

## Call for tenders' details

Title: AO 10645 - Provision of IT services related to the CIBA system

Start date: 12/04/2016

Time limit for receipt of tenders: 25/05/2016

Contracting authority: Publications Office of the European Union (OP)

Status: Closed

## Call for tenders question list

| # | Submission date     | Publication date    | Question subject               | Question   | Answer  |
|---|---------------------|---------------------|--------------------------------|--|---|
| 1 | 13/04/2016<br>09:10 | 13/04/2016<br>11:19 | Potential Conflict of interest | a) Could you please clarify wheither there is a conflict of interest between the FWC "Project Management of IT project" OP-10636 and the outcome of the present procedure ?<br><br>b) Does it also apply for companies having signed a FWC under OP-10636 but no specific convention and therefore not effectively working under 10636 ? | <b>13/04/2016</b><br>a) and b) – No.<br>See point 1.5. of the specifications. |

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### Call for tenders questions summary

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|---|---------------------|---------------------|--|---|---|
| 2 | 25/04/2016<br>11:44 | 26/04/2016<br>08:58 | Proportion of service "S2 Maintenance" | I would like to know what is the proportion (in %) of the service "S2 Maintenance" in respect to service "S1 Evolution" (which is estimated at 2.195 annual man days) | <b>26/04/2016</b><br>There is not estimation of the workload in case of maintenance service provided, as the amount of bugs and assistances cannot be estimated in advance. You can refer to the statistical information about the past issues provided in Technical Annex VII - Maintenance records (the amount of issues is not binding). |

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|---|---------------------|---------------------|------------------------|---|---|
| 3 | 25/04/2016<br>15:57 | 26/04/2016<br>15:08 | Clarification Question | <p>As the General Invitation to Tender stipulates:</p> <p>"After evaluation, the successful tenders will be ranked in descending order with a view to establishing a list of contractors and a sequence in which they will be offered work when orders are placed. The second contractor in the cascade will only be asked to provide the services foreseen in the FWC if the FWC with the first contractor has been terminated. The third contractor in the order of the cascade will only be asked to provide the services foreseen in the FWC if the FWCs with the first and the second contractor have been terminated."</p> <p>Is our understanding of the above statement correct - that the second/third contractor will be asked to provide services once the specific order has been terminated with the first/second contractor?</p> <p>Otherwise the statement would mean that the 2nd/3rd contractor will receive order only when the 1st/2nd contractor has been excluded from any contractual obligations with the Publications Office.</p> | <p><b>26/04/2016</b></p> <p>Your first statement is not correct. Indeed, the second/third contractor will be asked to provide services once the framework contract has been terminated with the first/second contractor. Your second statement is correct</p> |

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|   |                     |                     |  | Publications Office.   |  |
| 4 | 26/04/2016<br>14:29 | 27/04/2016<br>13:12 | Conflict of Interest FWC 10518                   | Could you please confirm if the Conflict of Interest applies only to the No 1 in the cascade or also to the number 2 in the cascade ?  | <b>27/04/2016</b><br>Your first assumption is right; to be precise - the conflict of interest applies to the contractor of FWC 10518 that is providing the service, it means currently to the first contractor in cascade.   |
| 5 | 27/04/2016<br>16:45 | 03/05/2016<br>13:50 | Annexe 10 and 11 to be provided with the tender? | <p>Page 17 of the specification, it's written:<br/>"In order to pass the selection phase:<br/>· The tenderer's economic activity must be relevant.<br/>· The submitted PARFs must fulfil the requirements defined below.<br/>· The submitted Best Practice Documents must fulfil the requirements defined in Annex 11.<br/>All the requirements must be fulfilled at the deadline for the submission of the tender."</p> <p>Whereas page 16, it's written that Annex 10 and Annex 11 "will be requested from the tenderers to whom the award of the FWC might be proposed."</p> <p>Can you confirm that it's not mandatory to provide Annex 10 and Annex 11 with the tender?</p> | <p><b>03/05/2016</b><br/>There is no separate weighting for each point.</p> <p><b>03/05/2016</b><br/>The correct answer is as follows:</p> <p><b>03/05/2016</b><br/>We confirm that Annexes 10 and 11 shall be submitted only on a request from the Publications Office.</p> |

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|---|---------------------|---------------------|---|--|---|
| 6 | 03/05/2016<br>14:33 | 03/05/2016<br>15:04 | PARF and Best Practice Documents with the tender? | Can you confirm that it's not mandatory to provide PARF and Best Practice Documents with the proposal on the 25th of May?              | <b>03/05/2016</b><br>We confirm that Annexes 10 and 11 shall be submitted only on a request from the Publications Office. |
| 7 | 10/05/2016<br>18:36 | 12/05/2016<br>15:46 | Proof of authenticity                             | Can you please confirm that a digital certificate in the documents is accepted as proof of authenticity (instead of manual signature)? | <b>12/05/2016</b><br>Yes, we confirm it.  |

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