

## Call for tenders' details

Title: EU Centre of Expertise for Victims of Terrorism

Start date: 07/05/2019

Time limit for receipt of tenders: 25/06/2019

Contracting authority: European Commission, DG Justice and Consumers (JUST)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	08/05/2019 14:23	22/05/2019 11:15	Annex 2 - Financial offer form	2. Should both the translation of training material as well as the interpretation of the training sessions from English to the national language and vice versa, as described under task 1, be included in section C of the financial offer form? Alternatively, does the contracting authority accept a methodology assuming the interpretation to be provided by beneficiaries of training sessions in the host country?	<b>22/05/2019</b> Both the translation of training material as well as the interpretation of the training sessions from English to the national language and vice versa needs to be included in the financial offer form, part C – other costs. Consequently, the contracting authority does not accept a methodology assuming the interpretation to be provided by beneficiaries of training sessions in the host country.
2	10/05/2019 16:20	22/05/2019 11:24	Tender specifications - paragraph 4.2.4.A - page 19	Can a single project reference provide evidence for multiple criteria mentioned in paragraph 4.2.4.A?	<b>22/05/2019</b> Yes, a single project reference can provide evidence for multiple criteria.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
3	10/05/2019 16:25	22/05/2019 12:25	Tender Specifications - References - page 19	Do multiple specific contracts within a single framework contract qualify as multiple project references?	<b>22/05/2019</b> Yes, multiple specific contracts within a single framework contract can be qualified as multiple project references.
4	08/05/2019 14:21	22/05/2019 15:12	Tender Specifications - Task 1 organise training activities - page 10	Dear Sirs, 1. Do we correctly understand that the contractor does not need to arrange travel and hotel accommodation for the local participants to the 20 national training events described under task 1? Does the contracting authority assume that the training venues will be provided by beneficiaries of training sessions in the host countries, or does it request tenderers to budget for this?	<b>22/05/2019</b> The Contractor will need to arrange and pay for both travel and hotel accommodation for the participants. The Contractor will need to budget for training venues.
5	08/05/2019 14:26	22/05/2019 15:16	Tender specifications - Task 2 - pag 11	Should the contractor arrange travel and hotel accommodation for the participants to the closing conference described under task 2, for which the Commission provides the venue?	<b>22/05/2019</b> The Contractor will need to arrange travel and hotel accommodation for the participants of the closing conference.

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#	Submission date	Publication date	Question subject	Question	Answer
6	10/05/2019 16:26	22/05/2019 16:30	Tender Specifications - par 4.2.4 - Evidence A4 - pag 19	We intend to submit a reference to a project covering all EU countries. Will evidence A4 then still require letters of intent from contact points? (We understand that such contact points only need to be identified for EU countries not covered by project references.)	<b>22/05/2019</b> There is no need to provide the letters of intent under point 4.2.4. A4, if the project covers all EU countries.
7	10/05/2019 16:33	22/05/2019 16:44	Tender specifications - par 4.2.4 - Criteria relating to the team delivering the service - pag 20.	Profiles mentioned in 4.2.4.B include 'working in an international context'. Does delivering projects covering multiple countries qualify as such?	<b>22/05/2019</b> Yes, delivering projects covering multiple countries qualify as "working in an international context".
8	13/05/2019 10:29	22/05/2019 16:52	Tender specifications - par 4.2.4. - pag 19	Should the project references provided as evidence for the criteria be signed by the clients?	<b>22/05/2019</b> According to the point 4.2.4. A., second paragraph, the project references need to be accompanied by statements issued by the clients. Validity of such statements is confirmed by their signature.
9	07/06/2019 16:24	13/06/2019 14:32	Documents to provide.	Is there any other template we should use beside the declaration of honour, the financial offer and the draft service contract? Methodology and management approach are fundamental in the evaluation process: should we use a template to prepare those? Thanks for your answers.	<b>13/06/2019</b> There is no template for methodology and management approach.