

Call for tenders' details

Title: Support for the animation, information, organisation of events and communication services of the Euraxess Links network II.

Start date: 10/03/2015

Time limit for receipt of tenders: 29/04/2015

Contracting authority: European Commission, DG Research and Innovation (RTD)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	17/03/2015 17:06	18/03/2015 12:35	Request for clarification	1) Could you please confirm our understanding that the CVs of the Local Assistants don't need to be presented at bidding stage?	18/03/2015 Yes, your understanding is right. As explained in point 2.3.2.2 of the tender specification the tenderer should only describe his capability of building up a network at local level "through a letter of intent by a potential candidate".
2	17/03/2015 17:06	18/03/2015 12:35	Request for clarification	2) Could you please clarify if the Project coordinator, Quality control managers, financial officers and administrative support officers need to be in-house?	18/03/2015 It is up to the tenderer to decide how he will prove his economic, financial, technical and professional capacity to carry out the work subject to this call for tender.

Call for tenders questions summary

#	Submission date	Publication date	Question subject	Question	Answer
3	18/03/2015 16:44	19/03/2015 14:13	Request for clarification	There are different timelines regarding the expansion of the EURAXESS Links network suggested in the tender. According to pages 11 and 14 of the Tender specifications the network will be expanded to South Korea and Australia/NZ in 2017. Page 15 suggests a stepwise expansion of the network with South Korea joining in 2017 and Australia/NZ in 2018. Could you please clarify which timeline is correct?	19/03/2015 The approach to be followed is a step-by-step approach. In this sense, it can be expected that South Korea may join the network in 2017 and Australia/NZ in 2018.
4	18/03/2015 16:46	19/03/2015 14:16	Request for clarification	This question is regarding the number of pages attributed to each element outlined on page 11 of the tender specifications. Do the max. 20 pages foreseen for “a detailed explanation for each of the specific tasks described in the technical specifications (3.2.1)” include all the points listed below?	19/03/2015 The answer is no. The detailed explanation (max. 20 pages) shall focus only on the specific tasks/activities at central and country/hub level as well as on the team required as described in pages 18-26 of point 3.2.1.
5	30/03/2015 18:38	31/03/2015 15:44	Country representatives	Could you confirm our interpretation that the CVs of the country representatives do not need to be presented at tendering stage?	31/03/2015 Yes, your interpretation is correct (see last paragraph of section 2.3.2.2, page 8). At the tendering stage the tenderer must only demonstrate “access to sub-contracting through a letter of intent by a potential candidate” for the staff category “Country representative” (as requested in the same point and page).

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6	30/03/2015 18:41	31/03/2015 15:52	2.5 technical offer	Could you confirm our interpretation that since some of the bullet points at page 11 of the TS have not a page limit it is up to the tenderer to define the overall page limit of such elements?	31/03/2015 Yes, your interpretation is correct.
7	30/03/2015 18:47	31/03/2015 15:54	Technical offer - general	Besides the bullet points at page 11 of the TS, could you confirm that is up to the tenderer to add any further element deemed appropriate to present the best technical proposal as long as it respects the award criteria defined in section 2.4?	31/03/2015 Yes, as long as it respects all aspects, tasks and requirements of the tender specifications and allows a proper application of the award criteria as defined in section 2.4.
8	30/03/2015 18:39	01/04/2015 12:59	Methodology	Could you please clarify if there is an overall page limit for the methodology?	01/04/2015 There is no overall page limit for the methodology. Nevertheless, page limitation indicated in certain sections such as the specific elements under "Network simulation" (page 11) or case study description (Annex 8) shall be respected.

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9	08/04/2015 14:45	08/04/2015 15:52	Tender Specifications	In the Tender Specifications, Annex 4, the tenderer is asked to complete a "bank account form". The form is offered via a link, but the link does not work. Could you provide a new link?	08/04/2015 Sorry for the inconvenience. The valid link for Annex 4 (Bank account form) is http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm ; the valid link for Annex 3 (Legal entity form) is http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm .

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