

FRAMEWORK SUPPLY CONTRACT	<div>  <div> Ref. Ares(2018)1245437 - 06/03/2018 </div> </div>	<div> <div> CONTRACT ANNEX V : SAFETY CONTRACTUAL CLAUSES  Procedure ID JRC/IPR/2018/R.I.3/0022/OC  SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND SAFETY  EQUIPMENT </div> <div> Page 1 of 9 </div> </div>
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## ANNEX V TO THE FRAMEWORK SUPPLY CONTRACT

Procedure ID JRC/IPR/2018/R.I.3/0022/OC

SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND SAFETY EQUIPMENT

### SAFETY CONTRACTUAL CLAUSES

#### ARTICLE 1 FIELD OF APPLICATION AND DEFINITIONS

- 1.1 The safety contractual clauses and the Appendices of this Annex form an integral part of the Contract and are obligatory for the Contractor. Any change to this Annex or its Appendices, due to modification of applicable regulations or due to modification of internal provisions, will be compulsory for the Contractor, as soon as these changes are communicated to it.
- 1.2 All legal and administrative requirements, considered and applied in this Annex, shall be applied on their latest amendments, integration and additions.
- 1.3 This Annex applies to the personnel of the Contractor, including permanent and temporary employees, interim workers, agents of the Contractor, working partners, members of a family business and subcontractors and its personnel, as well as any physical person performing the Contract on behalf of the Contractor.
- 1.4 The terms used in this document are those of the Italian Legislative Decree n. 81 of 09.04.2008 “Implementation of Article 1 of Law no. 123 of 03.08.2007, on protection of the health and safety in workplaces” (later on D.Lgs 81/08) implementation of the Directives 89/391/EEC, 89/654/EEC, 89/655/EEC, 89/656/EEC, 90/269/EEC, 90/270/EEC, 90/394/EEC, 90/679/EEC, 93/88/EEC, 95/63/EC, 97/42/EC, 98/24/EC, 99/38/EC, 99/92/EC, 2001/45/EC, 2003/10/EC, 2003/18/EC and 2004/40/EC.

DUVRI (Documento Unico di Valutazione dei Rischi Interferenziali) is a document required by the D.Lgs 81/08 art.26 which lists the risks of interaction between the Commission and the Contractor during the activities carried out by the Contractor in the JRC-Ispra Site premises. This document includes any preventive measures necessary to mitigate or eliminate the risks and shall be attached to the Contract.

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DVR (Documento di Valutazione dei Rischi) is a document resulting from the risk assessment carried out on the activities performed by the Contractor on the JRC-Ispra Site premises and includes any preventive measures necessary to mitigate or eliminate such occupational risks.

POS (Piano Operativo di Sicurezza) is an operational safety plan for the construction works which lists all hazards and risks associated with Contractor's activities and the respective control measures. It is prepared by the Contractor and, when applicable, is adapted and updated by the indications of the project PSC, as prescribed by the D.Lgs 81/08 Title IV.

PSC (Piano di Sicurezza e Coordinamento) is a document provided by the Safety Coordinator which describes the main and most critical phases of the activities and the instructions needed to reduce their risks.

PdC (Procedura di Consultazione) is a meeting held in the JRC-Ispra Site concerning the activities that involve non negligible risks. During this meeting the JRC-Ispra Site Safety services meet the personnel responsible for the work: the Contractor may be asked to participate to detail particular aspects of its activities.

## ARTICLE 2 COMPETENCES

- 2.1 As defined by Law 906/1960 “Approval and execution of the agreement between the Italian Government and the Commission of the European Atomic Energy Community (EURATOM) to establish a Joint Research Centre in the nuclear field”, the Commission applies the Italian legislation under its own responsibility. For this reason, all the inspections regarding safety at work on the JRC-Ispra Site are carried out by the JRC-Ispra Site Safety Inspector (later on JRC Inspector) who substitutes the Italian Authorities responsible for occupational health and safety inspections.

## ARTICLE 3 KNOWLEDGE OF THE DOCUMENTATION

- 3.1 Both parties agree that the offer was made following the full understanding of the present clauses which were fully and duly provided to the Contractor by the Commission and, when deemed necessary, following a joint inspection of the work site.

