

## Call for tenders' details

Title: CCUS knowledge sharing European project network

Start date: 21/03/2018

Time limit for receipt of tenders: 11/05/2018

Contracting authority: European Commission, DG Energy (ENER)

Status: Closed

## Call for tenders question list

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
1	13/04/2018 13:11	20/04/2018 17:11	Clarification regarding place of performance	<p>From p. 16 in Technical Specifications: "Place of performance The tasks will be performed on the Contractor's premises. Meetings between the contractor and the Commission shall be held on Commission premises in Brussels. As mentioned above the selected tenderer is expected to locate key personnel in Brussels..."</p> <p>Unless Contractors premises is located in Brussels the 'Place of performance' text above seems contradicting. It will be important for our costing estimate to know if personnel need to be located in Brussel on permanent basis during contract period or if personnel can be in Contractors premises (not located in Brussels) and attend meetings with the European Commission.</p> <p>Could you please clarify the expectations with regards to place of performance?</p>	<p><b>20/04/2018</b> The offer should explain how it will be ensured that the Commission and the contractors are able to hold regular meetings together in person in Brussels as mentioned in the specifications.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
2	09/04/2018 11:05	24/04/2018 19:04	Travel & Accommodation work package 3.3	Can you please confirm if the contractor is expected to cover travel and accommodation costs of participants to the face-to-face knowledge sharing events?	<b>24/04/2018</b> The contractor shall ensure that network members are equally and in sufficient capacity represented at relevant knowledge sharing events and this includes covering their travel and accommodation costs. This applies to network members, not all stakeholders interested in the relevant knowledge sharing events. The applicant is encouraged to provide in the offer and in accordance with the tender specifications their line of reasoning - including budgetary considerations - on how to execute the tasks and reach the objectives of the tender

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#	Submission date	Publication date	Question subject	Question	Answer
3	23/04/2018 16:42	24/04/2018 19:06	3. Clarification question regarding the travel budget	Could you please confirm that the consortium does not need to reserve budget for covering the travel/accommodation costs of network members?	<b>24/04/2018</b> The contractor shall ensure that network members are equally and in sufficient capacity represented at relevant knowledge sharing events and this includes covering their travel and accommodation costs. This applies to network members, not all stakeholders interested in the relevant knowledge sharing events. The applicant is encouraged to provide in the offer and in accordance with the tender specifications their line of reasoning - including budgetary considerations - on how to execute the tasks and reach the objectives of the tender.
4	23/04/2018 16:43	30/04/2018 17:28	4. Clarification question regarding projects and initiatives	The vast majority of the projects originally in the European CCS Demonstration Project Network, and which have benefited from the EEPR grants, have either been completed or cancelled. It also seems unlikely that new projects (i.e. under the innovation fund) will receive EU funding during the duration of this new assignment. Is the Commission aware that knowledge sharing between new projects and initiatives at least within the next two years, will likely be on a voluntary basis?	<b>30/04/2018</b> Yes, as specified in the Technical Specifications (2.2.) the general objective is about fostering knowledge sharing among like-minded projects who are interested in sharing knowledge in a voluntary basis.

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#	Submission date	Publication date	Question subject	Question	Answer
5	23/04/2018 16:41	30/04/2018 17:34	1. Clarification question regarding the eligibility criteria	Regarding the eligibility criteria (ToR, p.9)- The proposed criteria for the projects are strict and very much tailored to CCS projects and less so for the large majority of CCU projects. Can the criteria be further fine-tuned during the inception phase of the project?	<b>30/04/2018</b> Indeed, the criteria can be further developed according to an agreed inception report with the Commission.

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#	Submission date	Publication date	Question subject	Question	Answer
6	23/04/2018 16:42	30/04/2018 17:43	2. Clarification questions regarding the different workpackages	<ul style="list-style-type: none"> <li>• Regarding point 2 under WP1 – Could you confirm that it is up to the contractor to decide whether coordination meetings are virtual or face-to-face? The ToR is not clear in this respect.</li> <li>• Regarding point 3 under WP 1 – Could you confirm that the website will need to be transferred to a third-party at the end of the project?</li> <li>• Regarding point 1 under WP2 – Could you confirm that the ‘organization chart’ referred to there is from the Secretariat? Or is this organization related to the award criteria ‘Organisation of the work and resources’ (organisational chart of our consortium)?</li> <li>• Regarding point 2 under WP2 – Could you confirm that the contractor is expected not only to establish the Steering Committee but also to support it and follow up during the duration of the contract?</li> <li>• Regarding the website under WP4 – Will the contractor be able to use the existing domain and website of the CCS Demonstration Project network?</li> </ul>	<p><b>30/04/2018</b></p> <p>On WP1 P.2, it is up to the tenderer to put forward a convincing offer with an appropriate number and format of meetings. The offer should strike a balance between personal-engagement and price-efficiency.</p> <p>On WP 1 P.3, in principle yes, there should be consistency for the website, especially to external stakeholders.</p> <p>On WP2 P.1 the organisation chart should outline the structure of the secretariat. Evaluators may refer to this in relation to the award criteria.</p> <p>On WP2 P.2, yes, the contractor should do this, with the support of the Commission.</p> <p>On the website, similarly to the question before, it would be good in principle. However, the Commission will be understanding of possible technical difficulties that may arise.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
7	09/05/2018 07:40	15/05/2018 18:31	Accounting System	Can you please confirm that the Global Carbon Capture and Storage Institute Ltd is registered on the EC 'Contracting Authority's accounting system'. We have received payments for Grants and Membership fees from the EC previously.	<p><b>15/05/2018</b></p> <p>While it's not a requirement to confirm at this stage, you can search the 'Participant Register' here: <a href="https://ec.europa.eu/research/participants/portal/desktop/en/organisations/register.html">https://ec.europa.eu/research/participants/portal/desktop/en/organisations/register.html</a></p> <p>If you have already an existing Participant Identification Code (PIC) validated it can be used for any call for tender. There is only one data base of PIC numbers, and it doesn't matter if it has been validated during a grant procedure or a procurement procedure. There is no time limit of the validity of the PIC; similar to the validity of The Legal Entities Files (LEFs) in the Commission internal information system, called ABAC. Once it is validated, it is valid as long as there are no changes reported (e.g. change of address, bankruptcy, etc.).</p>