

## Call for tenders' details

Title: Study on the future of manufacturing - policy developments and practices of apprenticeships in selected EU Member States and world competing regions.

Start date: 29/06/2016

Time limit for receipt of tenders: 04/08/2016

Contracting authority: European Foundation for the Improvement of Living and Working Conditions (Eurofound)

Status: Closed

## Call for tenders question list

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	07/07/2016 09:32	12/07/2016 11:11	Request for clarification	<p>1. The Tender specifications says that "Tenderers should be in a position to submit tenders for both lots. Eurofound reserves the right to award one single contract for both lots which are the subject of this tender." Do we understand it right that tenderer is obliged/ invited to submit offers for both lots? In this case, if consortium applies for both lots, whether we can submit one Part C: Standard reply form with all sections filled once as they are same for both lots, except presenting two Technical offers and two Financial offers?</p> <p>2. The Tender specifications 3.6. Volume of the contract and payments mentions that there are two interim payments of 25% for Lot 1 and one interim and one balance payment of 25% each for Lot 2. Does it mean that the budget allocation for both Lots is expected to be similar?</p> <p>Thanks in advance for your reply</p>	<p><b>12/07/2016</b></p> <p>1. Yes, your understanding is correct the tenderer must be in a position to tender for both lots as there will only be one contract awarded. Yes one standard reply form (Part C) will be sufficient with 2 technical offers (one for Lot 1 &amp; one for Lot 2). There is only one cost proposal (page 20) to be completed covering both lots together.</p> <p>2. As there is only one contract we have only one payment schedule covering both lots together and the budget is for the total of both lots 1 &amp; 2.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
2	20/07/2016 12:18	21/07/2016 13:44	Technical criterion B1	Criterion B1 requires Project Manager to have experience in managing 'project of a similar size (...) and coverage (at least five selected EU Member States and two world competing regions covered). Can you please clarify, if this experience can be demonstrated by different projects - some covering EU Member States and others - in world competing regions?	<b>21/07/2016</b> Yes, it is ok to demonstrate this experience with different international projects which dealt with a number of different countries (either within or outside EU or both).
3	26/07/2016 10:36	26/07/2016 10:47	Subject: Study on THE FUTURE OF MANUFACTURING – Policy developments and practices of apprenticeships in selected EU Member States and world competing regions - Internal Reference No: 150009/4055	Dear Sirs, I would like an information about the above mentioned tender. I would like to know if a country expert can join the working group of more than a tenderer  Many thanks.  Kind regards,  Istituto per la Ricerca Sociale	<b>26/07/2016</b> Yes , the same country expert (sub-contractor) can be contacted by different possible tenderers and join their working group. They will only be sub-contracted by the winning tender.
4	26/07/2016 12:26	26/07/2016 13:39	Subject: Subject: Study on THE FUTURE OF MANUFACTURING – Policy developments and practices of apprenticeships in selected EU Member States and world competing regions - Internal Reference No: 150009/4055	Dear Sirs, many thanks for your reply. I would like to know if the country experts (natural persons) will be necessarily sub-contractors or we can join a country expert as a member of our working group  Best regards, Istituto per la Ricerca Sociale	<b>26/07/2016</b> Dear Tenderer, Unless the country expert is a member of staff or a member of staff of a consortium partner it is necessary for them to be treated as a sub-contractor. Best regards, OSU Tenders Eurofound

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#	Submission date	Publication date	Question subject	Question	Answer
5	26/07/2016 10:02	26/07/2016 13:50	Expert interviews	Part B: Tender Specifications (page 17) says that "the contractor is expected to produce at least two (2) case studies per country". In the next paragraph it is said that "contractors will carry out background research as well as at least five (5) expert interviews". Could you please clarify if you expect contractor to carry out 5 expert interviews per each case study (all together 10 expert interviews), or five (5) expert interviews per 2 case studies?	<b>26/07/2016</b> Dear Tenderer, The contractor can carry out some combined expert/stakeholder interviews (meaning same person being interviewed) for two case studies in the same country where relevant and appropriate. Kind regards, OSU Tenders Eurofound
6	25/07/2016 18:05	26/07/2016 13:58	External Experts	Dear Public Procurement Team, could you please clarify if the same external expert can participate with our consortium if he is already included in the other consortium?	<b>26/07/2016</b> Dear Tenderer, Yes, an external expert (sub-contractor) can be contacted by different possible tenderers and join their consortium/working group. They will only be sub-contracted by the winning tender. Best regards, OSU Tenders Eurofound

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#	Submission date	Publication date	Question subject	Question	Answer
7	26/07/2016 16:15	27/07/2016 15:30	Study on THE FUTURE OF MANUFACTURING – Policy developments and practices of apprenticeships in selected EU Member States and world competing regions - Internal Reference No: 150009/4055	Dear Sirs, we would like to have an information about the Criterion A2(page 30): The tenderer must prove capacity to work in at least five EU official languages. What exactly do you mean? It's necessary to have projects with reports in 5 languages or it's necessary to have projects involving at least 5 country experts (who have made comparative reports of at least 5 countries)? Best regards	<b>27/07/2016</b> "The tenderer must prove capacity to work in at least five EU official languages." This criterion refers to the ability to communicate in at least five (5) EU official languages therefore the tenderer is requested to prove it by presenting the work in at least five EU official languages. It is not required to have 5 country experts.

