

Call for tenders' details

Title: Collecting Good Practices and Raising Awareness on Socially Responsible Public Procurement

Start date: 11/02/2019

Time limit for receipt of tenders: 20/03/2019

Contracting authority: European Innovation Council and Small and Medium-sized

Enterprises Executive Agency (EISMEA)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	19/02/2019 10:07	19/02/2019 18:12	Joint Tenders	Our company has extensive experience in the services required for WP2. Is it possible to submit a proposal solely for Work Package 2 and not WP1?	19/02/2019 No, it is not possible to submit a proposal solely for one work package. The contractor will have two main tasks divided into two work packages under a single service contract and both tasks are mandatory.
2	21/02/2019 11:29	25/02/2019 13:51	WP1 Publication	WP1 includes the identification and presentation of good practices. Can you please clarify where these good practices will be published?	25/02/2019 The Final research report providing all required good practices as a deliverable of Work Package 1 will be published on the internet by the Contracting Authority.

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3	21/02/2019 12:11	26/02/2019 10:53	WP2 Publication and performance indicators	The first task under WP2, as described in section 1.4.1.2, includes the creation of a short video adapted to the primary target audience that is to be delivered to the contracting authority. Can you please clarify the following: 1) Where will this video be published and by whom? 2) The task description makes no reference to the dissemination of the video, yet the performance indicators listed in section 1.7 for the short video include several indicators that are related to the successful dissemination of the video, including at events and to public authorities. Therefore, will contractors be required to budget and plan for the identification of events and public authorities as well as the active promotion of the video to events and public authorities?	26/02/2019 The contractor is expected to produce the video by mid-month 11 and deliver it to the Contracting authority. Tenderers should propose quantitative indicators that will be used to measure the outreach of the video after production and until the end of the contact as part of their methodology but are not required to budget for or implement a separate video campaign.

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4	06/03/2019 14:33	06/03/2019 17:10	PIN	Do partners in joint tenders need a online submission PIN like the lead tender?	06/03/2019 A PIC is mandatory to identify economic operators (sole tenderers or all members of a group submitting a joint tender) through e-Submission - the application for electronic submission and receipt of tenders. No PIC is needed for subcontractors. Economic operators already registered in the Participant Register shall reuse their existing PICs when preparing tenders in e-Submission. Please have a look at the Invitation to tender and the enclosed link to the Quick Guide for more details.

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5	06/03/2019 17:09	12/03/2019 09:01	Questions regarding WP2	<p>Where will the “posts” be hosted? In a EU web page or in a web-page that must be designed and hosted by tender? If the web page must to be designed by tender who will register de domain? Will there be a hosting assigned were to build the web page? The “posts” will have to be similar (regarding extension) to those of the campaign in EUInvest? At the beginning of page 8. It says “Work Package 2. Dissemination and communication campaign on socially responsible public procurement for three different targe audiences, but then it only refers to “Primary target audience” and “Secondary target audience”. Which one is the Third?</p>	<p>12/03/2019 Q: Where will the “posts” be hosted? In a EU web page or in a web-page that must be designed and hosted by tender? If the web page must to be designed by tender who will register de domain? Will there be a hosting assigned were to build the web page? A: Social media posts will be created for the European Commission to publish them on its own social media channels such as Facebook, Twitter and LinkedIn. No website is to be designed and hosted by the contractor, and no special domain for it is foreseen. Q: The “posts” will have to be similar (regarding extension) to those of the campaign in EUInvest? A:The contractor will, to the extent possible, use the look and feel of the #InvestEU campaign. The tenderer shall propose in the offer an appropriate frequency for the posts to appear on each social media channel, and clearly specify how many posts it intends to produce in total, as well as for each social network covered. The ideas presented by the tenderer in its offer concerning the material to be produced for the campaign will be discussed at a kick-off meeting. Q: At the beginning of page 8. It says “Work Package 2. Dissemination and communication campaign on socially responsible public procurement for</p>

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					responsible public procurement for three different target audiences, but then it only refers to "Primary target audience" and "Secondary target audience". Which one is the Third? A: There are two target audiences as indicated throughout the tender specifications in reference to main project audiences. The subtitle 1.4.1.2. on page 8 referring to "three different target audiences" is a typographical error and should be considered as "two different target audiences".

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6	08/03/2019 11:48	13/03/2019 09:03	Eligibility 3rd countries	<p>Question: Will an NGO based in the Swiss Confederation be eligible to participate and be receiver of EU funds in the capacity of a consortium member or by means of sub-contracting? Background: The Terms of Reference for this tender specify criteria for participation on page 15. These criteria stipulate that 'Participation in this procurement procedure is open to all natural and legal persons established in a third country which has a special agreement with the Union in the field of public procurement on the conditions laid down in that agreement.</p> <p>Third countries with a special agreement in the field of public procurement that have been given access to procurement procedures of the Union institutions, agencies and bodies regardless of the value of the purchase are: Albania, Bosnia and Herzegovina, North-Macedonia, Iceland, Montenegro, Norway, Liechtenstein and Serbia.' Switzerland, however, has signed a bilateral agreement with the EU on certain aspects of public procurement, which can be found here: https://eur-</p>	<p>13/03/2019</p> <p>Indeed, countries covered by the GPA (including Switzerland) are not included in this call for tenders, since the Executive Agencies are not signatories to GPA. The bilateral Agreement you mentioned has the objective of broadening the services listed under Appendix I of the GPA (. See Article I: "In order to supplement and broaden the scope of its commitments vis-à-vis Switzerland under the Government Procurement Agreement (GPA) signed on 15 April 1994 within the framework of the World Trade Organisation (WTO), the Community undertakes to amend its Annexes and General Notes to Appendix I of the GPA (..)”. Thus not applicable to Executive Agencies either. Natural or legal persons from Switzerland are thus not eligible for this call for tenders as leaders and/or partners in a consortium. However, there is no eligibility restriction on the nationality of a sub-contractor.</p>

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				<p>https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CELEX:22002A0430(06):EN:HTML We would therefore like to know whether we as a Swiss-based NGO can receive the funds awarded through this contract, should a consortium in which we participate be awarded the contract.</p>	

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