

Call for tenders' details

Title: WORTH pilot project: platform for partnerships between designers and manufacturing SMEs in consumer and fashionable goods industries.

Start date: 30/04/2013

Time limit for receipt of tenders: 28/06/2013

Contracting authority: European Commission, DG for Internal Market,

Industry, Entrepreneurship and SMEs (GROW)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	22/05/2013 12:58	27/05/2013 16:52	Consortium structure	<p>Q1/I would like to know if there is any recommendation for the structure of the consortium. Specifically, what kind of organisations should be involved: national or European? associations or SMEs.</p> <p>thanks on advance.</p> <p>Best regards,</p> <p>Alex.</p>	<p>27/05/2013</p> <p>R1/There is no recommendation for the composition and the structure of the consortium. Of course, the consortium members should fill in the exclusion criteria and the selection criteria as stipulated in points 5.1 & 5.2 of the technical specifications.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
2	31/05/2013 08:00	31/05/2013 08:03	Specifications & Eligibility	<p>Q2/a - An SME can develop on its own, that is, any SME can occur and is the committee that is responsible for contacting it with a designer in a different country or conversely is it necessary that a request count to 30 companies and 30 designers already defined?.</p> <p>Q2/b -As technology center Footwear, could we introduce to the call offering our service in finding and managing companies and designers who wish to apply for the above call</p>	<p>31/05/2013</p> <p>Q2/R.a - The purpose of the present call for tender is to establish a trans-national platform for partnerships between economic operators across different countries (please refer to chapter 1 – technical specifications). Enterprises, including SMEs, from one country, may declare their interest to entering a partnership agreement with a designer, from another country, to the trans-national platform, not to the European Commission. It is not required that the offer already includes the partnership agreements. Identifying and matching designers with enterprises is one of the services, among others, to be provided by the winning bidder (please refer to chapter 1.1 – description of tasks, item 2).</p> <p>Q2/R.b - All natural and legal persons, including the footwear technological centre, may participate in the present tendering process and submit an offer (please refer to chapter 3.3 – general terms and conditions for the submission of tenders). Individual enterprises, including SMEs, can participate, alone or in consortia. Joint offers from trans-national consortia are, however, encouraged and welcome (please refer to chapter 2.7 – joint offers).</p>

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3	09/06/2013 09:36	09/06/2013 09:36	Miscellaneous	<p>1) We have two projects that could fit into this tender, but we want to be sure if we can apply with one of them?</p> <p>2) Can we apply as a company or legal person?</p> <p>3) We didn't find information on deposits and guarantees (Tender specifications)?</p> <p>4) Is the deadline for providing the complete project 28/06/2013?</p> <p>5) What documents we need to send?</p> <p>6) Please can you suggest any organization where we can apply with them?</p>	<p>09/06/2013</p> <p>1) It is recommend that you read the tender specifications, notably the description of tasks (chapter 1.1); please note that the tenderers must decide upon the content of their tenders.</p> <p>2) All natural and legal persons may participate in the present tendering process and submit an offer (please refer to chapter 3.3 – general terms and conditions for the submission of tenders).</p> <p>3) The contractor may be required to provide a guarantee for pre-financing (please refer to chapter 2.4 on page 10 of the tender specifications)</p> <p>4) The deadline for the submission of tenders is 28/06/2013 (please refer to point 1 of the invitation to tender)</p> <p>5) A checklist for the documents to be submitted is provided as Annex 6.7 to the tender specifications</p> <p>6) No, we can't. You are free to establish the consortium or apply as a single entity..</p>

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4	10/06/2013 17:58	13/06/2013 10:00	Documents to be supplied by subcontractors	<p>Do subcontractors have to submit the following documents :</p> <p>pages 26 and 27 /page 43 : checklist – evidence of Technical and professional capacity</p> <p>TECHNICAL AND PROFESSIONAL CAPACITY OF THE SERVICE PROVIDER</p> <p>a. A general description of the tenderer's knowledge of fashion and design goods industries and, if any, of policies of DG Enterprise and Industry</p> <p>Information regarding human resources:</p> <p>b. Summary table indicating the staff involved in the execution of the tasks foreseen in the tender. The contractual link with the tenderer and the role of each person responsible for providing the services or carrying out the tasks, will also be described;</p> <p>c. Signed curriculum vitae (in the Europass format, as available at http://europass.cedefop.europa.eu/en/documents/curriculum-vitae for each staff member listed in the summary table, specifying educational and professional qualifications)</p> <p>d. A list of the similar services delivered in the past three years, in particular related to fashion and design support services, with the sums, dates and recipients, public or</p>	<p>13/06/2013</p> <p>The tenderer (and its subcontractor) has only to include the documents serving as evidence to fulfill the selection criteria.</p>

