

Call for tenders' details

Title: Study on open access to publications and research data management and sharing within ERC projects.

Start date: 31/08/2016

Time limit for receipt of tenders: 26/10/2016

Contracting authority: European Research Council Executive Agency (ERCEA)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	19/09/2016 12:10	20/09/2016 11:07	Participation of universities	Are public universities eligible as legal person to participate / coordinate this procurement procedure?	20/09/2016 As specified in section 1.2 of the Tender Specifications, participation in this procurement procedure is open on equal terms to all natural and legal persons coming within the scope of the Treaties, as well as to international organisations. It is also open to all natural and legal persons established in a third country which has a special agreement with the Union in the field of public procurement on the conditions laid down in that agreement. In particular, universities that are established as legal persons in EU Member States can participate in this procedure, including as leader in case of a joint tender of several economic operators.

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2	19/09/2016 12:10	20/09/2016 11:08	ERC beneficiaries and conflict of interest	If an institution that wants to participate in this procurement procedure has got several funded ERC projects, could this be considered as any kind of conflict of interest ?	<p>20/09/2016</p> <p>The fact that a beneficiary of ERC grants wants to participate in ERC procurement procedures does not, in itself, constitute a conflict of interest. However, please note that if such status as beneficiary of ERC funds may negatively affect the performance of tasks specified in the procurement documents, this would have to be qualified as a professional conflicting interest. Please also note that ERCEA will screen all submitted tenders for an absence of professional conflicting interests during the tender evaluation stage, and reserves the right to reject any tender where a professional conflicting interest has been detected.</p>
3	22/09/2016 13:23	26/09/2016 09:46	Access to datasets during tender preparation	Would it be possible for ERCEA to share portions of the two datasets mentioned in sections 2.4.1 and 2.4.2 of the tender specifications for the tender preparation (de-identified if anonymity is an issue)?	<p>26/09/2016</p> <p>As indicated in section 2.4 of the tender specifications, this data will be made available by the Contracting Authority only after signature of the contract. It will be provided to the Contractor within 10 days after the start of the performance of the contract, in Excel format. It is not possible to provide tenderers with any access to this data during tender preparation.</p>

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4	22/09/2016 13:25	26/09/2016 09:47	Task 6 – dataset of long-text publications	The ToR state the contractor is expected to clean and enhance the information held by the ERCEA "concerning monographs, book chapters and other long-text publications". Can ERCEA confirm that the 3,500 publications in this dataset are all monographs, books and other long-text publications - in other words that peer-reviewed articles and other scientific outputs are recorded separately?	26/09/2016 As indicated in section 2.4.2 of the tender specifications, the Contracting Authority will provide the Contractor with a list of publications related to results from ERC funded projects. All together this list will consist of around 100,000 records, describing publications of a wide variety of publication types. A subset of approximately 3,500 records in this dataset have been identified as long-text publications (monographs, book chapters, etc.) and labelled as such. Since the specification of the publication type (journal article, book chapter, etc.) is mostly based on the reporting by the PIs it is likely that there will be a certain error rate.

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5	22/09/2016 13:27	26/09/2016 09:53	Task 6 - restriction to long-text publications	Task 6 refers to the cleaning/enhancement of publication data "concerning monographs, book chapters and other long-text publications". Why does ERCEA think that the data cleaning/enhancement task is not needed for peer-reviewed articles? Generally, why are articles not in the scope of this project given they represent the vast majority of the scientific output?	<p>26/09/2016</p> <p>The data cleaning/enhancement requested in Task 6 is complementary to the ongoing data cleaning and validation work organised by the Agency through other means, which addresses in particular journal articles.</p> <p>The assumption that articles are not in the scope of the study is not correct. Section 2.6.1 of the tender specifications clearly indicates that where relevant, the analysis should take into account different types of publications (such as journal articles, conference proceedings, monographs, book chapters etc.).</p>

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6	21/10/2016 09:22	21/10/2016 09:39	Submission of tenders	<p>Could you please let me know how many hard-copies of tender documents should be mailed to you?</p> <p>Could you please specify if an electronic version of the tender should be submitted, too?</p>	<p>21/10/2016 As indicated in point 3 of the Invitation to tender: "You must submit your tender on paper, in one original and two copies. In addition, to facilitate the processing of your tender by the Agency, you must also provide an electronic version of the technical tender in pdf format on a CD-ROM." - Please clearly indicate which of the three paper copies is the original. - Concerning the pdf version, it should include at least "Part D: Technical tender", and ideally also all other documents EXCEPT THE FINANCIAL TENDER.</p>

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7	21/10/2016 10:43	21/10/2016 10:56	Compulsory use of forms annexed to the Tender Specifications	Point 4 of the Invitation to tender states: "Tenders must: ... make use of the forms provided in the annexes to the tender specifications". The tender specifications list 5 Annexes (page 45). Do all of these have to be submitted with the tender?	<p>21/10/2016</p> <p>The tender must include Annex 1 (Cover letter), Annex 2 (Declaration on honour on exclusion criteria and selection criteria) and Annex 3 (Financial tender form).</p> <p>- Concerning Annex 1: In case of joint tender a cover letter for each entity in the group has to be submitted and the leader must be clearly identified. The cover letter must be signed by an authorised representative (it should be signed in blue ink and stamped). Identified subcontractors must be indicated in the cover letter as well.</p> <p>- Concerning Annex 2: It is essential that the form in Annex 2 is used, rather than 'recycling' a declaration on honour that was prepared for another tendering procedure and that may not completely coincide with the form used for this procedure (in particular, the references to specific sections of the tender specifications in part VII of the form are likely to be different for different procedures).</p> <p>Annex 4 (Financial capacity form) has to be provided on request.</p> <p>Annex 5 (Power of attorney linked to the contract performance) has to be completed by the winning tenderer, if applicable.</p>

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