

## Call for tenders' details

Title: Assessment of new technologies for infectious disease surveillance, prevention and control

Start date: 18/02/2019

Time limit for receipt of tenders: 10/04/2019

Contracting authority: European Centre for Disease Prevention and Control (ECDC)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	26/02/2019 09:43	28/02/2019 10:16	Annex II Budget: Project management and coordination	In the financial proposal, the tab &quot;financial evaluation&quot;, the Project management is counted only as one unit. We were wondering if this is correct. The project management will not be the same if the project duration is two years or three or four years. For instance, the deliverable DL5.1.4. &quot;Minutes of monthly teleconferences&quot; will not be the same (24 minutes or 48 minutes depending on duration of the project). Thanks for your answer. Best regards	<b>28/02/2019</b> It is correct that project management is counted as one unit for the maximum duration of the contract, i.e. 4 years.

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### Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
2	26/02/2019 09:41	28/02/2019 11:35	2/ Discrepancies between description in the call for tend and in annex tasks and budget	We have noted some discrepancies between the activities listed in the main text of the call and annex II Financial proposal: - Work area 2: Eight mapping exercises are mentioned in the CfT while the budget template includes six - Work area 4: One communication plan is mentioned in the CfT while the budget template includes two. Thanks for your answer. Best regards	<b>28/02/2019</b> The numbers in the financial proposal are the ones to be applied. The tender specifications have been corrected and a revised version updated is under publication.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
3	07/03/2019 10:26	12/03/2019 16:42	Technical requirements and evidence required	Can key experts for certain areas be provided by subcontractors? Can subcontractors contribute to the technical evidence to be provided ? We thank you for your answer Best regards	<b>12/03/2019</b> Yes, subcontractors may be key experts and may contribute to the technical evidence to be provided. Please note that if subcontracting is envisaged, the tenderer must clearly indicate in the tender which parts of the work will be subcontracted. Moreover, if the identity of the subcontractor is not known at the time of submitting the tender, the tenderer who is awarded the contract will have to seek ECDC's prior written authorisation before entering into a subcontract. Also, as mentioned under Section 3.2, in cases of subcontracting or consortium (if the tenderer relies on the capacities of subcontractor(s) to fulfil economic and financial requirement), the Simplified Financial Statement must be included in the tender for all consortium partners and subcontractors.

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Call for tenders questions summary

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#	Submission date	Publication date	Question subject	Question	Answer
4	12/03/2019 18:37	14/03/2019 08:53	Evidence to be provided	In the evidence to be provided, it is mentioned: "at least two work examples of reviews and mapping/inventory exercises, preferably in areas relevant to the subjects covered by this tender, including a detailed description of the methodological approach, and the tools and quality measures used (or the links to work examples if published and available as open access)" Could you please clarify if this means that the request is at least four examples (two reviews and two mapping/inventory) or in total two examples?	<b>14/03/2019</b> It is in total two examples.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
5	26/02/2019 09:39	18/03/2019 16:19	1/ UK Partners or subcontractors	In case of hard Brexit, could partners based in UK a) be part of a Consortium led by a company based outside UK? b) be subcontractors? Thanks for your answer. Best wishes,	<b>18/03/2019</b> The following (point 1.3 in the tender specifications) applies to all consortium members, not to subcontractors: For tenderers, including their consortium partners in case of a consortium submission, established in the United Kingdom (UK): please be aware that after the UK's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to tenderers from the UK depending on the outcome of the negotiations. In case such access is not provided by legal provisions in force tenderers from the UK could be rejected from the procurement procedure. This requirement will not apply if the partners are subcontractors from the UK.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
6	18/03/2019 10:20	19/03/2019 10:47	Key contribution of UK based sub-contractor	We aim to submit a response to the tender. Among the key partners contributing to the response, we have an English Institution. ON DATE, we asked Procurement about the implications of Brexit in terms of UK based sub-contractors participation. So far we have not received an answer and therefore, we have not been able to decide if we can respond or not. Consequently, we kindly ask to postpone the deadline for submission in order to receive a response to the question we sent on DATE and have enough to build a response.	<b>19/03/2019</b> Please see the answer to the question nr 5.Question5

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
7	18/03/2019 17:36	19/03/2019 14:40	Technical and professional capacity	'CVs and Dols from subcontractors should be clearly distinguished from own employees (preferably using the template in Annex VIII)'. It seems that the numbering of the corresponding Annex (Annex VII) is not correct. We didn't find any Dol template. Can you confirm that the production of a letter of acceptance of subcontracting and a CV for the key experts is sufficient for the participation of a subcontractor?	<b>19/03/2019</b> Indeed the reference to the CV template should be Annex VII (instead of VIII). As for the DOI template, it has now been added to the document library. We can confirm that a letter of acceptance of subcontracting, CVs and DOIs for the key experts is sufficient for the participation of a subcontractor. With regards to subcontracting please also refer to the requirements listed in Section 3.2.3 regarding technical and professional capacity and Section 1.5 of the Tender Specifications, particularly with respect to indicating which parts of the work will be subcontracted.
8	19/03/2019 16:59	21/03/2019 16:54	Deadline for submission	Our question about potential participation of UK based subcontractors (sent on 26/02/2019) was responded today (19/03/2019). Taking into account that we have now less than two weeks to prepare the technical response and collect the administrative documents from subcontractors, we kindly request to postpone the deadline for submission.	<b>21/03/2019</b> The deadline for submission of tenders is postponed to the 10/04/2019. The official information will be published within 7 days.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
9	21/03/2019 18:37	26/03/2019 18:11	Key Experts and Subcontractor supporting documentation	In the tender specifications under section 3.2.3 (technical and professional capacity), 'Evidence B) relating to the team performing the services' refers to 'key experts' and also 'subcontractors'. Please can you confirm that all experts, who are a 'Natural Person', are required to provide the paperwork needed for subcontractors? (I.e. the declaration of interest, a detailed CV, the declaration of honour, as well as the legal entity form and supporting documentation.)	<p><b>26/03/2019</b></p> <p>The requirements listed under section 3.2.3 "Evidence B) relating to the team performing the services" apply to the key experts in the team, who are natural persons working for the main tenderer or are natural persons acting on their own as subcontractors or are natural persons part of the expert team of a subcontracting organization. For such natural persons we require a declaration of interest, a detailed CV and, if they are also subcontractors, a letter of acceptance of subcontracting. Such natural persons do not need to submit a declaration of honour, a legal entity form and related supporting documentation. Such documents are only required if you plan to submit a tender jointly in consortium together with two or more members and the natural persons mentioned in that case act as consortium members (see Section 1.4 Participation of consortia). Please also refer to the answers to Questions 3 and 7 for clarifications related to subcontracting, specifically with regards when it is used to fulfil also financial capacity requirements. Question3Question7</p>

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#	Submission date	Publication date	Question subject	Question	Answer
10	02/04/2019 17:59	04/04/2019 10:40	Declaration of Interest	For Questions 5 and 6 of the DOI, do contract research, projects and grants need to be disclosed if they were contributed to under the work of the individual's current organisation?	<b>04/04/2019</b> Yes, you have to list all kind of activities you are involved in as an individual. Please specify the nature of the research, project and grant in addition to the funding organisation(s) as required in the DOI form.

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