ANNEX I

Tender submission form – SINGLE TENDER

1. SUBMITTED by

Tenderer Company name/Name (as stated in the Legal Entity Form)		
Seat (address of headquarters)/ permanent address		
Small or Medium Size Enterprise (SME) (2003/361/EC)	**YES**	**NO**

If required in the tender specifications: Include the name(s) of identified subcontractors, the proportion of the contract (in %) that is subcontracted and attach a letter of intent (see Annex XI) from the subcontractor(s):

Subcontractor 1	
Company name	
Address of headquarters	
Roles, activities, responsibilities	
Subcontractor 2	
Company name	
Address of headquarters	
Roles, activities, responsibilities	
… (repeat for each other subcontractor	

2. PERSON(S) AUTHORISED TO LEGALLY REPRESENT THE TENDERER AND SIGN THE CONTRACT

Name	
Company name (must be identical with name under 1.1)	
Function	
Address	
Telephone	
e-mail	

Include a legible copy of the notice of appointment of the person(s) authorized to represent the tenderer in dealings with third parties and in legal proceedings, or a copy of the publication of such appointment if the legislation which applies to the legal entity concerned requires such publication, as well as evidence of any delegation of this authorization to another representative not indicated in the official appointment (if this has not been included with the Legal Entity Form).

3. SINGLE CONTACT PERSON (representing the tenderer for administrative issues regarding the procurement procedure and operational and financial management of the contract)

Name	
Company name	
Function	
Address	
Telephone	
e-mail	

4. STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer, hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender documents for the tender procedure referred to in the offer. We propose to provide the services requested in the tender documents on the basis of our offer.

Name of the authorised representative of the tenderer (as indicated under point 2 above)	
Signature	
Date	