

## Call for tenders' details

Title: Framework Contract for the Development of ICT Software Solution for EBCG Team Members Access to Schengen Information System (A2SISII)

Start date: 14/02/2020

Time limit for receipt of tenders: 04/11/2020

Contracting authority: European Border and Coast Guard Agency (Frontex)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	17/02/2020 10:38	19/02/2020 16:20	Allocation of points	For the company experience, on the one hand, it is written in section 5.3.3.2. that 10 additional points might be earned but on the other hand, the column "max points to earn" of the table in section 5.3.3.3. shows that only ten points in total will be awarded for the company experience. The way, we understand it is that we can earn 5 points minimum plus 10 additional (15 in total) for the company experience. Can you confirm or clarify?	<b>19/02/2020</b> No, the Tenderer can only earn maximum 10 points for the company experience (5.3.3.2) and maximum 5 points for the personnel capacity (5.3.3.1). The amended Annex I with re-phrase wording in sections 5.3.3.1 and 5.3.3.2 to provide better understanding and clarity of the requirements has been added to the Tender documentation named as Annex I Guide for Candidates v.2 and replaced the previous versions of the same document.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
2	18/02/2020 15:13	19/02/2020 16:55	Statement of compliancy	<p>"Annex I states that Named Personnel must fill a Statement of Compliancy and a template is provided in the Submission Form. Our understanding is that this statement is required for delivery of services, not during this tendering procedure. Please confirm or clarify our understanding. Notwithstanding this fact, Letters of Intent from subcontractors are understood to be required."</p>	<p><b>19/02/2020</b> No, the services of the submitted Named Personnel will be required for delivery of services and not during this tendering procedure, but the Statement of Compliancy and Statement of Intent from the Named Personnel is required for the verification and the assessment of the selection criteria. For more information justifying the requirement for both Statements from the Named Personnel please refer to the last paragraphs of the chapter 5.3.3.1 Personnel capacity under section Evidence Required. Letter of Intent from the subcontractors has the totally different purposes related to assessment of exclusion criteria and the selection criteria of the Candidate and subcontractors in accordance with the terms specified in Annex I section the 5.5. Assessment of joint tenders and tenders involving sub-contracting.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
3	18/02/2020 15:12	19/02/2020 16:58	Template use	Annex II Candidate's Submission Form includes a series of templates for statements that need to be signed by the tenderer. Our understanding is that those must be used to produce stand alone signed statements (one par partner), which will then be submitted within or as annex to the Submission Form. Please confirm or clarify our understanding.	<b>19/02/2020</b> All templates provided in the Annex II Candidate's Submission Form shall be used by tenderer (wherever applicable also by members of the consortium or the subcontractors) to submit the required information. If the same template shall be use multiple times, for example for subcontractors, please copy the template when necessary. The signed version of the templates shall be paste in to the Annex II Candidate's Submission Form (unless otherwise specified in the particular chapter/subchapter) and submitted as the Candidate request to participate in the tender.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
4	17/02/2020 16:59	19/02/2020 16:59	Technologies	Is it possible to know something about the technologies currently used and those to be used for the development of the applications? Thanks.	<b>19/02/2020</b> This restricted tendering procedure has been selected for security and confidentiality reasons to limit the circulation of the procurement documents with sensitive information. One of the responsibilities of the provider will be to propose most suitable solution for the A2SISII System that is aligned with Frontex ICT baseline. Due sensitivity of the information and security reasons ICT baseline will be shared during the second stage of the procurement procedure with selected candidates. In order to provide more information at this stage, the question would have to be more specific and concrete. The reply to each question will be assessed separately taking into account the security and confidentiality of the information to be published and Frontex reserves the right to refuse to provide some sensitive information on this stage of the procedure.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
5	19/02/2020 18:20	20/02/2020 16:55	List of Profiles	Kindly clarify what is the difference between "Minimum capacity per profile" and "minimum number of named personnel for application" on p. 30?	<p><b>20/02/2020</b></p> <p>The "Minimum capacity per profile" refers to the following selection criterion of 5.3.3.1. Personnel capacity point 2): Cover required capacity in terms of qualified human resources, whose number must be at the minimum as indicated in the Table 1. List of required profiles and their capacities under Minimum capacity per profile of the section 6 - List of Profiles, throughout the entire duration of the framework contract. and table 4.1.1. Relevant Manpower of Annex II shall be provided as the evidence fulfilling above requirement. The "Minimum capacity per profile" requirement is designed to verify minimal overall tenderer personnel capacity to deliver necessary services. The "Minimum number of named personnel for application" refers to the following selection criterion of 5.3.3.1. Personnel capacity point 3): Demonstrate the required minimum number of named personnel per profile as indicated in the Table 1. List of required profiles and their capacities under Minimum number of named personnel for application of the section 6 - List of Profiles. and the forms 4.1.2. Named Personnel Available for the contract of Annex II shall be provided for each profile and in the required minimum number of</p>

