

Call for tenders' details

Title: Support to research and innovation policy in the area of bio-based products and services.

Start date: 29/07/2016

Time limit for receipt of tenders: 30/09/2016

Contracting authority: European Commission, DG Research and Innovation (RTD)

Status: Closed

Call for tenders question list

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	16/08/2016 16:37	18/08/2016 17:13	Tender reference number: 2016/RTD/F2/OP/PP-04541-2016. Support to research and innovation policy in the area of bio-based products and services.	<p>o Are there templates for the financial offer?</p> <p>o For the project manager, can we consider than coordinating a project with 10 partners is as eligible as leading an internal team of 10 colleagues?</p> <p>o Should there be any link between the case studies (WP1) and the success stories (WP2) ?</p>	<p>18/08/2016</p> <p>- Are there templates for the financial offer?</p> <p>No, there are no specific templates for the financial offer. The price must be quoted as defined in Section 1.6. E. Financial offer of the Tender Specifications.</p> <p>- For the project manager, can we consider than coordinating a project with 10 partners is as eligible as leading an internal team of 10 colleagues?</p> <p>As described in Part 4.2.4.B.1 of the tender specifications, the Project Manager will have 'at least 3 years of experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience with experience in management of team of at least 10 people.' For the purpose of this call for tender, we consider coordinating a project with ten partners as a relevant experience.</p> <p>- Should there be any link between the case studies (WP1) and the success stories (WP2)?</p> <p>No. WP1 and WP2 are separate</p>

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					No. WP1 and WP2 are separate tasks.
2	05/09/2016 18:11	13/09/2016 14:38	Power of Attorney, Joint Tenderers	Typically the Commission requests the tender to include a Power of Attorney in which the joint tenderers authorise the Leader to submit a bid on their behalf, but in this RFT you do not. Instead you have included a Power of Attorney form (Annex 4) that should be completed by the winning tenderer at the end of the procedure. Does the absence of a Power of Attorney authorising the Leader to submit a bid not present a problem?	13/09/2016 As you correctly noted, template in Annex 4 will be completed by the winning tenderer at the end of the procedure and is linked with the execution of the contract. However, as indicated in the 2nd paragraph of Section 1.7. in case tender is signed by the leader of the joint tender, it must be authorised by other member with the powers of attorney, which must be tailored made and included in the tender.

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3	06/09/2016 11:50	13/09/2016 14:40	Clarification on administrative documents	<p>Dear Sir/Madam, a member of our consortium is in the process of relocating from a non-EU country to an EU Member State. However, so far they don't have the track records of the new company (balance sheets, etc.). We would like to know from you whether it is preferable to:</p> <p>(i) Give you the last two audited accounts for the company registered in the non-EU country</p> <p>(ii) Or send you the official document for the new company established in the EU, and attach the account of the mother parent company outside the the EU.</p>	<p>13/09/2016 We would like to emphasize that in order to be able to submit a tender (individually or as a part of a joint tender) the company must be established in the EU or have an access to procurement procedures, launched by the Commission, via Agreement on Government Procurement (https://e-gpa.wto.org/en/Agreement/Latest) at the moment you are submitting a tender (this is not a requirement for subcontractors). Could you please clarify whether the company registered in the non-EU country is registered in a country part of the GPA agreement?</p>

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4	08/09/2016 14:58	13/09/2016 14:45	Tender reference number: 2016/RTD/F2/OP/PP-04541-2016. Support to research and innovation policy in the area of bio-based products and services	<p>What are "certificates of execution or participation in the projects." ?</p> <p>In section 4.2.1 of the tender specifications, it is requested to provide references for at least 5 projects relevant to the study. As a footnote, it is written that "References are certificates of execution or participation in the projects."</p> <p>Should these certificates be included in the tender, or is it evidence that must be provided upon request only?</p> <p>Should these certificates be provided by project coordinators, or contracting authorities?</p> <p>What type of details should these certificates include?</p> <p>Thank you in advance</p>	<p>13/09/2016</p> <p>No references must be included in the tender; these evidence must be provided upon request only. As indicated in the Section 4.2.1. for the selection criteria, the tenderer must provide the declaration on honour stating that the tenderer fulfils selection criteria. The Contracting Authority will evaluate selection criteria on the basis of this declaration on honour. When submitting your tender you don't have to submit supporting evidence. Nevertheless Contracting Authority reserves the right to require the evidence at any time during the procurement procedure and contract performance. Also after contract award the successful tenderer will be required to provide evidence for the selection criteria.</p> <p>Project references are any certificates of execution or participation in the project, issued by the contracting authority or any company (public or private) receiving services. These certificates must include project title and information mentioned in Section 4.2.4 A: sums, dates and clients.</p>

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5	13/09/2016 09:35	13/09/2016 15:44	Database produced under T1.2	Is the database produced under T1.2 intended for publication/free access from the DG RTD homepage or will it mainly serve internal purposes? This may have relevance for the ownership/confidentiality of data used for the LCAs.	13/09/2016 The databased produced under T1.2 is not intended for publication/free access from the DG RTD homepage, but will mainly serve internal purposes.
6	22/09/2016 14:23	27/09/2016 10:54	Bio-based product concept	<p>Tender specifications explicitly refer to the definition of bio-based products included in the Lead Market Initiative document: "Bio-based products refer to non-food products derived from biomass (plants, algae, crops, trees, marine organisms and biological waste from households, animals and food production). Bio-based products may range from high-value added fine chemicals such as pharmaceuticals, cosmetics, food additives, etc., to high volume materials such as general bio-polymers or chemical feedstocks [i.e. building blocks]. The concept excludes traditional bio-based products, such as pulp and paper, and wood products, and biomass as an energy source."</p> <p>Does this mean that biofuels are excluded (even second- or third-generation ones)? Does this mean that textiles are excluded (even new cellulose-based fibres and the like)?</p>	27/09/2016 As for the bio-based products Lead Market Initiative: Innovative bio-based products made from wood or ligno-cellulose derivates (e.g. new cellulose-based fibres and the like) are considered to be part of the scope. The traditional products food, feed, fuel and energy are not part of the scope. Second and third generation biofuels cannot be the focus of the study. They may be considered as secondary products on the frame of integrated biorefineries.

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7	27/09/2016 15:07	27/09/2016 15:30	Supporting evidence to be attached to the tender	<p>Should the following documents be attached to the tender as supporting evidence, or are they covered by the Declaration on honour (section 4.2.1 of tender specifications) ?</p> <ul style="list-style-type: none"> - CV of Project Manager (criterion B1) - Three reports in English (criterion B2) - CVs of experts and Team Members (criterion B3) 	<p>27/09/2016</p> <p>These evidence must be provided upon request only. As indicated in the Section 4.2.1., the tenderer must provide the declaration on honour stating that the tenderer fulfils selection criteria. The Contracting Authority will evaluate selection criteria on the basis of this declaration on honour. When submitting your tender you don't have to submit supporting evidence. Nevertheless Contracting Authority reserves the right to require the evidence at any time during the procurement procedure and contract performance. Please also have in mind after the contract award the successful tenderer will be required to provide evidence for the selection criteria.</p>