

Call for tenders' details

Title: Provision of Survey to Understand the Asylum Related Migration (SAM)

Start date: 02/08/2019

Time limit for receipt of tenders: 16/09/2019

Contracting authority: European Union Agency for Asylum (EUAA)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	08/08/2019 13:27	09/08/2019 17:26	Gaining access to reception centres	For each country, could you indicate: - the security clearances (if any) needed to access the reception centres; - the timescale between applying for access and being granted access to a reception centre.	09/08/2019 The security clearances needed and the time for being granted access may vary across countries. The national asylum authorities support the project and EASO will facilitate smooth coordination between contractors and the authorities, including through establishing contact points. Moreover, two meetings between EASO, the Contractor and the national authorities are planned before the beginning of fieldwork. This should minimise the time needed for security clearances. Clearly, replacing interviewers during fieldwork may result in a need for some additional time for authorising access of new people. Therefore replacements should be planned in advance to avoid delays.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
2	08/08/2019 13:24	09/08/2019 17:27	Real Time Operational Dataflow	Please can you confirm if this data refers to fieldwork monitoring information (such as the number of completes per country per week) or the survey data itself.	09/08/2019 The real time operational dataflow refers to the survey data itself.
3	09/08/2019 18:29	12/08/2019 10:55	Request for additional documents - email issue	We have received a failed delivery notice to our email to contracts@easo.europa.eu requesting the feasibility study and population data. Is there a different email we could contact?	12/08/2019 Please note that the email address is indicated correctly in section 2.3 of the Technical specifications (page 9): Some details on the distribution of the population are available upon request to contracts@easo.europa.eu by providing a signed "Declaration of confidentiality and non-disclosure" available in eTendering. This list may still be amended. EASO will communicate to the contractor the final list of cities and regions where to conduct the survey by the time of contract signature. 12/08/2019 Please disregard the previous answer, the correct e-mail address is contracts@easo.europa.eu
4	12/08/2019 16:18	13/08/2019 11:42	Format of the Part II responses	What format would you like the Part II qualitative open ended responses in? Would you like them for example in verbatim/transcribed from recording and translated into English?	13/08/2019 We confirm that we would like to receive the responses to "Part II – qualitative open ended questions" transcribed from recordings and translated into English.

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5	14/08/2019 17:49	16/08/2019 16:51	Number of questions in Part II	How many open ended questions do you envisage the Part II to consist of? What is the estimated length of this part?	16/08/2019 We envisage having some 3 to 5 open-ended questions in Part II of the survey. This part of the questionnaire should take no more than 15 – 20 minutes and 300 words for data entry. However, the length of second part of the survey and the number of questions will be confirmed during the project initiation phase.
6	19/08/2019 11:16	19/08/2019 15:03	PART II of the questionnaire	We would like to know whether the administration of part II of the questionnaire requires moderation skills from the interviewers? That is to say, will part II have a moderation guide or a set of open-ended questions?	19/08/2019 Part II of the survey will include a small number of open-ended questions. The length and the number of questions to be included will be confirmed during the project initiation phase.
7	19/08/2019 11:18	19/08/2019 15:05	National experts	Would it be possible that the staff performing the tasks of the National Survey experts are self employed persons working for the contractor?	19/08/2019 Yes, self-employed people working for the contractor can be included as National Survey experts. Self employed persons working for the contractor are considered “personnel” of the contractor as defined in the contract. Please refer to section 2.3.2 of the tender specifications for further details.

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8	28/08/2019 12:50	30/08/2019 15:05	Reception centres in France	Would you be able to confirm which types of reception centres you are aiming to include in the research in France (e.g accommodation centres for asylum seekers (CADA), emergency accommodation for asylum seekers (HUDA, AT-SA, PRAHDA, CAO), reception and administrative situation examination centres (CAES))?	30/08/2019 "All the types of reception centres mentioned might be relevant to the survey, in principle. The specific centres to be included in the project will be selected with the National asylum authorities during the inception phase of the project".
9	05/09/2019 14:09	06/09/2019 16:37	Minimum requirements (2)	Could you please confirm whether the minimum requirements referred to in the tender specifications include the minimum net sample sizes (2000 interviews) and the estimated contract value (EUR 300 000 excl. VAT)?	06/09/2019 The minimum requirements include the minimum sample size. Please note that the estimated value of the contract is an estimation made by the contracting authority for publication purposes. As this is a direct service contract, the final value and the remuneration of the contractor will be based on your financial proposal SSF 7.

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