

Call for tenders' details

Title: Mathematical Modelling and Economic Evaluation Framework Service Contract

Start date: 26/03/2019

Time limit for receipt of tenders: 17/05/2019

Contracting authority: European Centre for Disease Prevention and Control (ECDC)

Status: Closed

Call for tenders question list

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#	Submission date	Publication date	Question subject	Question	Answer
1	02/04/2019 11:05	02/04/2019 11:09	Question about ECDC call for tender: framework contract for mathematical modelling and economic evaluation	Could you please clarify if institutes based in Switzerland are allowed to participate in this call?	<p>02/04/2019 This procedure is not open to institutes registered in Switzerland. Please see point "1.3 Participation in the tender procedure" in the Tender Specifications: This procurement procedure is open to the natural or legal person wishing to bid for the assignment and established in the European Union, European Economic Area and Stabilisation and Association Agreements countries.</p> <p>04/04/2019 Please note that this applies to economic operator(s) who will sign a contract with ECDC (including all consortium members in case of a joint tender). It does not apply to subcontractors, employees or consultants of the economic operator(s), for example.</p>

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2	03/04/2019 16:29	08/04/2019 17:24	Documentation	If an organisation has recently submitted a bid to ECDC via this portal (in November 2018) and provided all documentary evidence (such as Declaration on Honour) is it permissible to submit electronic copies of the same documentation?	08/04/2019 The Declaration on honour for exclusion and selection criteria must be provided for each specific procedure (also in original, see point 1. in the Invitation to tender). As for the evidence documents for exclusion and selection criteria, it does not need to be resubmitted if it has been submitted for another procurement procedure, the documents must have been issued no more than one year and must be valid. Please see point VI and VII in the Declaration on honour for further information (and indicate which procedure the documents were provided for).
3	04/04/2019 12:20	08/04/2019 17:25	Specific requests for service	Please could you advise how each specific request for service will be costed? The financial proposal requests a daily rate for a senior modeller and an assistant modeller. When ECDC publishes a specific request, will ECDC specify the number of days budgeted for the specific request, or will this form part of the providers response to the specific request?	08/04/2019 For each specific request, ECDC will give details on tasks and deliverables requested within a certain period of time. The tenderer contractors will be required to allocate the number of days for senior and assistant modellers necessary for the performance of the specific contract. For further details please see draft framework contract article I.4.3. "Implementation of multiple FWC with reopening of competition".

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4	04/04/2019 12:21	08/04/2019 17:27	Appointment of providers	Please could you advise whether ECDC intends to appoint one single provider, or a number of providers to this Framework Contract?	<p>08/04/2019 ECDC wishes to conclude a multiple framework contract with a reopening of competition with a minimum of three contracts and a maximum of 6 contracts (see section 1.11 in the Tender Specifications and point IV.1.3 in the Contract notice). Further details on the implementation of a multiple framework contract with reopening of competition can be found in the draft contract, Section I.4.3.</p> <p>14/05/2019 Please note that the maximum of 6 contracts listed in our original response is an indication. ECDC reserves the right to sign with more contractors in case more than 6 successful tenders are submitted.</p>
5	04/04/2019 16:20	08/04/2019 17:29	Size of consortium	3 partners are discouraged/not authorized?	<p>08/04/2019 No, that is not the case. ECDC deems that the CVs for 2-3 scientists will be adequate for gaining a sense of the quality and breadth of expertise within the tenderer (institution / consortium). There is no suggestion that a consortium of 3 partners or fewer would be preferred.</p>

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6	03/04/2019 20:10	08/04/2019 17:31	Personal Economic and financial capacity	Below 3.2.2 Economic and financial capacity section, is it the correct income level (€ 500 000) for a personal tenderer as well? Since that is the same as for organizations.	08/04/2019 Yes, the selection criteria apply to all tenderers, whether single or joint economic operators. In the latter case, "Concerning the selection criteria, the evidence provided by each member of the consortium will be checked to ensure that the consortium as a whole fulfils the criteria." (Section 1.4 of the Tender Specifications.)

