP/ENT/CIP/12/F/S03C02: Follow-up actions on the Communication on Sustainable Construction	Range of indicators for the five key objectives of the strategy: How many indicators are required? Is one indicator per objective sufficient? Collection of data on each indicator for all Member States: What if information is not available?	12/09/2012 Tenderers are invited to consult chapter 6 (pages 136 to 157) of the study "Sustainable competitiveness of the construction sector" carried out by Ecorys and all (see http://ec.europa.eu/enterprise/sectors/ construction/studies/sustainable- competitiveness_en.htm) in order to identify typical indicators which could be used for the monitoring and assessment purposes. It is recommended to use a range of indicators for these purposes. The collection of information could be based not only on quantitative methods but also on qualitative approaches, in particular when information is not available.
15	12/09/2012 09:54	13/09/2012 16:01	216/PP/ENT/CIP/12/F/S03C02. Follow-up actions on the communication on sustainable construction.	The meetings of the High Level Forum and the three thematic groups will be simultaneously translated into all the official languages of the EU?	13/09/2012 The Commission will propose English as a working language for the Forum and the thematic groups. If there is a need for simultaneous translation, this service will be provided by the Commission interpretation services.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
16	12/09/2012 10:23	13/09/2012 16:03	216/PP/ENT/CIP/12/F/S03C02. Follow-up actions on the communication on sustainable construction.	In reference to the table in point 4.2.5. Section five: financial proposal, please indicate us what you exactly mean for "other". In the last paragraph of pag. 20 you indicate "other categories of costs, indicating the nature of cost,.....provided". In the documents it's not clear what exactly the tenderer shall quote concerning the logistic organisation (independently of the secretariat service) : badges, coffe break, pc, microphones, audio-video materials, etc. etc.?	13/09/2012 'Other' costs refer to travel, subsistence and shipment expenses directly connected with the execution of the tasks under the work programme, which are incurred by the contractor. For the execution of this contract, the contractor is not responsible for the supply of items such as badges, coffee, PCs , microphones or audio-visual materials.

Generated on the 16/04/2024 19:08:59 - Generation time 9 ms