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#	Submission date	Publication date	Question subject	Question	Answer
8	27/07/2016 18:51	28/07/2016 16:53	Study on THE FUTURE OF MANUFACTURING – Policy developments and practices of apprenticeships in selected EU Member States and world competing regions - Internal Reference No: 150009/4055	Dear Sirs, we have a question about the Criterion A1 (page 30). We would like to know if the tenderer must provide references only in the field of Policy developments and practices of apprenticeships or also in the field of survey techniques, data collection, statistical analyses, drafting reports and recommendations (e.g. 1 project about apprenticeships and 1 project in survey techniques, data collection, statistical analyses...). What do you mean exactly with "selected EU Member States"? It's possible to provide reference about projects referred to one country or it's necessary to provide projects with a UE comparative analysis in more countries. Many thanks. Best regards,	<b>28/07/2016</b> Dear Tenderer, Please provide references for 2 projects best demonstrating your suitability for this project by providing evidence of your experience in the field of policy developments and practices of apprenticeships in selected EU Member States and world competing regions and/or survey techniques, data collection, statistical analysis, drafting reports and recommendations. Such projects need to have been delivered in the last five years with a minimum value for each of €90,000. Ideally such projects include a comparative EU analysis, although relevant project work from only one Member State is also acceptable. Best, OSU Tenders Eurofound

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#	Submission date	Publication date	Question subject	Question	Answer
9	28/07/2016 15:29	28/07/2016 17:17	Capacity to work in 5 EU official languages	A small correction: - Could you please confirm that we can prove the capacity to work in 5 EU official languages by adding articles/ extracts of reports (in national language) prepared by our proposed country experts?	<b>28/07/2016</b> Dear Tenderer, Yes, you can use articles/ extracts of reports (in national language) from your country experts (sub-contractors) to show that the team proposed has the capacity to work in at least five EU official languages." But also there is a requirement under criterion B3 the team that are data collecting collectively the team of at least five people should have knowledge of four EU languages (e.g. German, Italian, French and including English) which should be evidenced by a CV. Kind regards, OSU Tenders Eurofound

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#	Submission date	Publication date	Question subject	Question	Answer
10	28/07/2016 15:57	28/07/2016 17:24	Study on THE FUTURE OF MANUFACTURING – Policy developments and practices of apprenticeships in selected EU Member States and world competing regions - Internal Reference No: 150009/4055	Dear Sirs, sorry to bother you again, but for us it's important to have your reply to our question. We have a question about the Criterion A1 (page 30). We would like to know if the tenderer must provide references only in the field of Policy developments and practices of apprenticeships or also in the field of survey techniques, data collection, statistical analyses, drafting reports and recommendations (e.g. 1 project about apprenticeships and 1 project in survey techniques, data collection, statistical analyses...). What do you mean exactly with "selected EU Member States"? It's possible to provide reference about projects referred to one country or it's necessary to provide projects with a UE comparative analysis in more countries. Many thanks. Best regards	<b>28/07/2016</b> Dear Tenderer, Please provide references for 2 projects best demonstrating your suitability for this project by providing evidence of your experience in the field of policy developments and practices of apprenticeships in selected EU Member States and world competing regions and/or survey techniques, data collection, statistical analysis, drafting reports and recommendations. Such projects need to have been delivered in the last five years with a minimum value for each of €90,000. Ideally such projects include a comparative EU analysis, although relevant project work from only one Member State is also acceptable. Best, OSU Tenders Eurofound



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#	Submission date	Publication date	Question subject	Question	Answer
11	28/07/2016 15:27	28/07/2016 17:28	Capacity to work in 5 EU official languages	<p>Dear Public Procurement Team, we would like to react to you answer: "The tenderer must prove capacity to work in at least five EU official languages." This criterion refers to the ability to communicate in at least five (5) EU official languages therefore the tenderer is requested to prove it by presenting the work in at least five EU official languages. It is not required to have 5 country experts".</p> <p>- Could you please confirm that we can prove the capacity to work in 5 EU official languages by adding articles/ extracts of reports (in national language) prepared by your proposed country experts?</p> <p>Thank you!</p>	<p><b>28/07/2016</b></p> <p>Dear Tenderer,</p> <p>Yes, you can use articles/ extracts of reports (in national language) from your country experts (sub-contractors) to show that the team proposed has the capacity to work in at least five EU official languages." But also there is a requirement under criterion B3 the team that are data collecting collectively the team of at least five people should have knowledge of four EU languages (e.g. German, Italian, French and including English) which should be evidenced by a CV.</p> <p>Kind regards, OSU Tenders Eurofound</p>

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