

## Call for tenders' details

Title: Training activities on EU rules applicable to the authorisation and placing on the market of novel foods produced in non-EU countries on under the Better Training for Safer Food initiative

Start date: 17/11/2018

Time limit for receipt of tenders: 21/02/2019

Contracting authority: European Health and Digital Executive Agency (HaDEA)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	31/01/2019 10:21	01/02/2019 15:08	contingency value	According to the tender specification documents page 34: the budget must present 3% of the maximum amount for each phase. However in the same document page 43: a contingency budget will be calculated for each phase as follow: - The first one (B1) will be equal to 2% of the maximum amount offered for the first phase. And - The second one (B2) will be equal to 2% of the maximum amount offered for the second phase. And in the financial form Annex V, is mentioned to be 3%. Which is the contingency value that should be used for the financial proposal?	<b>01/02/2019</b> As stated on page 34 of the tender specifications, the contingency budget must represent 3 % of the maximum amount for each phase and must be indicated separately in the Financial offer (Annex V) for each phase of implementation of the contract. The information on page 43 indicating 2 % is a clerical error and shall be disregarded.

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
2	31/01/2019 10:27	01/02/2019 15:21	Contact the National Contact Points	Are we allowed to contact the National Contact points for the BTSF in the beneficiary countries, during the preparation period of our offer?	<b>01/02/2019</b> The role of National Contact Points (NCP) in the frame of the BTSF Initiative is described in the tender specifications on the pages 11-14. It is up to the tenderer to prepare the offer during the preparation period and make necessary contacts.

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3	31/01/2019 15:24	01/02/2019 15:30	Possibility to invite paying participants	Is it possible to invite more participants from the beneficiary countries to the training in order to spread the knowledge as widely as possible, envisaging that the participants not recommended by the NCPs would be covering their own costs?	<b>01/02/2019</b> As indicated in the tender specifications, the training is mainly addressed to officials from competent authorities in the beneficiary countries verifying compliance with rules applicable to placing of novel food on the EU market. For each workshop participants will be identified, in consultation with the beneficiary competent authorities and the EU Delegations in these countries, from relevant government ministries, services and laboratories involved in controlling novel foods. Travel and accommodation costs for any other participants (Commission, CHAFAEA, EFSA, industry associations, relevant stakeholders and other invited non-EU countries or non-EU country organisations) are at their own expense. The Contracting Authority will have the final say on the list of participants who will benefit from training covered by this tender.

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#	Submission date	Publication date	Question subject	Question	Answer
4	31/01/2019 10:25	05/02/2019 17:06	Tax exemption	<p>1- There is no place to show separately the taxes in the financial form.</p> <p>This form contains place for the values VAT exclusive</p> <p>2- Is there any way to be tax exempted if we dont have local offices in each of the countries, while implementing this training programme?</p>	<p><b>05/02/2019</b></p> <p>As indicated in the tender specifications, in the financial offer form prices must be quoted free of all duties, taxes and other charges, including VAT, as the European Union is exempt from such charges under Articles 3 and 4 of the Protocol on the privileges and immunities of the European Union. After the contract signature the contractor will receive from the respective EU office a confirmation of VAT exemption to be used according to applicable rules.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
5	04/02/2019 16:36	11/02/2019 15:11	Nationality of the tutors - the case of British nationals and candidate countries	<p>According to the tender specifications on page 46, on point II.3 of the table regarding the requirements for the tutors' team is mentioned: "The 5 tutors shall come from minimum of three different countries applying the EU acquis to provide a provide a broad-based international background". Point 1 of the same table mentions: "5 qualified and experienced tutors with university degrees and 5 years of relevant experience in the practical implementation of the EU acquis in countries where this acquis applies." Please provide us a clarification if the experts of British nationality will still be considered as coming from a country applying the EU acquis communautaire at this stage and after the 29th of March 2019? Please be take into consideration the fact that after the 29th of March 2019: - the expertise of British experts in the implementation of acquis communautaire will still exist and be valid as it was built since 1973 up to present moment (the years of UK membership to EU) and - the UK will still apply the EU acquis communautaire until</p>	<p><b>11/02/2019</b> The negotiations with regard to UK withdrawal from the EU are still on going and their outcome is unclear at present. However, tenderers should refer to the applicable rules in the Financial Regulation and Tender Specifications with regard to the present or future legal standing of team members of British nationality. All requirements in the table in section 4.3.3. of the tender specifications need to be fulfilled in a cumulative way for the whole duration of the contract.</p>

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				the EU acquis communautaire until the definition of the future relationship with EU which will take some time to shape it and change it within its own UK institutions. - the training programmes and presentations will be elaborated in an estimated timeline of 2 to 3 months from the moment of 29th of March 2019 when the expertise of UK expertise will be update with the EU regulations.	
6	14/02/2019 08:41	15/02/2019 15:18	Address to send the tender offer by DHL	After checking the address found in the invitation for tender with DHL, they requested the full address for delivering by courier. They requested a 'street adress'. Can you please give me the adress to where should we send the tender offer? Consumers, Health, Agriculture and Food Executive Agency Health and Food Safety Unit DRB E2/007 L - 2920 Luxembourg	<b>15/02/2019</b> The postal address indicated in the invitation to tender and in your question is the correct postal address of Chafea where offers must be sent to by post or courier. Only in case of hand delivery (in person) the offer shall be brought to: European Commission Ariane Building 400, Route d'Esch L - 1471 Luxembourg In the case of hand delivery please pay attention to the opening hours indicated in the invitation to tender.