

## Call for tenders' details

Title: European Urban Mobility Observatory and Support including Web Portal Management, SUMP-Related Activities and Urban Mobility Scoreboard (SUMI — Sustainable Urban Mobility Indicators)

Start date: 29/06/2021

Time limit for receipt of tenders: 01/09/2021

Contracting authority: European Commission, DG Mobility and Transport (MOVE)

Status: Closed

## Call for tenders question list

## Call for tenders questions summary

| # | Submission date     | Publication date    | Question subject | Question  | Answer   |
|---|---------------------|---------------------|------------------|---|--|
| 1 | 05/07/2021<br>14:58 | 09/07/2021<br>12:53 | Clarification    | <p>• Activity 1 Task 6 refers to “Translation, design and publication of relevant materials, such as SUMP Guidelines, topic guides and practitioner briefings”, could the Commission please indicate for the purpose of estimating the effort needed for this sub-task how many SUMP guidelines, topic guides and practitioner briefings need to be translated, designed and published or indicate how much budget should be held for this subtask.</p> <p>• Activity 2 Task 3 “Data acquisition fund”: the ITT refers to support to 50 cities/year. However, the procurement request form published together with the ITT states support to 20 cities/year. Can the Commission please clarify which number should be used for the purpose of estimating effort and designing the services to be provided under the contract.</p> | <p><b>09/07/2021</b></p> <p>Q1: BEYOND THE INFORMATION AVAILABLE IN THE TENDER SPECIFICATIONS, tenderers are advised to allocate a budget for this subtask, to cover such items as:</p> <ul style="list-style-type: none"> <li>• Expert review of terminology and InDesign layout for existing provisional translations of the SUMP Guidelines (up to 7 language versions);</li> <li>• InDesign layout for the topic guides/practitioner briefings mentioned in the fifth bullet point of paragraph 2.3.1.6 of the tender specifications;</li> <li>• Expert review of terminology and InDesign layout for existing provisional translations of the 10-page SUMP Guidelines Summary for Decision-Makers (up to 9 language versions);</li> <li>• InDesign layout for future topic guides/practitioner briefings where needed, including guidance documents on Sustainable Island Mobility Plans (SIMPs) and Micromobility; and eventually 2-3 additional guidance documents in case the design has not been foreseen.</li> <li>• Translation into all EU Member State languages (except GA, LU, MT) of two of the new topic guides or practitioner briefings mentioned in the fifth bullet point of paragraph 2.3.1.6 of the tender specifications.</li> </ul> <p>Q2: Please read ‘support to up to 50 cities/year’.</p> |

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|   |                     |                     |                  |   | 'support to up to 50 cities/year'.  |
| 2 | 16/07/2021<br>10:27 | 22/07/2021<br>14:37 | Clarification    | <p>In the ITT, the requested budget allocations for the activities described* adds up to €1.7M, which is not in line with the €1.6M provided as the maximum budget value, and also does not cover all the activities covered. This is summarised below. Could you please confirm budget allocations for each of the tasks described and the total maximum contract value to clarify this point please? *Activity 1: Info Service (€300k), Promotion SUMP (€500k), UMD2022 (€300k) Activity 2: Assistance to cities (€600k) Total of above €1700k and still has no budget for: Activity 1: PM, Handover, Hosting, Maintenance, SUMP Platform</p> | <p><b>22/07/2021</b><br/>All amounts are indicative only, and tenderers are invited to specify the exact amounts needed in their offers, while remaining within the overall total of EUR 1.6 million.</p> |

Generated on the 17/04/2024 16:25:19 - Generation time 3 ms