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
					<p>in the required minimum number of named personnel for the application as the evidence fulfilling above requirement. The “named personnel” requirement refers to the key personnel dedicated to the project for the entire duration of the framework contract.</p> <p><b>24/02/2020</b>            NOTE: Each person propose for the Named Personnel Available for the contract shall be assigned only to one single profile. It has been clarified in the amended Annex I that has been added to the Tender documentation named as Annex I Guide for Candidates v.4 and replaced the previous version of the document (point 3 of chapter 5.3.3.1. Personnel capacity).</p>
6	19/02/2020 18:20	20/02/2020 16:57	List of Profiles	In "minimum number of named personnel for application" on p. 30 - What is meant by "application"?	<p><b>20/02/2020</b>            The description has been change from “minimum number of named personnel for application” to “minimum number of named personnel for the contract”. The amended Annex I has been added to the Tender documentation named as Annex I Guide for Candidates v.3 and replaced the previous version of the document.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
7	24/02/2020 13:48	24/02/2020 15:21	Profile Name	Point 5.3.3.1. lists 3 different roles for which it is possible to earn additional points, and one of them is System Analyst. Our understanding is that this matches the Business/System Analyst profile described under point 6, list of profiles. Please confirm or clarify our understanding.	<b>24/02/2020</b> Yes, this matches the Business/System Analyst profile described under point 6, list of profiles. It has been clarified in the amended Annex I that has been added to the Tender documentation named as Annex I Guide for Candidates v.4 and replaced the previous version of the document.
8	27/02/2020 12:11	02/03/2020 18:48	Application submission date	Due to the fact that there are a lot of documents, profiles and references to prepare together with candidate application please postpone submission date by one week till 23 March 2020	<b>02/03/2020</b> Frontex agrees to extend submission deadline. The Time limit for requests to participate has been extended till 23/03/2020 14:00. Consequently, Question deadline has been extended till 13/03/2020 23:59. The Contract Notice and e-Tendering call for tender will be updated within next few working days.
9	27/02/2020 12:02	02/03/2020 18:55	5.3.3.2. Company experience Minimum Mandatory Requirements	Please confirm if it is allowed to submit one reference to cover 2 reference requirements? for example if one project fulfill requirements from point 2) Mobile Application Project and from point 3) SIS project?	<b>02/03/2020</b> Yes, Frontex confirm that one project reference can covers 2 reference requirements.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
10	27/02/2020 13:32	02/03/2020 19:00	Annex II "Named Personnel Available for the Contract" file	Please confirm that the "Named Personnel Available for the Contract" file is required only for Minimum number of named personnel available for the contract	<b>02/03/2020</b> Yes. However please bear in mind that the Candidate may submit more named personnel for each profile than the minimum required to mitigate the risks that some of them are not recognized by Frontex as meeting the minimum mandatory criteria for the personnel
11	27/02/2020 11:53	03/03/2020 12:01	Annex 1, chapter 6.4 Business/System analyst. Certification area	Please clarify: Which of our understanding is proper: a) A Business Analyst (BA) must hold a Certified Business Analysis Professional (CBAP) or PMI Professional in Business Analysis (PMI-PBA) and A System Analyst (SA) must hold an OMG Certified UML Professional at intermediate level or OMG Certified Expert in BPM at Fundamental level or equivalent? or b) Both Business and System analyst must comply to both requirements?	<b>03/03/2020</b> None. "Business/System Analyst" is the name of the profile and it covers both areas business and system analysis. Person for this profile should be proficient in both areas – thus the person ,must hold: Certified Business Analysis Professional (CBAP) or PMI Professional in Business Analysis (PMI-PBA) or equivalent And OMG Certified UML Professional at intermediate level or OMG Certified Expert in BPM at Fundamental level or equivalent or equivalent. Please see Primary section of profile description.



**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
12	27/02/2020 13:17	03/03/2020 12:03	List of profiles	Please confirm that profiles mentioned in Minimum capacity per profile should meet the same requirements as Minimum number of named personnel available for the contract?	<b>03/03/2020</b> Yes, the requirements and minimum level of qualifications for each profile indicated in the chapter 6. List of Profiles are the same for the Minimum capacity per profile and Minimum number of named personnel available for the contract, including the rules for the calculation of a level of qualification (listed in the beginning of the chapter 6).
13	27/02/2020 14:27	03/03/2020 12:04	5.3.3.2. Company experience	According to " Successful implementation of these projects must be evidenced by reference letters issued and signed by the clients confirming as a minimum the timely delivery and good quality of the services provided" please confirm if signed final acceptance protocol will be accepted if we don't have official reference letter?	<b>03/03/2020</b> No, as the acceptance protocols often does not provide the information about the "successful implementation of the projects, timely delivery and good quality of the services provided", therefore the reference letter must be provided. The final acceptance protocol may be added as the supporting document to the reference letter.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
14	28/02/2020 12:36	03/03/2020 23:23	Company experience	Will you accept references project delivered by subcontractor to meet minimum reference requirements as well as for additional points? Or it is necessary to create consortium to be qualified?	<p><b>03/03/2020</b>            Yes (as indicated in the chapter 5.5 of Annex I) but only for the Minimum Mandatory Requirements of the selection criteria. Please bear mind that, with regard to technical and professional selection criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the works or services for which these capacities are required (i.e. the latter will assume the role of subcontractors). Relying on the capacities of other entities is only necessary when the capacity of the tenderer is not sufficient to fulfil the required minimum levels of capacity. Abstract commitments that other entities will put resources at the disposal of the tenderer will be disregarded. For the Assessment of the Supplementary/Advantageous Requirements the reference projects and reference letters of tenderer, member of joint tender or consortium will be accepted, the references from the subcontractor(s) WILL NOT BE accepted. In the Phase 1, according to the chapter 3.6. Sub-contracting, the tenderer must provide a complete documentation that clearly defines the roles of the tenderer and subcontractor(s) and provide the letter of intent by each subcontractor stating its intention to collaborate with the</p>

