

## Call for tenders' details

Title: Scientific and Technical Support to the European Surveillance of Antimicrobial Resistance Network (EARS-Net)

Start date: 12/09/2018

Time limit for receipt of tenders: 12/10/2018

Contracting authority: European Centre for Disease Prevention and Control (ECDC)

Status: Closed

## Call for tenders question list

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	25/09/2018 10:19	01/10/2018 15:07	Info about tender submission	<p>I am going to submit a tender proposal for "OJ/2018/OCS/9854" as "Natural person".</p> <p>The documents I am preparing are:</p> <ul style="list-style-type: none"> <li>-Annex III_Declaration-honor</li> <li>-Technical proposal</li> <li>-Financial proposal</li> <li>-Annex VI_Simplified Financial Statements: filling only the row "Revenue" of the version for non-profit organizations (plus evidence of income in the last three years: income tax returns referred to 2015, 2016 and 2017)</li> <li>-Financial Identification</li> <li>-Bank statement</li> <li>-Legal Entity</li> <li>-VAT document</li> <li>-Curriculum vitae (plus document in english presenting AMR surveillance data)</li> </ul> <p>In order to submit the submission correctly, I ask the following questions:</p> <p>1) Are there any other documents that I have to provide in addition to those listed above?</p> <p>2) Do I have to provide a PIC even if I am a "Natural person"? If so, should I use my first and last name to name the entity?</p> <p>3) Being a Natural person, do I have to fill in Annex IV_Authorised signatory form SME?</p>	<p><b>01/10/2018</b></p> <p>1) Please use the "Annex V — Tender submission checklist" as indicated in the Tender specifications (last page with link to ECDC's website) to make sure your tender is complete.</p> <p>2) Yes a PIC number is mandatory for all tenderers. Please find instructions on how to create a PIC in the PIC-management "Quick Guide for Economic Operators" at the following link:  <a href="https://webgate.ec.europa.eu/supplier_portal_toolbox/quickGuide/SP_quickGuide_en.pdf">https://webgate.ec.europa.eu/supplier_portal_toolbox/quickGuide/SP_quickGuide_en.pdf</a></p> <p>3) Yes please fill in the Annex IV - Authorised signatory form.</p> <p>4) Please see the checklist referred to in the answer to question 1).</p>

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				<p>signatory form_SME?</p> <p>4) Do I have to hand-sign only the Annex III_Declaration-honor and Tender Report generated by the e-Submission system or do I also have to sign the other documents (e.g. Financial proposal, Annex VI_Simplified Financial Statements, Financial Entity)?</p>	
2	02/10/2018 12:10	08/10/2018 18:26	Current address of the ECDC Procurement Back Office (URGENT)	<p>Probably the address to send the hand-signed Tender documents was not updated (it refers to the old ECDC building). In annex VII, it is indicated "Granits väg 8 - 17165 Solna" while it should be "Gustav III:s Boulevard 40 - 16973 Solna". I have used the latter one. Is it OK? Please, let me know asap which address is the correct one and if I have to resend to "Granits väg 8 - 17165 Solna".</p> <p>Best regards.</p>	<p><b>08/10/2018</b></p> <p>You have correctly used the new ECDC office address located at: Gustav III:s Boulevard 40, 16973 Solna, Sweden. We shall review and update the address details in the document in Annex VII.</p>

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