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7	04/04/2019 16:10	09/04/2019 10:14	British partners	I understand that including a British partner in the consortium is risky in case of no deal Brexit. Can the consortium be disqualified in case of no deal if it has a British subcontractor?	09/04/2019 No, tenderers will not be disqualified because of subcontractors being established in the United Kingdom. Please note that the following applies to all consortium members, not to subcontractors: For tenderers, including their consortium partners in case of a consortium submission, established in the United Kingdom (UK): please be aware that after the UK's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to tenderers from the UK depending on the outcome of the negotiations. In case such access is not provided by legal provisions in force tenderers from the UK could be rejected from the procurement procedure.
8	08/04/2019 15:25	09/04/2019 17:09	Service manager	Can the Service Manager be one of the key personnel members of whom the CV is requested for the Technical and Professional Capacity Documents in section 3.2.3 or should this be a separate person?	09/04/2019 Yes, the Service Manager can be selected from those key personnel members meeting the requirements of section 3.2.3.

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9	08/04/2019 15:12	09/04/2019 17:11	Technical and professional capacity documents -Requirement B	As evidence, 2-3 CVs of key personnel are requested. Do we understand correctly that the full team can comprise more than 3 members but that only for 2-3 of them the CVs are requested?	09/04/2019 Yes. ECDC deems that the CVs for 2-3 scientists will be adequate for gaining a sense of the quality and breadth of expertise offered by the tenderer (institution / consortium). There is no suggestion that a team of 3 members or fewer would be preferred.
10	08/04/2019 15:17	09/04/2019 17:25	Technical and professional capacity documents - Requirement A	As evidence of suitable experience of the tender, details of 2 projects should be described and reference letters from the clients should be provided. Can research projects be used here for this matter? For example research projects funded by a governmental funding agency? If so, is a reference letter also needed in this case?	09/04/2019 Yes, research projects are appropriate here including the ones with governmental funding. Also in this case a reference letter is required as described in the Tender Specifications section 3.2.3 A).
11	08/04/2019 15:21	09/04/2019 17:26	Technical and professional capacity documents - Requirement A	As evidence of suitable experience of the tender, details on 2 completed projects are requested. Should this be: - 2 projects per consortium (only projects that were executed by the same consortium previously) - or 2 projects per consortium (divided over consortium partners as we see fit) - or 2 projects per partner within a consortium ?	09/04/2019 The requirement applies per Tenderer as indicated in the section 3.2.3 of the Tender Specifications. This means 2 projects per consortium (divided over consortium partners as you see fit).

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#	Submission date	Publication date	Question subject	Question	Answer
12	12/04/2019 15:50	16/04/2019 13:37	Financial offer	Regarding the financial offer in Annex II, will the tenderer's financial offer be compared and evaluated against previous financial offers the tenderer placed in the context of ECDC calls for framework agreements in the past? Are changes from one framework agreement to another, in day prices for certain expert profiles allowed (for example due to a change in consortium composition?)	16/04/2019 Each tender will be considered independently and specifically for this procurement procedure. Previous tenders will not be taken into account at all.
13	08/04/2019 15:26	16/04/2019 13:38	Authorised signature form	In the case of the consortium, should the authorised signature form be completed by the consortium leader only or by all organisations in the consortium?	16/04/2019 The authorised signatory form is meant for the party that would sign the contract with ECDC. Normally it is the consortium leader and the other parties would submit a Power of Attorney or Consortium agreement to give the leader authority to sign the contract on their behalf.
14	09/04/2019 16:22	16/04/2019 13:39	3.2.3. Technical and professional capacity- Requirement B	As evidence of suitable skills of the key personnel, an example of concise report is requested. How recent should such a report be?	16/04/2019 There is no limit on the date of the report.

