

Call for tenders' details

Title: Preparatory Action — Roma Civil Monitoring — Strengthening Capacity and Involvement of Roma and pro-Roma Civil Society in Policy Monitoring and Review

Start date: 26/01/2021

Time limit for receipt of tenders: 26/02/2021

Contracting authority: European Commission, DG Justice and Consumers (JUST)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	04/02/2021 11:01	05/02/2021 15:10	Annexes in word format	Hi, We are preparing the application for this call, and we would need to have the Annexes in word version so that we can fill them out and submit with the application. Is there a way that we could have access to the word versions from you? Thank you very much for your assistance.	05/02/2021 The annexes are now available in word format.
2	05/02/2021 12:40	05/02/2021 15:12	Annexes in word format	I would like to ask where can I find the application documents including annexes in an editable format (e.g. Word) I can only find them in pdf. Thank you,	05/02/2021 The annexes are now available in word format.
3	17/02/2021 17:12	18/02/2021 10:32	Bank guarantee	Does the bank guarantee (template in Annex 7) need to be submitted together with the bid, or it will be required from the successful participant only before signature of the service contract? Thank you.	18/02/2021 The bank guarantee (template Annex 7) will be requested from the successful tenderer. It must not be submitted with the tender.

Call for tenders questions summary

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4	19/02/2021 11:58	22/02/2021 09:25	Experts' diplomas	The criterion T2 does not specify and requirement of education for the Networking Expert and the Legal Expert. Can you, please, confirm that in case of these two positions, the experts' CVs do NOT need to be accompanied with their diploma? Thank you.	22/02/2021 We confirm that for the two profiles under T2 (Networking expert and legal expert), only CVs need to be provided.
5	22/02/2021 10:29	22/02/2021 10:32	Technical specifications - Criterion T2 - Necessary human resources to perform the contract in line with best professional practice	Do we have to submit copies of diploma(s) and / or other relevant certificate(s) attesting the educational and professional qualifications with the tender?	22/02/2021 No, copies of diploma(s) and / or other relevant certificate(s) attesting the educational and professional qualifications will be requested only from the successful tenderer.
6	23/02/2021 11:35	23/02/2021 14:28	Criterion T1	In the tender do we have to submit copies of proof of performance (invoices, project completion certificates and / or other relevant certificate) for each of the project references eligible for the criterion T1?	23/02/2021 For criterion T1 - the evidence to be submitted with the tender is a list of projects meeting the minimum level of capacity. The list shall include details of their start and end date, total project amount and scope, role and amount invoiced. In case of projects still on-going only the portion completed during the reference period will be taken into consideration.

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7	25/02/2021 11:56	25/02/2021 12:45	Submission receipt problem	We have submitted our bid and received an email confirming the submission. However there seems to be a problem with EC portal as the link to the submission receipt does not work and the receipt cannot be downloaded (it says: "The requested resource was not found."). We have reported this issue to the help desk, but it has not been resolved so far. As the deadline is close we need to know if the submission is considered successful (despite the fact the portal has not issued the submission receipt) or we need to resubmit our bid. Thank you.	25/02/2021 We have submitted your message to the helpdesk. In the meantime, you may try going directly to the F&T portal in the "My Submission(s)" section, click on the "Action" button next to the submission and then select "View Receipt" from the menu (please refer to page 13 of this Quick Guide for more instructions). You can also find the notification in the "Notification(s)" section in the F&T portal (please refer to page 13 of this Quick Guide for more instructions).

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