

Call for tenders' details

Title: ECHO/2020/OP/0006 Services Related to Offering Capacity to Plan, Organise and Support Training Courses in Cooperation with JEU, WHO, WFP, OCHA/INSARAG

Start date: 26/10/2020

Time limit for receipt of tenders: 17/12/2020

Contracting authority: European Commission, DG for European Civil Protection and Humanitarian Aid Operations (ECHO)

Status: Closed

Call for tenders question list

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
1	05/11/2020 10:13	05/11/2020 17:40	Total contract value and duration of the contract.	The contract notice for this project specifies a total value of 1.350.000 EUR with a duration of 54 months (Heading II 1.5. and Heading II.2.7 respectively), while, in the tender specifications, the maximum allocated budget is 450.000 EUR with a duration of 18 months with two potential renewals (see page 18 and page 7 respectively of the Tender specifications). Could you kindly clarify this matter? and whether we should prepare a financial offer based on a maximum budget of 450.000 EUR for 18 months or 1.350.000 EUR for 54 months? Thank you in advance	05/11/2020 Thank you for your question. The financial offer should be based on the value of the tender specifications, i.e. maximum budget of 450000 EUR for 18 months. Kind regards
2	27/11/2020 17:09	01/12/2020 11:33	Costs	Within the tender specification, page 10, table regarding 'costs breakdown for course faculties and EC facilitators, row 3, LRT, UN Faculty states that there are associated fees for a maximum of 3. Please can you provide clarification on these costs and what it may entail?	01/12/2020 The fees for LRT faculty include the daily subsistence allowance which is expected to be around 600 EUR per trainer per course.

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3	27/11/2020 17:08	01/12/2020 11:35	Exercises	Regarding the LRT and EET infrastructure requirements; our proposed choice of venue allows us to recreate port facilities/ airport facilities / industrial facilities and enables delivery at a single location, in the most efficient manner. Would custom built physical exercise facilities such as these at a designated training centre, with specialist role players from these facilities, be acceptable in lieu of an actual airport/ port/ industrial facility? If there is any additional context you can provide to visualise and understand your requirements we can ensure our approach is appropriate or secure additional locations.	01/12/2020 Access to real locations would be preferred. Access to those locations would mean for example: access to tarmac, apron etc.
4	27/11/2020 17:08	01/12/2020 11:35	Exercises	The LRT and EET requires access to specific infrastructure and/or involve its actors during the SIMEX, can you provide more clarity on the purpose of this access?	01/12/2020 To make the simulation exercise as real as possible. For example, officers should be able to assess machinery and elements of Airport and Port.

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5	30/11/2020 17:50	01/12/2020 11:40	Request for an extension of the deadline until December 20th, 2020	In consideration of the current situation that sees the Civil Protection bodies exceptionally busy in the COVID-19 response and generates difficulties in acquiring all the necessary documents on time, we kindly request an extension of the deadline until December 20th, 2020. Thank you in advance for taking our request into consideration.	01/12/2020 Considering the current situation, we will extend the deadline for submission of offers until 17 December 2020.
6	30/11/2020 17:05	01/12/2020 16:42	Fees for LRT and UCC course trainers	The tender mentions that for LRT and UCC courses the contractor shall cover the cost for the fees for respectively 3 and 8 members. Could you please clarify this better, especially in terms of cost (estimated hourly rate) and type of contract/payment? Thank you very much.	01/12/2020 For the LRT trainers fees please refer to answer n.2. They should be reimbursed based on invoice. For UCC trainers, the daily rate should be around 600 EUR per trainer and a short term contract should be signed with them.
7	01/12/2020 17:33	02/12/2020 11:58	Insurance	Do we have to take care for insurance issues or will participant and course faculty staff be covered by their sending organisations?	02/12/2020 Yes, the contractor should have an appropriate insurance for the performance of the contract. Please refer to Art. 2.6 of the service contract.

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8	02/12/2020 13:21	03/12/2020 12:39	Accommodation Requirements	The tender stipulates accommodation requirements in days, can you confirm whether this is nights or days on campus? For example on the EET course delegates need 6 days accommodation, would this be 5 nights?	03/12/2020 It is not yet established whether the courses will start in the morning or in the afternoon. Please consider the numbers provided for the accommodation as number of nights. For example, consider 6 nights of accommodation for the EET course.
9	02/12/2020 13:19	03/12/2020 12:48	Dates	We are exploring options in order to deliver the most cost effective bid. Can you confirm how flexible the dates/availability are as this impacts the price significantly ? For examples we can get discounted rates based on the courses being run during the following timescales; early Jan, last week in Feb , 2 weeks of Easter, 1st & last week of May and in July-early Sept and early Oct.	03/12/2020 As stated in the tender specifications the dates of the courses will be discussed and agreed with the relevant UN organisation and the Commission. As a general practice we avoid organizing courses during and close to holidays - i.e. July - August, Easter, Carnival, Christmas /New year's eve period.

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