

## **Annex I.11 - SUBTASK Form**

**ANNEX I.11**

**ITS17 - SUBTASK FORM**

To be used for Quoted Time and Means Orders during contract execution

<b>SUBTASK FORM</b>	<b>Request Date:</b>	
	<b>SUBTASK no:</b>	
	<b>Specific Contract reference:</b>	
<b>Short Description:</b>		
<b>Institution:</b>		
<b>Responsible for the realisation of the SUBTASK:</b>		
<b>Description of work:</b>		
<b>Expected deliverables and dates of delivery:</b>		

<b>SUBTASK FORM</b>	<b>Request Date:</b>	
	<b>SUBTASK Number:</b>	
	<b>Specific Contract reference:</b>	

WORKLOAD ESTIMATES					
PROFILE	PRICE/HOUR	ON SITE/ OFFSITE/ NEAR SITE	PLACE OF WORK	NUMBER OF HOURS	TOTAL PRICE
				<i>Total</i>	

<b>Planned starting date of work:</b>	
<b>Planned delivery date of work:</b>	

DEFINITION OF WORK PACKAGE AND WORKLOAD ESTIMATES		
	CONTRACTOR	PARLIAMENT
RESPONSIBLE PERSON:		
Starting date of work:		
DATE AND SIGNATURE FOR AGREEMENT OF WORKLOAD DEFINITION AND ESTIMATES, ALLOWING WORK TO START:		

<b>SUBTASK FORM</b>	<b>Request Date:</b>	
	<b>SUBTASK Number:</b>	
	<b>Specific Contract reference:</b>	

PROVISIONAL ACCEPTANCE OF WORK		
	CONTRACTOR	PARLIAMENT
PERSON RESPONSIBLE:		
DATE OF DELIVERY:		
DATE AND SIGNATURE DENOTING DELIVERY AND RECEPTION OF FORESEEN DELIVERABLES (PROVISIONAL ACCEPTANCE):		

FINAL ACCEPTANCE OF WORK	
	EUROPEAN PARLIAMENT
PERSON RESPONSIBLE:	
DATE OF ACCEPTANCE:	
DATE AND SIGNATURE DENOTING FINAL ACCEPTANCE OF THE DELIVERIES:	

**Reminder: WARRANTY (Article I.10 of the Framework Contract):**

1. For each product which is the subject of the services, the Contractor shall grant a warranty period of **six months from the date on which the final acceptance** report referred to in **Article I.9.2** is drawn up.
2. The Contractor shall be required to remedy errors or malfunctions of which he is notified by the European Parliament during the warranty period within **30 calendar days** of such notification.