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				<p>sums, dates and recipients, public or private, and where possible reference contacts of clients/promoters/sponsors;</p> <p>e. A description of the technical resources and tools (e.g. databases, access to electronic networks) to be employed by the tenderer for performing the contractual tasks and activities;</p> <p>f. A description of the measures employed to ensure the quality control of supplies and services, and a description of the tenderer's practices (management and reporting</p> <p>g. A statement of the average annual manpower and the number of managerial staff of the tenderer in the last three years</p> <p>h. If applicable, an indication of the proportion of the contract which the tenderer may intend to subcontract, including references to the sub-contractors and their agreement in writing</p>	
5	10/06/2013 17:59	13/06/2013 10:09	Qualification evidence	Does the tender have to include copy of degrees, qualifications and testimonials for employment or work placement for all staff stated to be involved?	<p>13/06/2013</p> <p>A signed curriculum vitae for each staff involved in the project is sufficient. The supporting documents are not mandatory.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
6	13/06/2013 11:33	14/06/2013 07:56	Administrative proposal	Must the administrative documents (legal entity form, financial identification form, letters of intent, exclusion criteria form, evidences of economic and financial capacity and signed CVs) be presented in original copies? Or are scanned copies accepted?	14/06/2013 Yes, we need original version of the documents.
7	17/06/2013 22:26	18/06/2013 07:40	Administrative Documents	With further reference again to the submission of administrative documents (eg CVs, legal documents etc.), can copies of the original documents endorsed as "true copies of the originals" be used in the submission of this tender ? Please clarify.	18/06/2013 See our previous answer. Original documents must be submitted.
8	20/06/2013 15:30	21/06/2013 10:19	Evidence of the technical and professional capacity	Do subcontractors need to provide evidences to all points mentioned in section 5.2.3 (points a) to g)) of the tender specifications or do they just need to provide signed CVs of the staff involved	21/06/2013 See our previous answer to this subject : The tenderer (and its subcontractor) has only to include the documents serving as evidence to fulfill the selection criteria
9	21/06/2013 09:12	21/06/2013 10:20	Page numbering	I assume that all sections of the tender need to be bound/stapled together, including the administrative proposal, the exclusion criteria form and the evidence documents. But do all sections need to have continuous page numbering (also on original signed documents) or does this only affect the technical proposal?	21/06/2013 We would appreciate a continuous page numbering by section.

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#	Submission date	Publication date	Question subject	Question	Answer
10	24/06/2013 10:06	24/06/2013 10:32	Submission deadline	About the deadline for submission. Must tenders REACH the Contracting Authority at the address and by the date indicated in the tender dossier (28/06/2013)?	24/06/2013 No, 28/06/2013 is the submission deadline to the post or to the courier services or to the Commission central courier services in case of delivery by hand. (please refer to point 1 a/, b/ &c/ of the invitation to tender).
11	21/06/2013 13:11	24/06/2013 11:06	Original documents - WORTH pilot project	All the documents, including the support ones, need to be the original versions ? Thanks	24/06/2013 As stipulated in previous answers "6 &7), the main documents (cover letter, exclusion criteria form, legal entity & financial identification forms, CVs,...) must be originals. The supporting documents (extract of company status, company registration form,...) can be copies.

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#	Submission date	Publication date	Question subject	Question	Answer
12	25/06/2013 16:59	25/06/2013 17:01	Eligibility	<p>If it was expressed in the tender, that a 'Non Member' country participation would benefit the project delivery impact as a whole, could the non-member subcontractor receive financial support under this tender opportunity? We are specifically looking at the United States, and I take guidance from your tender specification as follows:</p> <p>"The parties to the GPA can be consulted on the following web page: http://www.wto.org/english/tratop_e/gproc_e/memobs_e.htm#parties.</p> <p>Operators in third countries which have signed a bilateral or multilateral agreement with the European Union in the field of public procurement must be allowed to take part in the tendering procedure on the conditions laid down in this agreement. The Commission refuses tenders submitted by operators in third countries which have not signed such agreements for the present call for tender."</p>	<p>25/06/2013 United States being part of the GPA, entities from this country can participate to the procedure as main tenderer, partner of a consortium or subcontractor.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
13	25/06/2013 17:05	25/06/2013 17:07	Submission deadline	In terms of the application of the tender to yourselves at the Commission, it is the case that if we can evidence a courier postal mark on the day of the deadline, this will be acceptable? Or does the document have to be physically with yourselves by the deadline date of 28th June 2013?	25/06/2013 28/06/2013 is the submission deadline to the post or to the courier services or to the Commission central courier services in case of delivery by hand. (please refer to point 1 a/, b/ &c/ of the invitation to tender).
14	27/06/2013 12:06	27/06/2013 14:14	Submission of documents	Is it necessary to include a cover letter to be stamped by the Commission services as acknowledgement or receipt? Shall it be included between the external and the internal envelopes? Please explain...	27/06/2013 Please read carefully point 1.a), b), c) and point 2 of the invitation to tender. If you take the option of "delivery by hand", the Commission services will deliver an acknowledgment of receipt. For the other options, date of postmark or date of deposit slip will serve as evidence of timely delivery.

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