

Call for tenders' details

Title: Strengthening the uptake of EU funds for Natura 2000.

Start date: 03/05/2012

Time limit for receipt of tenders: 18/06/2012

Contracting authority: European Commission, DG ENV+CLIMA

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	22/05/2012 09:19	22/05/2012 13:52	LEF and Financial Identification file	We have the LEF and the Financial Identification file ready from other EU tenders, nothing has changed regarding the info given. Can we use these or do we need a version with a recent signature?	22/05/2012 If the date given on the previous forms you used is less than 12 months ago, you may use them again but be sure to indicate in your offer for which tender you submitted the original forms.
2	29/05/2012 14:07	01/06/2012 08:47	Documents	Do we have to provide the original documents (e.g. Trade register proofs) or will copies be sufficient?	01/06/2012 It is not necessary to provide original documents at this stage. A signed copy will be sufficient but you will need to provide these later if you are to be awarded the contract.

Call for tenders questions summary

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3	29/05/2012 13:26	01/06/2012 11:43	Bank Guarantee	Is there a bank guarantee to be provided?	01/06/2012 This can only be decided when the offers have been received. It should be stressed, that the evaluation of the offers will be carried out after the opening by an evaluation committee set up to that effect.

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4	29/05/2012 13:20	04/06/2012 11:58	Annexes	<p>Could you please clarify the following?</p> <p>In case of an informal consortium (Case II, page 12 of the Specificaitons Document) is the following correct?</p> <ul style="list-style-type: none"> - Annex 1, 2, 3, 7 signed only by the consortium Leader - Annex 4, 6 by all parnters 	<p>04/06/2012</p> <p>The leader of the consortium should be decided before you submit your offer as this is the person who will complete and sign sign Annex 2 (Joint Bids), Annex 3 (Financial offer) and in each of the Annex 1 (Administrative details) it will be the name given as PERSON AUTHORISED TO SIGN CONTRACT.</p> <p>The offer has to be signed by all members of the group, or by one of the members, which has been duly authorised by the other members of the grouping (a power of attorney or sufficient authorisation is to be attached to the offer), when the tenderers have not yet formed a legal entity.</p> <p>The Annexes should be signed as follows:</p> <p>Annex 1, 4, 5 &6 - completed &signed by all partners.</p> <p>Annex 2 &3 - completed &signed by lead tenderer.</p>

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5	06/06/2012 12:21	06/06/2012 16:21	Documented Experience	On page 9, par 4 there is a requirement for documented experience. How is this experience to be presented? Will a table with complete reference of the projects (title, contracting authority, short description, budget, start and end dates, contact points) be sufficient or are there other documents required?	<p>06/06/2012</p> <p>On Page 19 - Part 3.2.2 of the specifications -Technical and professional competence we ask for :</p> <p>Experience as evidenced by the qualifications, both educational and professional, of the service provider or contractor and those of the firm's managerial staff and, in particular those of the person or persons responsible for carrying out the service/work. Fulfilment of all requirements as set out in part 1, point 4 of these specifications must be clearly documented. Curriculum vitae must be provided.</p> <p>A reference list of relevant previous projects over the past 3 years must be provided, indicating the sums involved, dates, recipients, public or private.</p>

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6	07/06/2012 12:59	11/06/2012 08:06	Unofficial Consortium	<p>In the case that the consortium is not officially established during the tendering process. Is the documentation required to be submitted with the tender or after the contract award?</p> <p>What kind of specific documentation is required?</p>	<p>11/06/2012</p> <p>Part 2-3. Joint tenders- option II states: The offer originates from companies not yet having created a consortium as a separate legal entity but planning to constitute one as referred to in item I, if their joint offer is accepted. In such a situation, the tenderer will have to provide the legal form, the envisaged draft statutes and mode of operation of the consortium, the various technical and financial contributions, letters of intent, as well as the guarantees envisaged, where applicable. The other standard Annexes to the tender specifications will also need to be completed and submitted.</p>

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