---

Call for tenders questions summary

---

#	Submission date	Publication date	Question subject	Question	Answer
					its intention to collaborate with the main Contractor in case the contract is awarded. For the Phase 2, the technical proposal shall also fulfil the requirements for the point 1 and 2 of the chapter 3.6. Sub-contracting. Please also note that if the candidate relies on subcontractor(s) to fulfil the selection criteria, the tender in phase 2 has to be submitted by the contractor with participation of the same sub-contractor(s) that presented its request to participate that was selected and invited to submit a tender. In situation where the particular subcontractor will not participate in the phase 2, the contractor tender will be rejected.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
15	04/03/2020 15:54	04/03/2020 18:10	Annex II - 2.2. Extract from judicial record	Whom is this about "extracting from the judicial record" (chapter 2.2.). Is this about the responsible person signing the tender (clean criminal record)?	<b>04/03/2020</b> The Candidate (in the case of joint candidatures, each candidate, including members of a consortium) shall provide the extract from the judicial record of the candidate/tenderer and of the person(s) authorized to represent the candidate/tenderer. The chapter 2.2, 2.3 and 2.4 are required as the evidence for compliance with the exclusion criteria indicated in 2.1 Declaration on honour. Please refer to chapter VI. Evidence upon request of the chapter 2.1 Declaration on honour Annex II and the chapter 5.2 Exclusion criteria of Annex I.
16	05/03/2020 17:41	06/03/2020 18:46	IT Security Specialist Certification	The certification required for the IT Security Specialist is CISSP or CISA or equivalent. Those certifications are mainly US standards. Our understanding is that ISO 27000 is a relevant equivalent certification and as such, would be accepted by the contracting authorities. Please confirm or clarify our understanding.	<b>06/03/2020</b> Frontex will treat ISO 27001 Lead Auditor certificate as an equivalent to CISA.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
17	11/03/2020 12:23	11/03/2020 14:15	4.1.2. Named Personnel Available for the contract	The table of the Named Personnel Available for the contract should be sign: a) by the person who are authorized to represent the candidate or b) by the person itself (e.g. project manager) or c) by both of above mentioned?	<b>11/03/2020</b> As indicated in the chapter 5.3.3.1. Personnel capacity of Annex I under Evidence required: The form (Named Personnel Available) shall be duly filled and signed by the authorised representative of the Candidate/Tenderer
18	09/03/2020 13:09	11/03/2020 17:52	6.4. Business/System Analyst	Will you agree to modify the requirements for Business/System Analyst profile and approve to submit 2 people that cover the requirements in certificates area together i.e. in the following way a)one person with CBAP or equivalent and b)second person with OMG Certified UML Professional at intermediate level or OMG Certified Expert in BPM at Fundamental level or equivalent? In such case candidate should submit 4 people In our opinion 2 certificates for this one profile is redundant.	<b>11/03/2020</b> Frontex expects to from the tenderer to propose person that fulfils both requirements as described in the Business/System Analyst profile. Each certificate can also be replace by any equivalent certificate.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
19	10/03/2020 11:14	11/03/2020 17:54	Business/System profile	The Business/System Analyst profile requires 2 certifications, namely CBAP and OCUP. We consider that business analysts with one of the two certifications and with extensive experience in the field of the second would be enough. Could the contracting authorities accept a profile with one certification and relevant experience in the field of the other? Please confirm or clarify.	<b>11/03/2020</b> Frontex expects to from the tenderer to propose person that fulfils both requirements as described in the Business/System Analyst profile. Each certificate can also be replace by any equivalent certificate.
20	10/03/2020 16:43	11/03/2020 17:55	6.4. Business/System Analyst	Will you approve certificate IQBBA CFLBA as equivalent to the following requirement "Holds Certified Business Analysis Professional (CBAP) or PMI Professional in Business Analysis (PMI-PBA)"?	<b>11/03/2020</b> Yes. For the purpose of this tender Frontex will accept IQBBA CFLBA as an equivalent of "Certified Business Analysis Professional (CBAP) or PMI Professional in Business Analysis (PMI-PBA)".

