

## Call for tenders' details

Title: Establishment of the 'European sustainable chemicals support service'.

Start date: 05/08/2015

Time limit for receipt of tenders: 09/09/2015

Contracting authority: Executive Agency for Small and Medium Sized Enterprises (EASME)

Status: Closed

## Call for tenders question list

#	Submission date	Publication date	Question subject	Question	Answer
1	24/08/2015 15:43	25/08/2015 16:46	Annex A on Model Demonstrator Regions	The Tender document states under section 1.2 Background information and context (end of first paragraph): 'See Annex A at the end of this document'. Annex A can not be found.	<b>25/08/2015</b> Please ignore any reference to Annex A in the text. As explained in the call, Model Demonstrator Regions will be selected by the European Commission in a parallel process. The European Commission will inform the succesful tenderer of the selected Regions at the appropriate moment, as explained in the call.
2	28/08/2015 14:59	31/08/2015 16:35	Convenient arrangement of information and documents	Where should it be included the description of the tenderers (brief introduction to the entities and their profiles) within the tender preparation?	<b>31/08/2015</b> This information should be part of the technical offer.

**Call for tenders questions summary**

#	Submission date	Publication date	Question subject	Question	Answer
3	03/09/2015 19:34	08/09/2015 09:53	Annex 2.2 - SIMPLIFIED BALANCE SHEET	<p>Your SIMPLIFIED BALANCE SHEET does not come with any guidance on how to interpret it. We are used providing the full form. Your form requests Liabilities (B = f+g) as a combination of Short term liabilities (f) and Long term liabilities (g), but the long form defines Total Liabilities (4+5) as the sum of Capital and Reserves (4) and Creditors (5). while Creditors is split between Long term debt (5.1 &amp; 5.2) and Short term debt (5.3 &amp; 5.4), Capital and Reserves consists of Subscribed Capital (4.1), Reserves (4.2), Profit and loss brought forward (4.3), and Profit and loss for the financial year (4.4) which cannot easily be split out between long term and short term.</p> <p>Please provide PRACTICAL guidance on how to interpret Short term liabilities (f) and Long term liabilities (g) with respect to the categories used in the long form.</p>	<p><b>08/09/2015</b> The debts of more than a year should go under (g) and the debts of less than a year should go under (f) . The Net Assets will be the difference between the Assets and the Liabilities (g+f).</p>

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#	Submission date	Publication date	Question subject	Question	Answer
4	04/09/2015 15:47	08/09/2015 09:53	Proof of registration	<p>In the Tender Specifications document it says on page 18 "All tenderers must provide proof of registration, as prescribed in their country of establishment, in one of the professional or trade registers, or provide a declaration or certificate", yet on page 19 it is stated "In case of joint tender, the supporting evidence requested will only be submitted by the consortium member designated as lead contractor".</p> <p>So does that supporting evidence need to be submitted for each consortium partner or only for the lead consortium partner?</p>	<p><b>08/09/2015</b> The supporting evidence should be provided only the lead consortium partner.</p>

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