

Call for tenders' details

Title: Framework Service Contracts for Providing Assistance for Quality, Laboratory, Environmental and Operational Health and Safety Management Systems for the Ispra Site of the Joint Research Centre

Start date: 08/04/2019

Time limit for receipt of tenders: 17/05/2019

Contracting authority: European Commission, Joint Research Centre - Ispra (JRC-IPR)

Status: Closed

Call for tenders question list

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	18/04/2019 09:10	18/04/2019 10:42	Questions for lot 1, 3 and 4	1. In case of participation to two or more lots, for the consultant and auditor profiles, where a full time engagement is not requested, is it possible to submit the same CV (meeting the capacity level requested) to cover the role on more lots? 2. In case of participation to two or more lots, for the "Technical project leader" profile for each lot, is it possible to submit the same CV (meeting the capacity level requested) to cover the role on more lots? 3. In case of CV of freelance with stable collaboration with the tenderer, it is sufficient in the tendering phase to submit the CV and to indicate the contractual link with the tender.	18/04/2019 In case of participation to several lots, for the required profiles, it is possible to submit the same CV, meeting the required capacity. As per administrative annex, for Criterion T.3 the contractual link with the tender must be specified. It is reminded that freelancing qualifies as subcontracting.
2	19/04/2019 09:42	23/04/2019 10:46	LOT 3	- Lot 3: for the technical experts supporting the activities of Management System (herpetologist, agronomist, etc...) we would like to ask if the English knowledge of level C1 is requested, or given their peculiar expertise, a lower level knowledge will be accepted.	23/04/2019 As specified in the administrative annex the English language knowledge level must correspond, for profiles T3.e, T3.f and T3.g, to: EMS-EXP1 - at least level C1; EMS-EXP2 - at least level C1; EMS-EXP3 - at least level B1. We remind that the linguistic knowledge shall be met either with a "bilingual" consultant or with two different consultants.

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3	24/04/2019 10:38	26/04/2019 09:38	Lot 3 - Lot 4 - Financial Offer Scenario	In the excel file "Financial Offer Scenario" the quotation for the Technical Project Leader is not requested, is it correct?	26/04/2019 As specified at point 10.2.4 of technical specifications: The costs related to the activities performed by the Technical Project Leader have to be included in overheads of the Contract in the unit price.
4	25/04/2019 16:17	26/04/2019 09:40	Lot 4, Document 5 Financial Scenario (MS excel)	For Lot 4, the Financial Scenario document (MS excel) mentions Annual Scenario in Cell A4 and looks for a total financial offer in Cell F13. Is the total financial offer the annual price or the total price over the contract period?	26/04/2019 The 'Total financial offer' price of the financial scenario will be considered for the evaluation and award. As per art. 1.5.1 of the contract: The maximum amount covering all purchases under this FWC, including all renewals and reimbursement of expenses is EUR 400 000 (four hundred thousand). However, this does not bind the contracting authority to purchase for the maximum amount. The maximum prices of the services are those listed in Annex II – Contractor's Offer. Such prices will be used for the specific contracts implementing the Framework contract. The prices introduced in the scenario given in the Excel tables must entirely correspond to the prices introduced in the Annex II to the contract (contractor's offer).

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5	24/04/2019 10:39	26/04/2019 09:41	3. Lot 3_Tender specifications_Part 1_Administrative_Annex - Punto 2.3.3 Criterion T1 - Evidence	In the call for tender is requested that the references are accompanied by 'certificates of satisfactory service execution'. It is correctly understood that every reference is accompanied by a SOA (certificate of work's execution)? The type of services provided by our company (consultancy HSE) does not foresee the release of SOA, therefore what is necessary to declare? The list of references is sufficient?	26/04/2019 In order to satisfy criterion T.1 it is necessary to provide a list of projects meeting the minimum level of capacity. This list shall be accompanied by a certificate and/or declaration issued by the recipients, specifying whether they have been fully completed and carried out in a professional manner. In the Administrative Annex for lot 3 a typing mistake has been identified, the certificates shall be at least 3. The document will be soon corrected.

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#	Submission date	Publication date	Question subject	Question	Answer
6	06/05/2019 14:52	07/05/2019 10:52	Tender specifications Part 1: Administrative annex	<p>Question 1 In the Tender specifications Part 1: Administrative annex is specified that 'Please note that all of the specified evidence of technical and professional capacity listed above does need not be provided with the tender but may be requested at any time during the procedure.' This means that the CVs of the proposed team, the declaration 'professional experience and language levels' (Annex 3 to this document), the certificate of good execution etc. shall not be provided with the tender, is it correct.</p> <p>Question 2 With reference to subcontracting, in case that a subcontractor is a Freelance, what is the documentation that has to be provided with the tender?</p>	<p>07/05/2019</p> <p>1) Correct, such documentation does need not be provided with the tender, but may be requested at any time during the procedure. 2) Freelancing qualifies as subcontracting. For the documentation to be provided as per section 3 of the administrative annex:</p> <ul style="list-style-type: none"> • (if applicable) Document proving the commitment of subcontractors/third parties on whose capacity the tenderer relies for fulfilling the selection criteria and confirming that the tenderer will have at its disposal the resources necessary for the performance of the contract. • Declaration on Honour on Exclusion and Selection criteria (Annex 1), duly filled in signed and dated by an authorised representative of, - (if applicable) each identified subcontractor (Section 1.3.2), and - (if applicable) each third party on whose capacity is being relied for fulfilment of the selection criteria (Section 1.3.3).
7	13/05/2019 15:00	13/05/2019 15:17	Lot 2 - Financial Offer Scenario	In Lot 2, the Financial Offer Scenario excel document provides a total amount that is the result of the first three values of the table only. Is this correct?	<p>13/05/2019</p> <p>The financial offer scenarios for Lot 2 and Lot 3 have been corrected. A new version of the file is available.</p>