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
21	11/03/2020 14:27	11/03/2020 18:16	Subcontractor - evidences of exclusion criteria	Is it required for proposed subcontractor which meet some selection criteria by its technical and professional capacities to submit evidences of exclusion criteria (i.e. extract from judicial record, proof of payment of social security contributions and proof of payment of taxes) as well as legal entity form?	<b>11/03/2020</b> No, each subcontractors shall provide “complete and sign Declaration on Honour, by a person authorised to sign on behalf of the subcontractor (also proof of authorisation is required)” and for the Phase 1, according to the chapter 3.6. Sub-contracting of Annex I, the tenderer must provide a complete documentation that clearly defines the roles of the tenderer and subcontractor(s) and provide the letter of intent by each subcontractor stating its intention to collaborate with the main Contractor in case the contract is awarded. However, as indicated chapter 3.6. Sub-contracting of Annex I “All members of the consortium and subcontractors shall meet the eligibility and exclusion criteria given in points 3.3 and 5.2. If a relatively large proportion of the contract is plan to be subcontracted, Frontex may require the subcontractor to send all the information and documents requested from Candidates before formally accepting or rejecting the subcontractor proposed “ Please note that, with regard to technical and professional selection criteria, relying on the technical and professional capacity of subcontractor(s) is only acceptable for the Minimum Mandatory Requirements and IS NOT

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
					Mandatory Requirements and IS NOT acceptable for the Assessment of the Supplementary /Advantageous Requirements. Please also refer to clarification for the question 14 for more details.
22	11/03/2020 12:51	12/03/2020 01:55	Exclusion criteria	Is it possible to replace the evidences of the exclusion criteria (i.e. extract from the judicial record, proof of payment of social security contributions and proof of payment of taxes) by the legal equivalent - List of Economic Entities which is available on the website of the Public Procurement Office?	<b>12/03/2020</b> Please repeat the question and provide the website address of the Public Procurement Office quoted in the other question. Without the detailed reference we can not reply to your inquiries.
23	12/03/2020 19:55	12/03/2020 22:54	Application submission date	Due to the current situation in Poland connected with Covid-19 please postpone application submission date till 6th of April. Application should be signed, printed in few copies and delivered to FRONTEX office. It is difficult to do in current situation when a lot of companies will work remotely till at least 27th of March	<b>12/03/2020</b> Please note that the deadline for the requests to participate will be extended till 31 March. Consequently, deadline for the clarifications/questions has been extended till 23 March. Please note that publication of the corrigendum to the Contract Notice and change of deadline for the requests to participate will be made within 5 working days.



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
24	12/03/2020 11:42	12/03/2020 23:00	extending the deadline for submitting offers	Due to problems in the territory of the Republic of Poland arising from the spread of the COVID 19 virus, resulting organizational problems and staff shortages, we ask you to extend the deadline for submitting offers	<b>12/03/2020</b> Please note that the deadline for the requests to participate will be extended till 31 March. Consequently, deadline for the clarifications/questions has been extended till 23 March. Please note that publication of the corrigendum to the Contract Notice and change of deadline for the requests to participate will be made within 5 working days. The amended version of the Invitation letter has been added to the Tender documentation named Invitation letter ver.2 and replaced the previous version of the document.
25	18/03/2020 13:23	18/03/2020 13:29	Annex II Candidate's Submission Form 4.1.2. Named Personnel Available for the contract	Statement of Intent and Statement of Compliancy should be signed by each individuals who are not Candidate's personnel currently. Please confirm if individuals who are not Candidate's personnel currently should also sign „Named Personnel Available for the contract”.	<b>18/03/2020</b> No, as indicated in the chapter 5.3.3.1. Personnel capacity under Evidence required - Named Personnel Available for the contract “shall be duly filled and signed by the authorised representative of the Candidate/Tenderer”

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
26	17/03/2020 12:18	18/03/2020 13:35	Declaration of the company's total yearly turnover	Please confirm that you accept the changes in the table in Declaration of the company's total yearly turnover. We would ask if we could change the financial years in the table. Could we put years - 2016, 2017, 2018 there?	<b>18/03/2020</b> Yes, if is required by the fact that 2019 is the financial year for which accounts have not been closed. Please note that declaration shall also include Candidate's statement "and that [insert year] is the last financial year for which the accounts have been closed" (last sentence).
27	11/03/2020 15:05	18/03/2020 13:41	Reference Letter	Should be reference letter confirmed a) by the sign of the client or b) is it sufficient if only contact person of the client is listed to confirm the reference letter? If the correct answer is a):If the client is non European union is it possible to submit an acceptance protocol as an equivalent to the signed reference letter?	<b>18/03/2020</b> No, please refer to the clarification provided for question 13.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
28	17/03/2020 13:06	18/03/2020 23:18	5.3.3.2. Company experience- Assessment of the Supplementary/Advantageous Requirements	Please help to interpret the way of assessment in the following situation: If Contractor submits 3 Web Application references (first requirement)- 2 projects from main contractor and 1 project from subcontractor how many points will be granted? 2 additional points or only one additional point?	<b>18/03/2020</b> In line with already provided response to question #14: Relying on the capacities of other entities is only necessary when the capacity of the tenderer is not sufficient to fulfil the required Minimum Mandatory Requirements for selection capacity. For the Assessment of the Supplementary/Advantageous Requirements the reference projects and reference letters of tenderer, member of joint tender or consortium will be accepted, the references from the subcontractor(s) WILL NOT BE accepted and assessed. As a direct consequence of above and the fact that Tenderer fulfils the Minimum Mandatory Requirements for selection capacity on its own, the reference from subcontractor will be disregarded and only one additional point will be awarded.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
29	11/03/2020 12:58	18/03/2020 23:20	Legal Entity Form	Is it possible to replace the Legal Entity Form by the legal equivalent - List of Economic Entities which is available on the website of the Public Procurement Office?	<b>18/03/2020</b> No, such a registry like List of Economic Entities do not exist in other EU countries and only few have similar registry. Furthermore, if exist the registries contain various and different information and evidence in each country, some very specific for the national public procurement law. Additionally, Legal Entity Form is official EU document required for the registration within the EU financial system and required the same set of documents as supporting evidence for each Tenderer.
30	11/03/2020 15:05	18/03/2020 23:25	Reference Letter	Should be reference letter confirmed a) by the sign of the client or b) is it sufficient if only contact person of the client is listed to confirm the reference letter? If the correct answer is a): According to our Procurement Legal Act if the client is a public procurer is it possible to submit the reference letter from the Registry of Reference which is equivalent to the signed reference letter available on the website of Public Procurement Office. Will it be accepted?	<b>18/03/2020</b> No, Registry of Reference is available for Slovakia public procurement and according to the national Procurement Legal Act and such a registry may not be available in the other EU countries. Therefore, the reference letter shall be sign by the client. Please note that reference letters with electronic signature will be accepted. Please also refer to the clarification provided for question 13.

