

## Call for tenders' details

Title: Service contract to support the development of a BREF on hydrocarbon exploration and extraction.

Start date: 07/08/2014

Time limit for receipt of tenders: 30/09/2014

Contracting authority: European Commission, DG ENV+CLIMA

Status: Closed

## Call for tenders question list

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
1	10/09/2014 08:55	10/09/2014 09:14	Participation of third countries.	We would like to know whether a company from Colombia is allowed to participate in our joint tender.	<p><b>10/09/2014</b>            YES Colombia can participate. Pursuant to Article 119(1) FR “Participation in tendering procedures shall be open on equal terms to all natural and legal persons coming within the scope of the Treaties and to all natural and legal persons in a third country which has a special agreement with the Union in the field of public procurement under the conditions laid down in that agreement.”            The Trade Agreement with Colombia and Peru was signed on 26 June 2012. Annex XII, in particular, relates to government procurement. All texts can be found on:  <a href="http://trade.ec.europa.eu/doclib/press/index.cfm?id=691">http://trade.ec.europa.eu/doclib/press/index.cfm?id=691</a>.</p>

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#	Submission date	Publication date	Question subject	Question	Answer
2	14/09/2014 09:19	15/09/2014 10:52	Technical and professional capacity criteria and evidence	Is there a requirement on format to present the cv (resume) of the team members? Is 'europass' or any other standardised format required?	<b>15/09/2014</b> No mandatory requirements are included in the tender specifications for the CV format. However, the Europass is a European initiative aiming to facilitate the clear presentation of qualifications and competences which the European Commission encourages. The forms and instructions can be downloaded from the Europass website given below. (Please copy the address into your browser). <a href="http://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions">http://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions</a>

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#	Submission date	Publication date	Question subject	Question	Answer
3	22/09/2014 15:42	22/09/2014 16:03	<p>"Tender ENV.F.1/SER/2014/0042 "SERVICE CONTRACT TO SUPPORT THE DEVELOPMENT OF A BREF ON HYDROCARBON EXPLORATION AND EXTRACTION"Subject: TENDER SUBMISSION BY REGISTERED MAIL OR PRIVATE COURIER SERVICE</p>	<p>The invitation letter states that we may submit our tender:</p> <p>"by registered mail or private courier service sent to the address below not later than 30-09-2014 (proof will be the postmark, the date of dispatch or the date of the deposit slip)"</p> <p>It is our understanding that should we choose to present the tender in this way then as long as we send the tender by registered mail or private courier service no later than the 30-09-2014 and we can provide evidence thereof, then the tender would have been submitted in a timely and valid fashion. This will be applicable even if the tender physically arrives its destination after the 30-09-2014 depending on the mail or courier service delivery times.</p> <p>Taking into account the significance of the matter, we would like you to expressly confirm that our understanding is correct.</p>	<p><b>22/09/2014</b> Correct, it is the sending date that is important not the arrival date. Once the dispatch date of 30/09/2014 or earlier appears on the envelope or the courier slip your offer is acceptable. However, if you choose to hand deliver it to our courier centrale, then it must be handed in before 16hrs on the 30/09/2014. This is why we hold the opening of the offers 2 weeks after the closing date to allow the offers to arrive in the post.</p>

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4	22/09/2014 13:47	22/09/2014 16:09	section 1.3: joint tenders	we would like confirmation on our assumption on joint tenders: we have NOT seen any threshold limit for the % of work being subcontracted by the leader of the tender. We assume that there is no limitation on workload being subcontracted.	<b>22/09/2014</b> That is correct. Subcontracting is permitted but the contractor will retain full liability towards the Contracting Authority for performance of the contract as a whole. You must give an indication of the proportion of the contract that you intend to subcontract. See Annex 2, questionnaire for joint bids and subcontracting.

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#	Submission date	Publication date	Question subject	Question	Answer
5	22/09/2014 13:44	22/09/2014 16:34	annex I-administrative information form	We would like confirmation on our assumption on this annex I: We understand that this form must be filled and submitted solely by the leader of the joint tender	<p><b>22/09/2014</b></p> <p>In the case of a joint tender, all economic operators assume joint and several liability towards the Contracting Authority for the performance of the contract as a whole. Nevertheless, tenderers must designate a single point of contact for the Contracting Authority before submitting their offer. After the award, the Contracting Authority will sign the contract either with all members of the group, or with the member duly authorised by the other members via a power of attorney.</p> <p>The leader of the consortium is the person who will complete and sign Annex 2 (Joint Bids), Annex 3 (Financial offer) and in each of the Annex 1 (Administrative details) it will be the name given as PERSON AUTHORISED TO SIGN CONTRACT. The Annexes should be signed as follows: Annex 1, 4 &amp;5-completed &amp; signed by all partners. Annex 2, 3 &amp;6 - completed &amp; signed by lead tenderer.</p>