



Council of the European Union
General Secretariat

6th December 2017

TENDER SPECIFICATIONS

Call for tenders UCA-17/066

Restricted procedure

**UPGRADING AND MAINTENANCE
OF THE FIRE DETECTION SYSTEM
IN THE JUSTUS LIPSIUS BUILDING**

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I. CONTRACTING AUTHORITY

Council of the European Union
General Secretariat
Rue de la Loi/Wetstraat 175
1048 Bruxelles/Brussel, Belgium
(hereinafter 'the Secretariat')

hereinafter referred to as 'the contracting authority'.

II. SUBJECT-MATTER OF THE CONTRACT

1. Title of the contract

UCA 17/066 - Upgrading and maintenance of the fire detection system in the Justus Lipsius building.

2. Background, subject-matter and purpose of the contract

Drawing up a framework contract for the upgrading and maintenance of the fire detection system in the Justus Lipsius building.

This is a complex project in terms of the technical aspects, risk management, project management and financial procedure.

In this context, the subject-matter of this contract is:

- - maintenance of the existing detection system until the upgrading works are completed,
- - works to upgrade the fire detection system and maintain the system throughout those works,
- - maintenance of the new system for a maximum of 10 years from the scheduled date for provisional acceptance of the upgrading works.

This contract will cover all aspects required: maintenance of the current system, progressive upgrading of the existing fire detection system and maintenance of the new system.

The functional and technical specifications relating to this contract are set out in Annex I.

3. **Specific features of the contract**

Duration of the contract

The contract will have a maximum duration of 12 and a half years (150 months) according to the following schedule:

- Signature of the contract
- Preparation period of two months from the date of signing the contract
- Maintenance of the current system and start of the upgrading and replacement works: maximum duration of two and a half years (30 months) from the date of signature of the contract
- Provisional acceptance of the upgrading works no later than 30 months from the date of signature of the contract
- Maintenance of the new system for a maximum of 10 years from the scheduled date for provisional acceptance.

Separation into lots

Not applicable.

Variants

Variants will not be permitted. Variants proposed by tenderers will not be considered.

ADMINISTRATIVE PART

I. PROTOCOL ON THE PRIVILEGES AND IMMUNITIES OF THE EUROPEAN UNION

The Protocol on the Privileges and Immunities of the European Union applies to this procurement procedure. The contracting authority is exempt from customs duties, indirect taxes and sales taxes, including value added tax (VAT), under Articles 3 and 4 of the Protocol on the Privileges and Immunities of the European Communities and the relevant Member State legislation.

II. EXCLUSION CRITERIA

- a) All tenderers have provided a declaration on their honour, signed and dated by an authorised representative of the tenderer, stating that they are not in one of the situations of exclusion listed in the 'declaration on honour on exclusion and selection criteria'.
- b) The successful tenderer must provide the documents mentioned as supporting evidence¹, under point VI of the 'declaration on honour on exclusion and selection criteria' (see Annex I to the *Instructions on applying to participate*), before the contract is signed and within a deadline set by the contracting authority. This requirement applies to all members of a group/consortium in the case of a joint tender and to identified subcontractors whose capacities have been relied upon to fulfil the selection criteria.

III. EVALUATION

1. Evaluation steps

- a) All information will be assessed in the light of the criteria set out in these tender specifications.
- b) The contracting authority will check that the financial identification form has been correctly filled in and that the supporting evidence is complete.
- c) The evaluation procedure will consist of the following steps, which will be carried out in the following order:
 - (i) verification that the tenders comply with the minimum requirements set out in the technical specifications (see Annexes I and II);
 - (ii) evaluation of tenders on the basis of the award criteria (see point IV below).

Tenderers must submit their technical offer using the instructions provided in Annex II. Tenders will be evaluated for technical compliance with the minimum mandatory requirements. Failure to meet all mandatory requirements will result in automatic rejection of the tender without further consideration.

¹ Tenderers can find more information about the required documents on the following website:
<http://ec.europa.eu/markt/ecertis/login.do>

IV. AWARD CRITERIA

1. Award method

The contract will be awarded to the lowest-priced tender that satisfies the minimum requirements (see Annex II) set out in the technical specifications (see Annex I).

2. Financial evaluation

Tenderers must submit their financial offer on the form provided in Annex III.

The price that will be considered for the evaluation will be the grand total resulting from the cost-calculation model set out in Annex III.

The grand total = \sum (estimated volumes x unit price)

The cost-calculation model will be used for the purpose of comparing the financial offers and the result will not under any circumstances constitute a contractual obligation on the part of the contracting authority. Tenderers may not modify the financial form.

Prices must be quoted in euro, exclusive of VAT and all taxes and other charges.

LIST OF ANNEXES

The documents listed below are annexed to these tender specifications:

Annex I: Functional and technical specifications

Annex II: Questionnaire for completion: Demonstration of conformity with the tender specifications - minimum requirements - documents to be supplied

Annex III: Form for completion: Financial offer

CONTENT OF TENDER

Administrative information

Reference to tender specifications

1. Covering letter Invitation to tender

Technical offer

2. Completed questionnaire: Demonstration of conformity with the tender specifications - minimum requirements - documents to be supplied Annex II

Financial offer

3. Form 'Prices and other financial conditions' Award criteria, point IV.2
..... Annex III