---

### Call for tenders questions summary

---

#	Submission date	Publication date	Question subject	Question	Answer
31	17/03/2020 12:53	18/03/2020 23:28	6.4. Business/System Analyst	Will you accept certificate IBM Certified Solution Designer with UML 2.0 as equivalent to the following requirement: "Holds OMG Certified UML Professional at intermediate level"?	<b>18/03/2020</b> In order to determine equivalency of "IBM Certified Solution Designer with UML 2.0." certificate, please provide more information regarding scope of the certification, minimum criteria required to be awarded the aforementioned certificate as well as thorough justification of equivalency.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
32	12/03/2020 10:33	18/03/2020 23:30	Exclusion criteria	<p>Is it possible to replace the evidences of the exclusion criteria (i.e. extract from the judicial record, proof of payment of social security contributions and proof of payment of taxes) by the legal equivalent - List of Economic Entities which is available on the website of the Public Procurement Office? The List of Economic Entities is included the required evidences available on the website address:  <a href="https://www.uvo.gov.sk/udaje-o-hospodarskych-subjektoch-vedene-uradom/zoznam-hospodarskych-subjektov-45e.html">https://www.uvo.gov.sk/udaje-o-hospodarskych-subjektoch-vedene-uradom/zoznam-hospodarskych-subjektov-45e.html</a></p>	<p><b>18/03/2020</b>            No, the List of Economic Entities is very unique register and not available in all EU countries but only in Slovakia (comparing the numbers of collected evidence for this registry). Such a registries do not exist in other EU countries and only few have similar registry. Furthermore, if exist the registries contain various and different information and evidence in each country, some very specific for the national public procurement law. Furthermore, the List of Economic Entities is valid for 3 years. Declaration of Honour as evidence requires to submit: Recent extract from the judicial record; Recent certificate from the social security; Recent certificate on tax payment. As indicate in the chapter VI. Evidence upon request and by analogy the Tenderer "is not required to submit the evidence if it has already been submitted for another award procedure of the same contracting authority. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date". Therefore, the recent extract and certificates shall not be older than one year on the day of submission of the proposal.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
33	18/03/2020 13:38	23/03/2020 11:58	Annex II - Candidate Submission form - 3.3. Declaration of possessing risk indemnity insurance policy/certificate	Is the possession of liability insurance on account of business activity (activity related to managing IT devices, activity related to IT consulting Liability for product and performed services) and property sufficient? If not, please inform us if is the possession of a professional liability insurance only under contract sufficient?	<b>23/03/2020</b> Any insurance product will be sufficient as long as it covers all costs/expenses normally covered by the professional risk indemnity insurance (also called professional indemnity insurance) including legal costs and expenses incurred as well as any damages or costs that may be awarded, if the tenderer is alleged to have provided inadequate advice, services or designs that cause losses to Frontex.
34	19/03/2020 12:21	23/03/2020 12:01	Concerns personnel capacity	Will a diploma of 2nd cycle of higher education be equivalent to Knowledge of English on at B2?	<b>23/03/2020</b> For the purpose of this tender, 2nd cycle of education only if conducted in English will be considered as fulfilling the requirement of knowledge of English on at least B2 Upper Intermediate of CEFR level. The shall be supported by evidence that the 2nd cycle of education was conducted in English (university confirmation letter, copy of diploma confirming that subjects were conducted in English etc.).