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15	08/04/2019 15:23	16/04/2019 13:41	Technical and professional capacity - Requirement B	As evidence of suitable skills of the key personnel, an example of concise report is requested. Can this be a published article with members of the consortium as authors or co-authors?	16/04/2019 Yes, a published article with members of the consortium as authors or co-authors meets this requirement.
16	12/04/2019 11:32	18/04/2019 09:25	Sample projects	What is ECDC's expectation of the life of the sample projects? Is it anticipated that they would last the whole of the initial 2 year period or are these expected to be more of a rapid overview/assessment?	18/04/2019 The sample projects are an opportunity for the tenderers to illustrate both the approach that they would use but also the resources (in terms of people and time) what would be required. In making the estimation, tenderers are encouraged to bear in mind the specified deliverables, including a technical report and a manuscript for publication in a peer-reviewed journal. This should give some indication of the depth, rigour and novelty that would be required.
17	18/04/2019 11:56	23/04/2019 12:01	CVs	Can the service manager perform both the role of the service manager and specialist?	23/04/2019 Yes, the Service Manager can be selected from those key personnel members meeting the requirements of section 3.2.3. Please also see the answer to question number 8.Question8

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#	Submission date	Publication date	Question subject	Question	Answer
18	18/04/2019 11:44	23/04/2019 12:02	Tender Preparation report	Does the preparation report need to be signed by the authorised signatory appointed for the contract?	23/04/2019 The report should be signed by a person representing the company. This can be a legal representative or a person assigned to take care of the procurement procedure.
19	24/04/2019 20:40	30/04/2019 11:19	Service Manager	How much time should the service manager allocate to the project as a whole?	30/04/2019 Unfortunately it is not possible to specify the necessary time to allocate. The administrative workload would depend on the composition of the team or consortium, and on the specific contracts won by the tenderer. However, it is envisaged that it would form a small proportion of the overall work.
20	25/04/2019 11:14	30/04/2019 11:20	B) Requirement: Relevant skills and technical capacity for the performance and delivery of the contract	An example of a concise report and a concise R script are requested as evidence. Is this 1 report and 1 script per consortium or 1 for each key personnel member?	30/04/2019 One per tenderer/consortium is fine.
21	30/04/2019 14:21	06/05/2019 11:24	References	What specific points should the client or funder of the 2 previous projects cover when writing and signing a letter of reference for the tenderer (section 3.2.3).	06/05/2019 Letters of reference should detail the start and end date of the project; a description of the work, including methodologies and technologies employed and the name and contact details of the client.

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#	Submission date	Publication date	Question subject	Question	Answer
22	25/04/2019 11:11	10/05/2019 14:20	Team composition	<p>The financial offer makes a distinction between senior and junior modeller/health economists with at least 8 and 3 years of experience respectively. Section 3.2.3. Technical and professional capacity, part B, mentions that the 2-3 key personnel members should have at least 5 years of experience in infectious disease modelling. Based on previous questions posted here, I understand that the team can be composed by more than 3 members. Should the additional team members (i.e. these who are not key personnel) also have a minimal period of experience in infectious disease modelling? If so, what is the criterion here? (e.g. 3 or (years?) If not, I assume that we can compose the team with members with different profiles as we see fit.</p>	<p>10/05/2019 For the purpose of the selection criteria for Technical and Professional capacity as indicated in the section 3.2.3 of the Tender Specifications, “The tenderer must demonstrate relevant technical expertise for a minimum of two, maximum three key personnel allocated to the delivery of the services”. These people represent the team and should have at least 5 years of experience in infectious disease modelling. The composition and the criteria for the rest of the team available is not specified. However, for the purpose of the implementation of the Framework contract through specific contracts, billable hours should be related to the work performed by Senior Modeller/Health economist or Assistant modeller /Health economist, according to the criteria indicated in the financial proposal form.</p>

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23	06/05/2019 17:11	10/05/2019 14:20	specific requests for service	How many specific requests for services are expected under this framework service contract?	10/05/2019 It is envisaged that specific contracts issued under this framework service contract (FWC) will cover diverse modelling methodology and each may pertain to one or more diseases. As specified in section 2.5.2 of the Tender Specifications the maximum budget for the 48 month duration of the FWC is EUR 2,063,000.
24	07/05/2019 18:40	10/05/2019 14:21	Technical proposal length	Does the 30 pages limit for the technical proposal include appendices?	10/05/2019 No, they can be excluded.

