

## Call for tenders' details

Title: "Science for Environment Policy" News Alert Contract

Start date: 04/04/2019

Time limit for receipt of tenders: 10/05/2019

Contracting authority: European Commission, DG for Environment (ENV)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	10/04/2019 10:28	11/04/2019 11:05	Briefs	Section 3.3.2 of the tender specifications refer to the production of Briefs on selected topics. The Science for Environment Policy web pages currently publish Future Briefs, In-depth Reports and Thematic Issues. Does the description of Briefs in the tender specifications refer to all three formats? Will all three formats be continued?	<b>11/04/2019</b> All past Science for Environment Policy publications continue to be available on the web site. The Briefs mentioned in the tender specifications solely refer to Future Briefs; the two other formats are no longer continued.

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
2	10/04/2019 10:21	11/04/2019 14:26	Website	<p>The tender specifications indicate that the future contractor will have to use and build on the existing web pages and be responsible for their maintenance, in collaboration with DG ENV's web team. In another place of the tender specifications it states that content publishing is performed by DG ENV's web team. Could you please clarify the respective roles of the contractor and DG ENV's web team with regards to the web pages?</p>	<p><b>11/04/2019</b>            DG ENV's web team is only doing the actual on-line publishing of the web content on the respective Europa pages. All the rest has to be done by the future contractor and this includes the maintenance of the existing SfEP webpages. In case modifications become necessary due to a possible move to a new Content Management System for example, DG ENV's web team would give advice and guidance on the work to be executed by the future contractor.</p>

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3	11/04/2019 18:32	12/04/2019 09:23	Can British candidates or tenderers submit as lead?	The tender specifications are clear that British candidates or tenderers could be rejected from the procurement procedure if legal provisions in force do not provide access to the procurement procedures of the EU after the UK's withdrawal from the EU. In our understanding, however, there is nothing in the tender documentation to prevent or prejudice against a British organisation submitting a tender as a) sole economic operator or b) as lead economic operator in the case of a joint tender. Is our understanding correct?	<b>12/04/2019</b> Your understanding is correct. Nothing (in the tender documentation) prevents or prejudices against a British organisation submitting a tender as a) sole economic operator or b) as lead economic operator in the case of a joint tender. However, as stated in the disclaimer included in the tender documents, British candidates or tenderers could be rejected from the procurement procedure and could not be awarded the contract if legal provisions in force, at the time of the award of the contract, do not provide access to the procurement procedures of the EU after the UK's withdrawal from the EU. This is due to the fact that at this time the outcome on the Withdrawal Agreement, the exact withdrawal date and also the outcome of any possible future ratification by the UK of the GPA (Government Procurement Agreement) under WTO are not certain.

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#	Submission date	Publication date	Question subject	Question	Answer
4	17/04/2019 15:57	23/04/2019 15:20	Selection criteria A	Evidence for selection criteria A1, A2 and A4 should include delivery of projects of at least EUR 100.000. Can a framework contract of a value of EUR 100.000 or more be used as evidence for the criteria above?	<b>23/04/2019</b> Yes, provided that the specific contracts (concluded under the framework contract) have been delivered for a value of at least 100.000 euros (per project and thus per framework contract).
5	25/04/2019 11:04	26/04/2019 11:50	Task 3.3.3 Promotion of the Science for Environment Policy service	"The tender shall define a marketing strategy and ensure its effective implementation in order to promote the service with its different products to potentially interested people, in particular, but not exclusively across the EU and Candidate Countries." Could you please clarify if the above means that the contractor will a) define and implement (carry out) the marketing strategy; or b) define a marketing strategy and advice on ways to improve it based on results; or c) if neither a) or b), please advise.	<b>26/04/2019</b> The contractor shall define the marketing strategy and implement it, i.e. carry it out.
6	25/04/2019 11:08	26/04/2019 11:52	Marketing strategy budget	Could you please clarify if a) the tendering authority has a separate budget for the implementation of the marketing strategy; or b) the budget for the implementation of the marketing strategy has to be covered by the maximum 800.000 EUR budget over the four years?	<b>26/04/2019</b> The tendering authority does not have a separate or additional budget for the implementation of the marketing strategy. All activities / tasks carried out under this news alert contract have to be covered by the maximum annual budget indicated, i.e. 200.000 €/year.

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7	25/04/2019 16:09	26/04/2019 11:56	Length of Future Briefs	"The contractor shall prepare between 4 and 8 briefs with a total of maximum 100 pages per year." Could you please clarify if a) 100 is the maximum total number of pages per brief b) 100 is the maximum total number of pages per year	<b>26/04/2019</b> 100 is the maximum total number of Future Brief pages per year.

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8	25/04/2019 11:24	26/04/2019 17:01	Freelance experts	We have a number of resources that work on long-term agreements with us submitting invoices for their services. Could you please let us know if these experts need to submit any documents apart from their CVs?	<b>26/04/2019</b> Human resources (experts) that have contractual agreements for the tenderer contractor for short-term or long-term assignments need to be accounted for according to the way that these resources are used to fulfil the selection criteria of the Call, or to their established contractual agreements with the tenderer. The tenderer is responsible to describe the responsibilities of the human resources proposed, as well as the contractual links with the company (staff, experts/free-lancers, sub-contractors, etc). For instance, in case that these experts are used by the tenderer to fulfil the selection criteria, then the experts can be proposed as sub-contractors and thus have to submit not only their CVs but also the other relevant documents for subcontractors. If these experts are to form a pool of resources - additional to the main staff of the contractor - who the tenderer may contract throughout the duration of the contract, then submitting CVs only is appropriate.

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