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
35	12/03/2020 20:06	23/03/2020 12:08	Invitation to submit the application for the restricted procedure –No.Frontex/RP/1485/2019/SB Framework Contract for the development of ICT software solution for EBCG Team Members Access to Schengen Information System (A2SISII)	Question n. 2 re. Invitation Letter_Application submission We refer to your 'Invitation Letter RP1485', which states that the signed Request to Participate must be submitted in one (1) original, three (3) paper copies and an electronic version, and shipped to the address of Frontex_Procurement Sector, in Poland. Due to the restrictions imposed by the Italian Government in order to prevent the spreading of the Coronavirus COVID- 19, the industry staff has been invited to perform its working activities at home ('smart working') until the next 3rd April. This situation would then make it impossible to print and prepare the package to be delivered for the submission of the relative application. Consequently, we would like to ask Frontex to possibly consider and allow the candidates to submit the applications (digitally signed) via the electronic submission system (e-Submission) of the TED e-Tendering Platform of the European Commission, as an alternative exceptional circumstance. We thank you for your understanding and wait for your kind feedback.	<b>23/03/2020</b> No, the electronic submission system (e-Submission) of the TED e-Tendering Platform does not support restricted procedures (two phases tendering procedure). Frontex is working on the solution to allow the electronic submission of the Request to Participate. The announcement shall be provided soon. Please note that the standard paper submission and electronic submission of the Request to Participate will be accepted. Please note that all electronic submitted the Request to Participate must to be either signed manually and scanned or sign electronically with e-signature.



## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
				for your kind feedback.	
36	20/03/2020 15:49	23/03/2020 12:23	Delivery of the application	In the invitation letter chapter 6 says that the application must be placed inside two sealed envelopes. Should I put each copy (1 original + 3 copies) into a separate envelope and then into a bigger one or put each of the 4 copies in two sealed envelopes and the into a bigger one for a one package delivery?	<b>23/03/2020</b> Yes, the 1 original + 3 copies shall be put into a one separate envelope and then into a bigger envelope.
37	23/03/2020 11:34	23/03/2020 12:26	An electronic searchable version	According to point 6 of the Invitation Letter, the application must be placed inside two sealed envelopes. The Standard Reply Form should be submitted (1 original and 3 copies) as well as an electronic searchable version. The question is: how to submit an electronic searchable version: CD, USB, other?	<b>23/03/2020</b> Any format that is commonly use and is most convenient for the Candidate - CD, USB, memory card – any of this format is acceptable.

---

Call for tenders questions summary

---

#	Submission date	Publication date	Question subject	Question	Answer
38	23/03/2020 12:14	23/03/2020 12:28	Application submission	Please allow to sign and submit an application electronically e.g. on dedicated e-mail address. Due to the current situation in the world it is not possible to print and sign by hand, companies work remotely.	<b>23/03/2020</b> The electronic submission system (e-Submission) of the TED e-Tendering Platform does not support restricted procedures (two phases tendering procedure). Frontex is working on the solution to allow the electronic submission of the Request to Participate. The announcement shall be provided soon. Please note that the standard paper submission and electronic submission of the Request to Participate will be accepted. Please note that all electronic submitted the Request to Participate must to be either signed manually and scanned or sign electronically with e-signature.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
39	18/03/2020 16:31	23/03/2020 12:30	Frontex/RP/1485/2019/SB re. Invitation Letter_Application submission	<p>We refer to your 'Invitation Letter RP1485', which states that the signed Request to Participate must be submitted in PAPER in one (1) original, three (3) copies plus an electronic version, and shipped to the address of Frontex_Procurement Sector, in Poland. Due to the severe restrictions imposed by the Italian Government in order to prevent the spreading of the Coronavirus COVID- 19, in these last weeks the industry staff has been invited to perform its working activities at home ('smart working') until the next 3rd April. This situation would then make it impossible to print and prepare the package to be delivered for the submission of the relative application. Consequently, we would like to ask Frontex to possibly consider and allow the candidates to submit their applications (digitally signed) via the ELECTRONIC submission system (e-Submission) of the TED e-Tendering Platform of the European Commission, as an alternative exceptional circumstance.</p>	<p><b>23/03/2020</b> The electronic submission system (e-Submission) of the TED e-Tendering Platform does not support restricted procedures (two phases tendering procedure). Frontex is working on the solution to allow the electronic submission of the Request to Participate. The announcement shall be provided soon. Please note that the standard paper submission and electronic submission of the Request to Participate will be accepted. Please note that all electronic submitted the Request to Participate must to be either signed manually and scanned or sign electronically with e-signature.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
40	23/03/2020 14:49	23/03/2020 15:06	Power of Attorney	Will you accept as an original a Power of Attorney, signed by e-signature, which is printed and attached to a documentation submitted in the envelope?	<b>23/03/2020</b> Yes, original a Power of Attorney, signed by e-signature are acceptable.
41	20/03/2020 13:40	23/03/2020 15:08	Question regarding references	Question regarding references pt. 5.3.3.2 pt. 2, pt. b), pt. iii: Enables scanning biometric documents that have RFID chip data, e.g. passports, national IDs. - Please clarify if project with scope of scanning any documents with RFID data (ie access cards) is enough for reference or do you require specifically reference for project where biometric documents with RFID were scanned.	<b>23/03/2020</b> No, access cards will not be treated as fulfilling the criterion. Projects enabling scanning passports or national IDs that have RFID chip provided as defined by ICAO Doc 9303 Machine Readable Travel Documents standard, will be considered compliant with aforementioned requirement: "Enables scanning biometric documents that have RFID chip data".