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#	Submission date	Publication date	Question subject	Question	Answer
25	07/05/2019 16:43	10/05/2019 14:25	terms and conditions	Our legal advisors have reviewed the terms and conditions. Could you please clarify the following points in the terms and conditions: a) In Article II.4.4 do you mean that the successful tenderer would have to get permits or licences in accordance with Swedish law as well as complying with their national requirements? b) Does the limitation set out in Article II.6.3 apply to Article II.18 in respect of the whole FWC as well as a specific contract? c) In Article II.13.2 it provides for an irrevocable license in relation to pre existing rights and materials, we would ask for this to be amended to exclude pre existing rights and materials. d) Can you please clarify whether the financial limitations set out in II.6.3 apply to Articles II.15 and 16 separately and individually? e) Could Article II.17.2 be clarified? The right to suspend the contract should be subject to substantial errors or irregularities (themselves as a result of the contractors breach of contract or gross negligence) or fraud committed by the contractor and not otherwise. f) Can we also provide a marked up set of terms	10/05/2019 a) For the services to provide in the framework of this contract, it will be sufficient for the successful tenderer to comply with their national requirement. b) Limitations in II.6.3 apply in respect of any loss of damage caused to the contracting authority during or as a consequence of the implementation of the FWC (the latter being defined as “the purchase of services envisaged in the FWC through the signature and performance of specific contracts”). Art. II.18 refers instead to liabilities stemming from the termination of the FWC. c) It is not possible to change the provisions in the draft contract. d) Limitations in II.6.3 apply in respect of any loss of damage caused to the contracting authority during or as a consequence of the implementation of the FWC (the latter being defined as “the purchase of services envisaged in the FWC through the signature and performance of specific contracts”). Instead, to amount paid under art. II.15 represents a reasonable estimate of fair compensation for the damage incurred due to failure to provide the services within the applicable time limits set out in the FWC. The reduction in price foreseen in art. II.16 is independent from art. II.6.3. e) The conditions for

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				provide a marked up set of terms and conditions for consideration?	II.6.3. e) The conditions for suspension of the implementation of the framework contract or for suspension of performance of a specific contract are indeed those specified in art. II.17.2. Hence, they include the suspension even in cases where the substantial errors, irregularities of fraud have been committed by the contracting authority. f) Thank you for your proposal to provide a marked up set of conditions, but at this stage we cannot change the provisions in the draft contract.

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#	Submission date	Publication date	Question subject	Question	Answer
26	07/05/2019 09:54	10/05/2019 14:27	Reminder - question submitted on 25/04 but no answer received): Team composition	Reminder- question submitted on 25/04 but no answer received: The financial offer makes a distinction between senior and junior modeller/health economists with at least 8 and 3 years of experience respectively. Section 3.2.3. Technical and professional capacity, part B, mentions that the 2-3 key personnel members should have at least 5 years of experience in infectious disease modelling. Based on previous questions posted here, I understand that the team can be composed by more than 3 members. Should the additional team members (i.e. these who are not key personnel) also have a minimal period of experience in infectious disease modelling? If so, what is the criterion here? (e.g. 3 or (years?) If not, I assume that we can compose the team with members with different profiles as we see fit.	10/05/2019 Answered.Question22

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#	Submission date	Publication date	Question subject	Question	Answer
27	06/05/2019 17:12	10/05/2019 14:51	specific requests for services	If our consortium would be selected as one of the contractors under the framework service contract, would we be obliged to submit a tender for each request for services?	10/05/2019 No, those parties who have signed a framework service contract with ECDC may decide whether to submit a tender for each specific call, taking into account their expertise and capacity.

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