

Call for tenders' details

Title: Study on frugal innovation and re-engineering of traditional techniques.

Start date: 05/05/2015

Time limit for receipt of tenders: 26/06/2015

Contracting authority: European Commission, DG Research and Innovation (RTD)

Status: Closed

Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	20/05/2015 08:30	22/05/2015 11:37	Choice of case studies	On page 15 (Task 3) the terms of reference ask for the presentation of the choice of case studies "prior starting the study". Does this mean that the selection of actual case studies have to be included already in the tender or do the chosen case studies have to be presented in the kick-off meeting or does this refer to the presentation of the selection methodology (including potential indicators upon which the selection will be based)?	22/05/2015 The technical specifications stipulate on page 15 that "the choice of case studies shall be presented to the Commission for discussion and approval prior starting the study". This doesn't mean that the selection of actual case studies has to be included in the tender but that a selection methodology has to be presented (including potential indicators upon which the selection will be based). Therefore, the actual choice will be taken only after the actual work for the study has started, i.e. after the selection methodology has been applied on the information to be analysed, and only after having been discussed with and approved by the Commission.

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2	27/05/2015 15:28	01/06/2015 13:46	Point 2.3. Selection Criteria	On page 7, first paragraph: "The tenderer may rely on the capacities of other entities.." Can entities from GPA non-acceded countries be "other entities"?	<p>01/06/2015 Pursuant to Article 119(1) FR "Participation in tendering procedures shall be open on equal terms to all natural and legal persons coming within the scope of the Treaties and to all natural and legal persons in a third country which has a special agreement with the Union in the field of public procurement under the conditions laid down in that agreement." This rule applies to joint offers. Concerning subcontracting tenderers are free to choose their subcontractors from any country. Thus, in principle all economic operators can act as subcontractors of tenderers who have themselves access to the EU market.</p>
3	30/05/2015 23:09	01/06/2015 13:49	Request for clarification	On page 16 of the Tender Specifications it states that "The workshop shall be organised in the premises of the Commission in Brussels during Month 12 of the study". But in the Table 3.2.3 on page 20, the workshop is scheduled for Month 11 with a "x". When is the workshop expected?	<p>01/06/2015 The workshop shall be organised in the premises of the Commission in Brussels during Month 11 of the study.</p>

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4	30/05/2015 23:27	01/06/2015 13:56	Request for clarification	Under 2.3 Selection criteria, page 7, it states that "The tenderer may rely on the capacities of other entities " Does this mean that one can use the capacities of entities not signatories to the GPA of WTO, e.g. the BRICS countries?	01/06/2015 See answer to question 2.
5	01/06/2015 14:39	01/06/2015 16:01	Point 2.3.2.2 Criteria relating to the team delivering the service	On point 2.3.2.2, page 8, last paragraph "All the team members should also have very good knowledge (at least level C1 of the Common European Framework of Reference for Languages) of English". Should the CVs of the team be presented in the EuropeAid or in the Europass format?	01/06/2015 No special format is requested for the CVs.

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6	08/06/2015 10:43	09/06/2015 14:39	Our status as university in a joint tender	<p>What kind of documents do we need to provide for identification within this tender as a university which would count as a non-commercial public institution?</p> <p>Legal Entity Form and Financial Identity Form are no problem but I don't know what to provide regarding the account balance sheet (which our university does not publish). Is mandatory for us to present such a document?</p> <p>Furthermore, I don't know if we can provide certificates of successful execution for services. A list of projects within this field should be no problem but usually there is no certification of this kind. What kind of documentation of former activities would be sufficient for you?</p> <p>Thank you in advance for your answer!</p> <p>Best regards</p>	<p>09/06/2015</p> <p>Concerning your question about the accounts and balance sheets it is mandatory to prove your economic and financial capacity. For that purpose you may present your accounts and balance sheets even if their publication is not compulsory. Or as stated in the contract notice "If, for some exceptional reason which the Contracting Authority considers justified, a tenderer is unable to provide one or other of the above documents, he or she may prove his or her economic and financial capacity by any other document which the Contracting Authority considers appropriate.</p> <p>In any case, the Contracting Authority must at least be notified of the exceptional reason and its justification in the tender. The Commission reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity"</p> <p>Concerning the certificates of the successful execution for services it is mandatory to present them besides the list of projects. Here is a template that you may use for this purpose.</p> <p>"Dear Sir/Madam,</p>

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#	Submission date	Publication date	Question subject	Question	Answer
					<p>Subject: Contract /project [Insert title, sums, dates and recipients, public or private, and in which language(s) they were provided.]</p> <p>[Reference: Your request of [insert date]]</p> <p>I, the undersigned [name, forename, function], certify that [insert your name] was awarded the above mentioned contract.</p> <p>This contract was signed on [insert date] and was concluded for a period of [insert total duration].</p> <p>The contract has been executed according to the contractual terms [up to now].</p> <p>The maximum awarded amount was [insert amount] EUR.</p> <p>Yours faithfully,</p> <p>[Date and signature]</p>

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#	Submission date	Publication date	Question subject	Question	Answer
					[Date and signature]
7	15/06/2015 11:41	18/06/2015 10:34	Case studies	Could you please specify the exact purpose of including case studies in the analysis within this study? Do these have to be illustrative examples of Frugal Innovation in products, services and processes in KETs? Or do these case studies have to illustrate existing activities/measures aiming to stimulate Frugal Innovation? Or do these case studies have to illustrate specific impacts on Europe's competitiveness and economic development? Or is their purpose different?	18/06/2015 The case studies are supposed to give examples of frugal innovation, which illustrate the analyses in tasks 1 and 2 and which show the full range of (potentially) relevant frugal innovations for KETs (which includes all kind of innovations such as products, processes or services, and all kind of KETs / NMBP). This also includes current measures and activities and specific impacts amongst other aspects to analyse. The purpose of the case studies is to gather evidence for the different examples in greater detail and to derive answers to the study questions.

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8	16/06/2015 16:33	18/06/2015 10:37	Case studies	On p.15 of the Tender Specifications, it is mentioned that the criteria guiding the choice of the cases shall include the complexity, the relevance for industrial applications, in areas covering materials. Does it mean that cases have to exclusively focus on the area of Advanced Materials, or should/can other NMBP areas also be included? Are tenderers allowed to propose their own suggestions for the use of case studies for the analysis?	18/06/2015 The text on p. 15 lists potential criteria for the choice of cases, amongst which ' in areas covering materials' is listed as one possible criterion. Therefore, the case studies should not only concentrate on advanced materials. They are supposed to cover the full range of the KETs areas related to NMBP, which include also nanotechnology, industrial biotechnology and production technologies. The tenderers are encouraged to propose own suggestions for the use of case studies for the analyses.
9	15/06/2015 13:20	18/06/2015 11:01	Costs of workshop	Regarding task 4 (outreach and networking), are contractors expected to cover the cost of external stakeholders to attend the workshop (travel, subsistence) from within the budget for the study, or would this be covered separately by the Commission?	18/06/2015 The contractors are expected to cover all the costs and include them in the price. The point 2.6.1 of the specifications specifies: "The quoted price is all-inclusive and covers all the services to be provided under the contract and all charges (including all direct and indirect costs related to the execution of the services and travel and subsistence expenses)"