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
42	23/03/2020 11:30	23/03/2020 15:09	6.4. Business/System Analyst- update to question	<p>Description: Will you accept certificate IBM Certified Solution Designer with UML 2.0 as equivalent to the following requirement: "Holds OMG Certified UML Professional at intermediate level"? Answer: In order to determine equivalency of "IBM Certified Solution Designer with UML 2.0." certificate, please provide more information regarding scope of the certification, minimum criteria required to be awarded the aforementioned certificate as well as thorough justification of equivalency. Explanation: Training and certification for "IBM Certified Solution Designer with UML 2.0." covers below scope: 1: UML and the Modeling Process (20%) 2: Concepts of Object Orientation (40%) 3: Architectural Analysis (20%) 4: Use Case Analysis (20%) To receive certification, attendee has to pass two test: Test 833 – Object Oriented Analysis and Design – Part 1 (Analysis) Test 834 – Object Oriented Analysis and Design – Part 2 (Design) For comparison here is the OMG UML Intermediate Level scope <a href="https://www.omg.org/ocup-">https://www.omg.org/ocup-</a></p>	<p><b>23/03/2020</b> Yes, based on provided information Frontex for the purpose of this tender will consider IBM Certified Solution Designer with UML 2.0 certificate as complaint OMG Certified UML Professional at intermediate level certificate.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
				<a href="https://www.omg.org/ocup-2/coveragemap-intermed.htm">https://www.omg.org/ocup-2/coveragemap-intermed.htm</a> Basic Structure 16% Classification 6% Structured Classifiers 9% Components 12% Common Behavior 10% Activities and Actions 20% Interactions 14% State Machines and Use Cases 13%	
43	20/03/2020 16:05	23/03/2020 15:09	Business Analyst	In the scope of the Business Analyst profile, would the contracting authority accept the TOGAF certification as acceptable?	<b>23/03/2020</b> No. TOGAF is Certification for Enterprise and Solution Architects not for Business/System Analysts.
44	20/03/2020 20:58	23/03/2020 15:26	Business Analyst profile	The Business/System Analyst profile requires 2 certifications, namely CBAP and OCUP. If a personnel has a certification but not the other, would the contracting authority accept experience as equivalent to a certification? If indeed, Frontex would accept it, how much experience would be sufficient?	<b>23/03/2020</b> No. However take into account that equivalent certificates may be considered. Please refer to the response to question 42.

---

### Call for tenders questions summary

---

#	Submission date	Publication date	Question subject	Question	Answer
45	23/03/2020 16:30	24/03/2020 00:43	4.1.2. Named Personnel Available for the contract	Could you precise what "Identification of the employer entity" in 4.1.2. Named Personnel Available for the contract mean? What should be filled in there? TAX Number? Any other identification number? "	<b>24/03/2020</b> Full official name and legal form of the employing company will be sufficient. In case there are doubts regarding unique identification of the employing company, tenderer may provide also VAT registration number or statutory registration number.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
46	12/03/2020 20:03	24/03/2020 11:09	Invitation to submit the application for the restricted procedure – No. Frontex/RP/1485/2019/SB Framework Contract for the development of ICT software solution for EBCG Team Members Access to Schengen Information System (A2SISII)	Question n.1 re. 5.3.3.2. Company Experience Specifically referring to the Contract Experience_with Reference Letters required to be signed by the Clients, please consider that, due to the Coronavirus COVID-19 declared Pandemic and the actions taken by the Italian Government to prevent the viral spreading, the activities of public offices in Italy have been considerably reduced. Consequently it is difficult to get in contact with them, even because their current action is mainly focused to grant the health of their staff. This situation makes it very difficult to get signatures of the Reference Letters within due time. For this reason, we kindly ask you if a 'Self-Declaration' stating "the successful implementation of the projects, with timely delivery and good quality of the services" and signed by the candidate's legal representative could be acceptable at this stage of application submission, under the condition that we will provide Frontex with the corresponding signed Reference Letters, as soon as our clients will have the possibility to sign them.	<b>24/03/2020</b> As indicated in the art. 5.3.3.2. Company Experience, "self-declarations by the Tenderers shall not be accepted". Taking into account the current exceptional circumstances caused by the pandemic, Frontex agrees to accept, in place of a signed reference letter, an e-mail sent by a Client to the Tenderer confirming successful completion of the contract/project. Such e-mail shall be sent from a client's official mailbox, either by the official legal representative, the Contract signatory, or the Contract manager responsible for the acceptance of deliverables. It must include all the information as required in chapter 5.3.3.2 in regard to the reference letters. Reference letters with electronic signatures shall also be accepted. Frontex may contact directly the clients issuing the letters, shall this be considered necessary. Frontex reserves the right to request any additional documentary evidence it deems necessary or useful in order to verify a tenderer's economic and financial standing and the technical and professional capacity, including the corresponding signed Reference Letters.



