

Call for tenders' details

Title: Survey on Urban Transport in the Aftermath of the Covid-19 Outbreak: Perceived Risks, Changes in Mobility Patterns and Modal Choice Determinants

Start date: 02/10/2020

Time limit for receipt of tenders: 10/11/2020

Contracting authority: European Commission, Joint Research Centre - Seville (JRC-SVQ)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	05/10/2020 16:09	08/10/2020 20:54	Financial offer form	Is seems the financial offer form (annex 6) is missing. Could you please add it? Thank you very much	08/10/2020 Annex 6 is not applicable for this procedure; a Corrigendum of the Administrative Annex has been published in this regard. For the Financial Offer please refer to the Chapter 4.2 Content of the tender: what documents to submit with the tender? – Financial Offer of the TENDER SPECIFICATIONS Part 1: Administrative specifications.

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2	13/10/2020 15:55	16/10/2020 16:31	Request for clarification	With reference to the Tender Specifications (page 4, paragraph 1.5), the following sentence "The services will be performed at the following locations: the location indicated under Heading II.2.3 of the contract notice" means that all the activities concerning the project have to be carried out in Spain (Seville), even though the Economic Operator is based in a different European Country?	16/10/2020 The NUTS code indicated under Heading II.2.3 should indicate the main place of delivery or performance in case of supplies and services. Given the nature of this contract, the place of the performance is unrestricted, hence the location should be interpreted as place of delivery (i.e. the NUTS code of the Contracting authority).
3	16/10/2020 17:20	20/10/2020 10:52	Sample size	Would you consider samples with less than 500 respondents in the medium-sized FUAs?	20/10/2020 As indicated in the TENDER SPECIFICATIONS Part 2: Technical Specification, Chapter 4 Tasks, "Sample size: the minimum sample size must be 500-respondents (completed responses) for each city. The contractor can propose a different sample size for each city with proper statistical justifications linked to the respective target populations, but never below the minimum sample size above indicated."

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4	20/10/2020 15:51	21/10/2020 12:33	Deadline for submission	Due to the COVID-19 crisis, we are currently facing a new set of restrictive measures that would most likely not facilitate the coordination of the teams working on our proposal. We are concerned about our ability to meet the deadline under these new conditions. Would the JRC be willing to extend the submission deadline of offers?	21/10/2020 The Contracting Authority considers that the current deadline for submission of offers gives ample time to prepare and submit a technically sound offer. Due to service reasons, no extension of deadline for the submission of offers can be granted.
5	20/10/2020 15:43	21/10/2020 21:24	Technical Capacity (T1)	Two questions regarding technical solvency (T1): -Are projects conducting large-scale surveys carried out in a single country (only national surveys), are admitted as similar projects, being the sample size is similar to that of this tender? - Are international transport and mobility projects that include conducting surveys, even if these do not involve a number as high as that required for this tender, considered similar projects? Thanks.	21/10/2020 - Projects involving large-scale surveys of similar size and complexity (number of completed interviews, sampling strategy design), either national or international are considered to meet technical capacity criterion T1. - International transport and mobility projects involving surveys with smaller sample sizes do not meet technical capacity criterion T1.
6	23/10/2020 13:03	23/10/2020 14:42	Language for the technical and financial offer	Can both offers be submitted in Spanish or they have to be submitted in English. Thank you.	23/10/2020 The languages in which tenders may be submitted are indicated in the Contract Notice Chapter IV.2.4). Indeed the tenders may be submitted also in Spanish.

