



EUROPEAN COMMISSION  
EUROSTAT

Directorate F: Social statistics  
Unit F-2: Population

Luxembourg,  
ESTAT/F0/GG/F2/dt D(2015) 3686302

**Subject:** Invitation to tender ESTAT/F/2015/033  
**Reference:** Call for tender on "Eurostat conference on Social Statistics"

If you are interested in this invitation to tender, you may submit your tender:

- a) either by post or by courier not later than **12/11/2015**, in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip, to the following address

**European Commission**  
**EUROSTAT**  
Unit A5 (CAD) BECH F2/907  
Jean Monnet Building  
rue Alcide de Gasperi  
L-2920 LUXEMBOURG (Kirchberg)

- b) or delivered by hand to the following address:

**European Commission**  
**EUROSTAT**  
For the attention of  
Unit A5 (CAD) BECH F2/907  
Jean Monnet Building – Main entrance  
Rue Albert Wehrer  
L-2920 LUXEMBOURG (Kirchberg)

not later than 4:30 p.m. on **12/11/2015**. In this case, a receipt must be obtained as proof of submission, signed and dated by an official in the Commission central mail department who takes delivery. This department is open from 08:30 to 12:30 and 13:30 to 16:30 on Monday to Friday. It is closed on Saturday, Sunday and Commission holidays.

Tenders must be submitted in a sealed envelope or parcel which should bear in addition to the address, the project title and the reference number of the invitation to tender as well as the words: "**Invitation to tender – not to be opened by the mail service**". If self-adhesive envelopes are used, they must be sealed with adhesive tape and the sender must sign across this tape.

Tenders must be:

- signed by the tenderer or his duly authorised representative;
- perfectly legible so that there can be no doubt as to words and figures;
- drawn up preferably on the tenderer's headed paper and using the Commission's reply forms.

The tender must remain valid for a period of 12 months from the final date for submission, during which tenderers may not modify the terms of their tenders in any respect.

The submission of a tender implies acceptance of all the terms and conditions set out in this invitation to tender, in the tender specifications and in the draft contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. It is binding on the tenderer to whom the contract is awarded for the duration of the contract.

Contact between the contracting authority and the tenderers are prohibited throughout the procedure save in exceptional circumstances as described in the tender specifications under point 4.3.3.

This invitation to tender is in no way binding on the Commission. The Commission's contractual obligation commences only upon signature of the contract with the successful tenderer.

Participation to this call for tender does not need any prior registration. Answers to questions of general interest and any other important information about this call or tenders arising during the tendering period will be available on the website, on the same domain. You are therefore invited to consult it regularly.

Yours sincerely,



Gallo Gueye  
Director

Annexes:                      Tender specifications  
   Annexes