**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
47	18/03/2020 16:32	24/03/2020 11:22	No. Frontex/RP/1485/2019/SB re. 5.3.3.2. Company Experience	<p>With regard to 'Contract Experience' _with 'Reference Letters' required to be signed by the Clients_ would you please consider that, due to the Coronavirus COVID-19 declared Pandemic and the severe actions already taken by the Italian Government to prevent the viral spreading, the activities of Public Offices in Italy are considerably reduced. Consequently it is very difficult to get in contact with Clients, even because their current action is mainly focused to grant the health of their staff, by keeping them at home in smart-working. As understandable, this situation makes it very difficult to get the 'Reference Letters' signed in due time. For this reason, we kindly ask you if a 'SELF-DECLARATION' (in accordance with applicable laws) stating "the successful implementation of the projects, with timely delivery and good quality of the services", and signed by the candidate's legal representative could be acceptable at this stage of the application submission (under the condition that Frontex will be provided with the corresponding signed 'Reference Letters', as soon as Clients will be</p>	<p><b>24/03/2020</b> Please refer to the reply provided for question 46.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
				Letters', as soon as Clients will be able to sign them).	
48	20/03/2020 15:19	24/03/2020 11:46	Mandatory Requirements	<p>Will Employer, in compliance with the requirement "At least one (1) SIS Enabled Project with the following characteristics ...", if the project meeting the reference requirements was conducted by the Tenderer in secret, accept the Tenderer's statement that such a project implicitly conducted and in a situation where it is necessary to confirm such a fact at a later stage of the proceedings may (at the request of the Employer provided in secret) in consultation with the beneficiary of a given project or implicitly, the above mentioned references to provide?</p>	<p><b>24/03/2020</b> No. In this situation the Tenderer's statement can not be accept. The main purpose of the reference letter is to confirm by the Beneficiary that the contract has been executed according to the contractual terms and he/she wants to disclose the information. Successful project must be evidenced by reference letter or exceptionally the electronical reference emails, please refer to questions 46. Self-declarations by the Tenderers shall not be accepted. Please note that according to the point 12 of the Invitation to tender: Once Frontex has opened the tenders, they shall become its property and will be treated confidentially and Frontex will protect the information from disclosure. Please note that contracting authority must take into account also all legal and procedural implications in cases when beneficiary of the project will refuse to provide the references.</p>

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
49	23/03/2020 16:29	24/03/2020 11:47	Statement of Intent and Statement of Compliancy	Due to the current situation with the COVID-19, our candidates have trouble with signing the statement of intent and statement of compliancy. Lack of printers during home office makes it impossible to sign the letters. Do you allow another form of signing this letter? Do you accept the e-mail form?	<b>24/03/2020</b> In regards to Letter of intent and Statement of compliancy, Frontex will accept electronic signature as an alternative for pen-and-paper signature.
50	23/03/2020 16:28	24/03/2020 12:00	3.3. Declaration of possessing risk indemnity insurance policy/certificate	Due to the current situation connected with COVID-19, we have difficulties in signing a contract for an insurance policy. Will you honor the statement that we will obtain the required policy when we win the contract?	<b>24/03/2020</b> No, possession of the professional risk indemnity insurance (also called professional indemnity insurance) or the equivalent policy as indicated in the clarification for the question no. 33, is the mandatory requirement for the 5.3.2. Economic and Financial Capacity and substantial for the assessment of the Candidates in the candidature/application phase (phase 1). Only Candidates that fulfil all the requirements in phase 1 and selected in the candidature/application phase (phase 1) will participate in the tendering phase (phase 2) and will receive the "Invitation to Tender",

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
51	24/03/2020 20:06	24/03/2020 20:07	Application submission	Due to the current exceptional circumstances caused by the pandemic, please allow to sign and submit an application electronically e.g. on dedicated e-mail address.	<p><b>24/03/2020</b></p> <p>In the current exceptional circumstances caused by the pandemic, Frontex will accept the submission of the application either by post or by courier as indicated in the invitation letter or by email to below dedicated mailbox. Please submit your application via email to the following dedicated address: 2019.1485.rp.sb@frontex.europa.eu Please note that size of each email with the attachments must be maximum 15 MP. If the size of any email exceeds 15MB, it must be divided into smaller emails below 15 MB size and numbered consecutively. It is the sole responsibility of the Tenderer to send the application within the deadline and to appropriate dedicated mailbox. Please note that all electronic submitted the Request to Participate and supporting documents (if applicable) must to be either signed manually and scanned or sign electronically with e-signature.</p>

## Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
52	30/03/2020 07:42	30/03/2020 16:08	Work Place	We would like to clarify the terms of potential cooperation, especially the place and form. Does Frontex require the presence of the Team on site in its office (Poland, Warsaw), or the Team should work from the Contractor's office or based on the actual situation with the coronavirus, is there the possibility of full remote work?	<b>30/03/2020</b> In accordance with the chapter 4.4.5. Place of performance of Annex I: "It is assumed that majority of services under the contract shall be executed outside Frontex' premises however Frontex may request to carry out the work at its premises or at 'other locations'. In cases of services ordered by Frontex for execution at locations other than FX premises, the reimbursement of incurred travel expenses will be made by Frontex. Every time the place of performance shall be indicated in Specific Contract". The request to carry out the work at Frontex premises or at other locations (if applicable) will depend on the actual situation with the coronavirus in Poland, other locations (if applicable) and in the country where the contractor is established.

Generated on the 29/09/2022 14:17:27 - Generation time 45 ms