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7	22/10/2020 20:28	23/10/2020 14:45	Question	In the Call for Tenders, Technical Specifications, in Point 4 is specified: A draft questionnaire will be provided by the Contracting authority to be discussed in the kick-off meeting with the contractor (see Task 1). Our question: Will this draft questionnaire include any open ended question? If yes, ¿How many open ended questions?	23/10/2020 The draft questionnaire provided by the Contracting Authority will not include any open ended question.
8	22/10/2020 11:11	23/10/2020 14:50	Technical capacity criterion T1	Based on your answer to question #5, is the minimum requirement satisfied in the following circumstance: 2 (or more) projects having similar size and complexity AND experiences in transport policy analysis having smaller size and amounts?	23/10/2020 As indicated in the TENDER SPECIFICATIONS Part 1: Administrative specifications, Chapter 3.2.3. Technical and professional capacity, the minimum level of capacity for complying with criterion T1 is at least two similar (both in scope and complexity) projects completed in the last three years preceding the tender submission deadline.
9	21/10/2020 18:30	23/10/2020 14:53	Task 2: Pilot work	The TS asks for 30 testing interviews in 3 cities. Does it mean 30 interviews PER city or 30 interviews IN TOTAL?	23/10/2020 The Pilot work must include 90 structured testing interviews in 3 cities (30 structured testing interviews per city). The TENDER SPECIFICATIONS Part 2: Technical Specifications have been updated accordingly

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10	21/10/2020 18:38	23/10/2020 14:56	survey tasks and deliverables	The list of tasks and related deliverables doesn't seem to include an analysis of data collected. The questionnaires must be processed (Task 4) and results delivered in the form of micro-data (Task 5.5). No Report containing an analysis of the answers and their interpretation has to be provided, the Final Report having the purpose to present the process followed and possible recommendations. Could you confirm our understanding at the respect?	23/10/2020 The Draft Final Report (D6) and Final Report (D7), must include a thorough description on the methodological aspects and technical information of the survey, and present a statistical analysis of the results. These reports must contain aspects relating to the comparison between samples, sub-samples and total population statistics, allowing to gain insight into the research questions (correlations between socio-economic aspects, attitudes and mode choice for example), with a particular emphasis on the reliability offered by the survey and statistical treatment of the collected data in addressing such issues, but should not provide an interpretation of the answers. The TENDER SPECIFICATIONS Part 2: Technical Specifications have been updated accordingly.

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11	21/10/2020 18:50	23/10/2020 15:07	Proposed questionnaire survey	The sub-criteria for assessing the technical quality of the offer include a score for the "proposed questionnaire survey" (point 4), that implies the need to present a proposal for questionnaire in the offer. On the other hand the TS state that "a draft questionnaire will be provided by the CA at the kick-off meeting", while the drafting of the final questionnaire is considered as Task 1 of the assignment. Following this, the submission of a questionnaire should not be part of the offer. Could you pls explain this inconsistency and clarify the correct way to proceed at the respect?	23/10/2020 The offer must include proposed key questions for the questionnaire, with the purpose of meeting objectives of the study as well as discussing potential limitations of the survey in order to tackle them. The Contracting Authority will provide a draft questionnaire at the kick-off meeting that will be broadly based on the proposed key questions in the offer, but that might include different questions, always in the scope of urban mobility and the stated research questions. A corrigendum of the TENDER SPECIFICATIONS Part 1: Administrative specifications has been published, containing the modification of the title for Sub-criteria 4. Basis for questionnaire survey.
12	23/10/2020 11:23	23/10/2020 15:12	Deadline	Would you please consider extending the deadline by one week at least?	23/10/2020 The time-limit for receipt of tenders is extended until 10/11/2020, 16:00 hrs. The corrigendum of the contract notice updated accordingly will be shortly published.

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#	Submission date	Publication date	Question subject	Question	Answer
13	23/10/2020 18:08	26/10/2020 10:01	Request for clarification	Dear all, With reference to subcontracting, in particular to the sentence "tenderers are required to give an indication of the proportion of the contract that they intend to subcontract", is there a limit (in percentage) to be respected? Thank you	26/10/2020 As indicated in the TENDER SPECIFICATIONS -Part 1: Administrative specifications Chapter 2.4.2 Subcontracting "All contractual tasks may be subcontracted unless the Technical specifications expressly reserve the execution of certain critical tasks to the sole tenderer itself, or in case of a joint tender, to a member of the group". The share of subcontracting is unlimited. However, Annex 4. List of identified subcontractors of the TENDER SPECIFICATIONS -Part 1: Administrative specifications must be filled in for subcontractors whose individual share of the contract, known at the time of submission, is above 10%.
14	27/10/2020 18:04	28/10/2020 10:01	e-submission portal	Could you please adjust the deadline in the portal according to the extension granted?	28/10/2020 A corrigendum of the Contract Notice has been published extending the deadline for submission of tenders. The deadline indicated in eTendering portal has been updated accordingly.

