

Call for tenders' details

Title: Provision of Facilities Management and Engineering Services

Start date: 08/07/2019

Time limit for receipt of tenders: 26/08/2019

Contracting authority: European Foundation for the Improvement of Living and Working Conditions (Eurofound)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	16/07/2019 12:43	16/07/2019 13:14	Site visit	Good Morning, Can you confirm the date of the site visit as it is stated in the tender documents Monday 2nd August , but 2nd August is a Friday. Thanks, Laura	16/07/2019 Dear Laura, Thank you for pointing that out, it is indeed a typo. The correct date is Friday 2nd August at 10 am. Best regards, Sandra Brudenell
2	12/08/2019 11:52	12/08/2019 13:22	Pest Control - Plants - BMS queries	Pest Control: Could you please provide details of the following: The number of bait boxes currently on site and also if there are any fly killing units? Plants: what subcontractor currently provides the indoor plants BMS: what subcontractor currently provides the maintenance to the BMS panels	12/08/2019 With regards of the pest control we have: 21 internal points 15 external points 6 insect detectors 2 fly killing units. Indoor plants: the current contractor subcontracts this job. BMS panel maintenance is carried out by our current contractor in-house technician.

Call for tenders questions summary

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3	12/08/2019 15:32	15/08/2019 11:32	Clarifications	Good afternoon, Please see below clarifications: 1. Can you please provide TUPE information for cleaning, security and reception if applicable? 2. Can you confirm the number of distribution boards? 3. Can you please advise the number of helpdesk tickets raised over the past year? Thanks	15/08/2019 Please find below the requested info: TUPE info: Cleaning carried out by current contractor, own staff. Security is subcontracted. Reception not applicable. There are 15 distribution boards Helpdesk tickets over last year is about 240
4	12/08/2019 15:05	15/08/2019 15:32	Eurofound – RFI - Fire Detection System	Could you please confirm that there is 1no. Fire alarm Control Panel (Addressable & Conventional) and how many devices are on each? Could you also please confirm that the suppression have 4no. devices in total Many thanks	15/08/2019 There are 7 fire panels covering 6 separate Loops and the following is a breakdown of the devices on each Loop which are made up of heat/smoke detectors and in some cases combining light and sounders and also Break Glass Units: Loop 1 133 devices Loop 2 33 devices Loop 3 43 devices Loop 4 51 devices Loop 5 43 devices Loop 6 4 devices 307 devices in total
5	15/08/2019 16:42	19/08/2019 17:53	consumables	can you confirm the annual volume of cleaning consumables?	19/08/2019 We do not keep a record of the annual volume of cleaning consumables. They are to quote based on the supplied number of staff here.

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6	19/08/2019 15:36	19/08/2019 17:55	CV format query	Hi, Must we use the Europass CV format or are we allowed to included our own format. Many thanks.	19/08/2019 Eurofound does not impose a specific CV format, although we will appreciate the Europass format.
7	13/08/2019 17:00	20/08/2019 13:09	Clarification	In relation to insurances the below statements state: The Public and products Liability insurance should be extended to include Liability of Subcontractors. The Business Description should be broad enough to include all activities engaged in by the company. We would normally set up back to back T&C's with our approved subcontractors in all service solutions. Is this sufficient to meet your requirement or is it mandatory for you?	20/08/2019 The public and products Liability must be extended to include Liability of Subcontractors. Eurofound contractual clauses do not allow the main contractor to pass its obligations and liabilities towards Eurofound through to its subcontractor(s).
8	16/08/2019 12:10	20/08/2019 14:31	TUPE	Following on from yesterday's clarifications, can you confirm if a copy of the TUPE will be provided? or is the below the only TUPE information available at this time: TUPE info: Cleaning carried out by current contractor, own staff. Security is subcontracted. Reception not applicable. There are 15 distribution boards Helpdesk tickets over last year is about 240	20/08/2019 Detailed information regarding employees subject to TUPE legislation is contained in the 'Document library' and is available for downloading. The document is titled 'Eurofound TUPE information 2019'. See Eurofound TUPE information 2019. As stated before cleaning is carried out by current contractor (3 employees), own staff. Security is subcontracted (2 employees).

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9	19/08/2019 15:36	20/08/2019 15:14	TUPE information	Hi, We did noticed that a TUPE query was previously posted and that the reply was - "Cleaning carried out by current contractor, own staff. Security is subcontracted." - for the purposes of clarity, can you please confirm that neither Cleaning nor Security are due to TUPE, and that there are no other persons due to TUPE should in current provider not retain the contract. If there are current staff that are due to TUPE over, can you please send us all relevant information, i.e. role and title, pay rate, number of holidays, over time rates, length of service, any pension information, and any other TUPE information that is relevant. Many thanks.	20/08/2019 Please be informed that both security and and cleaning staff is subject to TUPE. Detailed information regarding employees subject to TUPE legislation is contained in the 'Document library' and is available for downloading. The document is titled 'Eurofound TUPE information 2019'. See Eurofound TUPE information 2019. As stated before cleaning is carried out by current contractor (3 employees), own staff. Security is subcontracted (2 employees).
10	20/08/2019 14:43	20/08/2019 15:29	Asset Register	Hi, Do you have a mechanical/electrical asset register available you can share with us. Many thanks.	20/08/2019 Eurofound does not posses any other documentation regarding its mechanical/electrical asset than the one already contained in Procurement Documents (i.e. Part B and E). Please note that Eurofound is not bound to reply to requests for additional information received after 16.08.2019 as per Point 3.1 of Invitation to Tender (Part A of Procurement Documents).

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11	20/08/2019 11:15	20/08/2019 15:31	Number of immersion heaters, cylinders and water tanks	Hi, Could you please confirm the number of the following: All immersion heaters and cylinders No. water tanks Many thanks.	20/08/2019 The numbers are as follows: 3 immersion heaters cylinders, 4 water heaters, 6 water storage tanks. Please note that Eurofound is not bound to reply to requests for additional information received after 16.08.2019 as per Point 3.1 of Invitation to Tender (Part A of Procurement Documents).

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