

Call for tenders' details

Title: Cleaning, Secure Destruction of Confidential Documents, Food and Beverage Vending Machine Services

Start date: 09/03/2023

Time limit for receipt of tenders: 11/04/2023

Contracting authority: European Centre for Disease Prevention and Control (ECDC)

Status: Closed

Call for tenders question list

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	31/03/2023 09:00	04/04/2023 12:37	Coffee/Coffee machine/ Water	How much coffee is consumed? Is it only sales via bank/credit card? How many water towers are there? How many changes of carbonic acid?	04/04/2023 A1: ECDC does not have the statistics of the coffee consumption, please base your estimation referring to the number of people mentioned in the Paragraph 2.1 General background of the Tender Specifications. A2: Please refer to section 2.3.5 Food & beverage, water, coffee machines service, for payment methods. A3: Currently there is one water distribution machine installed at ECDC. Please refer to section 2.3.5.3 Maintenance of the water distribution machines. A4: ECDC does not have statistics of the water consumption, please base your estimation referring to the number of people mentioned in the Paragraph 2.1 General background of the Tender Specifications.

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#	Submission date	Publication date	Question subject	Question	Answer
2	03/04/2023 09:16	04/04/2023 12:38	Work schedule	Are there any specific times the service must be performed? If needed, can we plan some activities during the weekends?	04/04/2023 In principle the services should be performed during ECDC opening hours, however if needed, the contractor may ask the ECDC Project/Contract Manager about the possibility to perform some works when ECDC premises are closed. Depending on the possibilities, the Manager may confirm or deny the access. The ECDC premises are open from 7:00 AM until 8:30 PM Monday to Friday, and closed during weekends. Please see even Annex VIII – ECDC public holidays in 2023.
3	31/03/2023 09:01	04/04/2023 12:43	Presence registrations/sensors	How many cleaning time-check displays are included?	04/04/2023 As requested in Annex II – Financial tender form, at this stage ECDC wants to have a monthly cost per unit. The cost should cover display, delivery and installation and everything specified in Paragraph 2.3.2 Cleaning services. The scenario in Annex II is only meant for evaluation purposes and does not constitute a commitment on the part of ECDC to request this volume of services.

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#	Submission date	Publication date	Question subject	Question	Answer
4	31/03/2023 08:59	04/04/2023 12:50	Monthly price and amount of consumables	What is included in the fixed price? Is it possible to have amount/numbers if consumable materials?	04/04/2023 A1: Please see section 2.3.2. of the "Tender specifications" for a list of categories of items to be provided as part of the monthly fixed cost. A2: ECDC does not have this type of statistics, please base your estimation referring to the number of people mentioned in the Paragraph 2.1 "General background".

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