

Call for tenders' details

Title: 16.CAT.OP.187: Development and execution support for Operation Headquarters/Force Headquarters level cyber operational planning exercises.

Start date: 13/10/2016

Time limit for receipt of tenders: 15/11/2016

Contracting authority: European Defence Agency (EDA)

Status: Closed

Call for tenders question list

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	26/10/2016 12:49	26/10/2016 16:04	Non-Disclosure Agreement Submission/Location of Document	<p>We are working on our tender documentation for 16.CAT .OP .187. In the Specifications document we were sent with the invitation to tender it states on page 9 that a number of references are available for us to use in the development. In order to get these documents it states we are required to email this email address with a Non-Disclosure Agreement (NDA), to be found in the Annexes. However, in the Annexes it lists the NDA (if applicable) is found at Annex 4.8 and our pack only goes up to 4.7 Draft Contract (which is blank). We also do not have Annex 4.9 Security Information Sheet (but perhaps we do not require that in this case).</p> <p>Please can you advise if we do need to complete an NDA for this tender and if so where I can find it?</p>	<p>26/10/2016 The model Non-Disclosure Agreement to request access to the documents referred to in paragraph 1.2.1 is now provided. In accordance with paragraph 2.8 of the tendering Specifications, the overall level of classification of 16.CAT.OP.187 is "UNCLASSIFIED". It follows that Annex 4.9 Security Information Sheet is not relevant to this procurement procedure.</p> <p>28/10/2016 Tenderers shall disregard the following part of the answer provided on 26/10/16: "In accordance with paragraph 2.8 of the tendering Specifications, the overall level of classification of 16.CAT.OP.187 is "UNCLASSIFIED". It follows that Annex 4.9 Security Information Sheet is not relevant to this procurement procedure." Section 2.8 of the Tendering Specifications is hereby amended as follows: 2.8. SECURITY STANDARDS In the general implementation of its activities and for the processing of tendering procedures in particular, EDA observes the Council's security rules set out in Council Decision 2013/488/EU of 23 September 2013 on the security rules for protecting EU</p>

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					<p>on the security rules for protecting EU classified information.</p> <p>The overall classification of the present contract is RESTREINT UE/EU RESTRICTED. The overall classification of deliverables of the present contract shall not exceed RESTREINT UE/ EU RESTRICTED. For details about the elements of contract to which security classification is assigned refer to the draft contract, Appendix III (now provided in the Document Library), which may be revised by EDA during contract implementation. Several obligations for tenderers and the Contractor derive from this classification.</p>

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2	03/11/2016 11:45	04/11/2016 08:47	EDA PT CD meetings	EDA PT CD meetings. Recognising that EDA PT CD meetings can be used for exercise planning purposes, and for the final presentation under WP 700, and acknowledging that these dates may be open to negotiation, what is the likely timing of EDA PT CD meetings in 2017 and 2018?	<p>04/11/2016</p> <p>For 2017 the envisaged dates for the Project Team meetings are:</p> <ul style="list-style-type: none"> •7-9 March 17 (2 full days and 1 day reserve) •6-8 June 17 (2 full days and 1 day reserve) •24-26 October 17 (2 full days and 1 day reserve) <p>The dates for 2018 are not fixed yet but can, at this stage, be indicatively envisaged as follows:</p> <ul style="list-style-type: none"> •February/early March 18 •Early June 18 •October/November 18

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3	03/11/2016 11:45	04/11/2016 09:36	IT. Section 1.2.3	IT. Section 1.2.3 says 'The IT resources for fulfilling all WPs shall be provided by the contractor'. It is assumed that this means IT used by the contractor, at the contractor's premises during routine and ongoing project work, effectively during WPs 100, 200, 500, 600 and 700. Is this assumption correct?	04/11/2016 In general this understanding is correct. However, for activities where the contractor has to work off own premises (e.g. Progress meetings with EDA, Planning conferences for the exercise) the contractor is expected to use its own mobile IT (e.g. Laptops) to fulfill its tasks. It cannot be expected that EDA (or the conference hosting organization) provides IT for such off premises activities of the contractor beyond those addressed in chapter 1.4.3 for WP300 and WP400 and 1.8.3 for WP700.

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4	03/11/2016 11:45	04/11/2016 10:12	ICT.	ICT. For the Seminar (WP 300) and Table-Top exercise (WP 400), it is assumed that the host OHQ will provide all the required ICT, including for the 2 OHQ staffs and Exercise Control. Is this assumption correct?	<p>04/11/2016</p> <p>The ICT that will be provided by the OHQ in support of WP300 is described in chapter 1.4.3 stating: "The hosting HQ will provide the classroom (up to 50 participants) as host nation support, including basic ICT equipment for presentations (Computer and Beamer) and coffee/tea catering during breaks free of costs. Internet Access can be provided as host nation support either through Fixed Line or Wi-Fi free of costs. ICT (e.g. laptop or desktop PC) will be provided either by EDA or the host nation." . The course/seminar should be designed in a way that students may use their own ICT to take own notes but that the availability of a classroom network (including work stations) for all students will not be necessary.</p> <p>For WP 400 also the requirements under 1.4.3 apply. ICT necessary to fulfill contractor obligations (e.g. Collect Data on the execution of the exercise along the Exercise Evaluation and Analysis Plan; Collect feedback from the exercise audience, ExCon, observers etc. on the exercise through surveys and collection of observations) is a responsibility of the contractor. If EDA/Host nation ICT shall be used for fulfilling partially some of the contractors obligations</p>

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					some of the contractors obligations that should be explicitly addressed in the offer and shall not imply the procurement/availability of specific hard- or software. Such activities should be executable with standard office applications.

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