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15	28/10/2020 18:43	30/10/2020 11:36	Request for clarification	Apart from the Declaration on Honour, is any other form available for other declarations (Legal and regulatory capacity, economic and financial capacity, technical and professional capacity, exclusion criteria)? Thank you	30/10/2020 As evidence of non-exclusion each tenderer needs to submit with its tender a Declaration on Honour. The initial assessment of whether a tenderer fulfils the selection criteria will also be done on the basis of the submitted Declaration on Honour.
16	30/10/2020 11:32	30/10/2020 12:39	20 European cities to involve	May Israel and the UK be part of the targeted areas?	30/10/2020 As indicated in the TENDER SPECIFICATIONS Part 2: Technical Specifications Chapter 4 Tasks, "The contractor shall conduct a survey addressing urban mobility for a minimum of 20 EU cities, and from different EU Member States." The geographical scope of this survey is limited to the EU Member States.

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17	30/10/2020 11:33	30/10/2020 13:03	Open access data issue	May the consortium use the results for research and academia? Will the information be publicly available?	30/10/2020 As indicated in the published draft contract, Clause II.13.1 Ownership of the rights in the results “The Union acquires irrevocably worldwide ownership of the results and of all intellectual property rights on the newly created materials produced specifically for the Union under the contract and incorporated in the results, without prejudice however to the rules applying to pre-existing rights on pre-existing materials, as per Article II.13.2.”
18	30/10/2020 11:31	30/10/2020 13:10	Possible Panel companies' involvement	Can we make use of Panel Companies to support our fieldwork? Many thanks for your answer.	30/10/2020 As indicated in the TENDER SPECIFICATIONS Part 1: Administrative specifications, the offer must discuss the proposed data collection methodology (CATI, CAPI, CAWI), and provide details on the sampling strategy and the degree of representativeness of the sample with regards to the target population as well as identifying the sampling Universe which is specific to the stated objectives of the Call. These and any other aspect relating to fieldwork (including the possible role of Panel Companies) must be clearly presented in the offer.

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19	30/10/2020 14:55	03/11/2020 16:06	Permission for using the collected data	May the contractor use the collected data for research and academia papers?	03/11/2020 The Contracting authority acquires the exclusive right to authorise or prohibit any use of the results in accordance with article II.13.3.
20	03/11/2020 21:32	04/11/2020 14:53	Clarification as to Tender #JRC/SVQ/2020/OP/1644	As a complement to classic phone, web, or intercept surveys, would the European Commission welcome suppliers to conduct: (a) SMS or USSD surveys to cell phones; (b) app-based surveys to smartphones; and/or (c) "trip diaries" by asking smartphone users to share their mobility data? Thank you.	04/11/2020 Any data collection methodology proposed in the technical offer must be discussed in terms of effectiveness, ability to achieve sampling targets, potential selection bias and overall impact on the statistical representativeness of the results, as specified in Chapter 3.4 Award criteria of the TENDER SPECIFICATIONS Part 1: Administrative specifications.
21	06/11/2020 11:53	09/11/2020 16:35	References of the Annexes	We noticed that the references to Call JRC/SVQ/2020/OP/1664 in the templates for Power of Attorney and the Commitment letters annexed to the tender specifications is not the same (JRC/SVQ/2020/001605) Some of our partners have provided us with signed documents using the templates. Is it okay we keep those signed documents or do we need to ask for correct ones?	09/11/2020 The Power of Attorney and the Commitment letters can be submitted in their current state.