## ARTICLE 4 OBLIGATIONS OF THE CONTRACTOR

- 4.1 The Contractor and all its personnel shall take all necessary measures to comply with the health and safety legislation and regulations applicable to the JRC-Ispra Site, including Italian Legislation, internal rules of the Commission and any other regulations and occupational health and safety requirements applied within the JRC-Ispra Site.
- 4.2 In particular, the Contractor and its personnel are obliged to acknowledge, comply with and respect the requirements and the instructions contained in the document “Emergency Situations Sheet”,

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(Appendix A) and in the Emergency Plan of the building(s) in which the Contractor will operate. In addition, the Contractor shall know the relative Building Delegate(s) appointed for the building in which the Contractor will operate.

In case of activities carried out outside any building, the Contractor shall acknowledge and respect the instructions of the Building Emergency Plan of the nearest building and shall inform the relevant Building Delegate before initiating the work activities.

## ARTICLE 5      PERFORMING THE CONTRACT

5.1      The Contractor has the authority to organise the site where its activities must be performed and, in case, the building site (personnel, equipment and work instruments) according to its best practise provided that the planning of the work, the applicable laws and the JRC internal provisions are applied.

5.2      The activities must be performed during the normal working hours of the JRC-Ispira Site, on work days, unless otherwise specified in the Contract, in its Technical Specifications (Annex I of the Contract) or in the offer of the Contractor (Annex II of the Contract).

The normal working hours are described in the Annex “Rules relating to access and presence of external staff on the Ispira Site of the Joint Research Centre (JRC)”.

For zones classified as “controlled”, due to the presence of risks from exposure to ionizing radiation, the working hours are described in the Annex “Contractual clauses on radiation protection”.

Exceptions to these working hours shall be authorised with specific approval, permissions or indications from the Commission.

5.3      Unless expressly stated in the Contract and without prejudice to paragraph 5.1 of this article, dangerous activities (e.g. all those activities requiring the mandatory presence of a doctor on site) must be performed during the normal working hours of the JRC-Ispira Site Medical Service (later on JRC Medical Service), following a previous communication to the JRC Safety Office and the JRC Medical Service. The normal working hours are

- Monday - Friday:      from 8:30 to 17:30;

Exceptions shall be accepted only if duly justified and authorized by the Commission.

5.4      The Contractor must forward an updated copy of a register of accidents to the JRC Inspector (if not otherwise defined in the Contract or its Annexes). This document must be submitted not later than 10 (ten) days before commencing the activity.

5.5      Unless otherwise required by the Commission and considering what described in paragraph 5.1, the Contractor's personnel are required to show, in a visible and permanent way, the JRC badge that authorises their presence on site and an identification card indicating the person's name, Employer

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and, where applicable, a photograph. The JRC badge is provided by the Security personnel in lieu of a valid identification document.

Manual workers may be exempted from keeping the JRC badge visible for safety reasons, while working.

- 5.6 Whenever the duration of the activity is estimated to be more than 10 (ten) working days, the Contractor must request a magnetic badge, after presenting a clear Police/Criminal Record certificate to the JRC-Ispra Site Security Service, unless otherwise indicated by the Commission. The request must be addressed to the Technical or the Administrative person Responsible for the Contract as indicated by the Commission.

## ARTICLE 6 USE OF MACHINERY, EQUIPMENT AND WORK INSTRUMENTS

- 6.1 All the machinery, equipment and work instruments, required in order to perform the activities described in the Contract, shall be the property of the Contractor, except when otherwise stated in the Contract or in the Technical Specifications. Unless otherwise stated in the Contract or its Technical Specifications, the use of machinery, equipment and work instruments made available under lease, hire or rental agreements shall also be authorised by the Commission.

- 6.2 At the discretion of the Commission and on the basis of supporting documentation, authorisation may also be given to the use of machinery, equipment and work instruments owned by the Commission. The temporary use of such machinery, equipment and work instruments by the Contractor shall only be allowed upon specific and written authorisation of the Commission.

When accepting the handover of any machinery, equipment, work instruments or any other item made available for temporary use, the Contractor shall verify that it is made suitable for the intended use and compliant with the norms/regulations/laws regulating proper use and construction.

From this moment onwards the Contractor shall have complete responsibility for its use and safe-keeping. Both the handover and the return of the machinery, equipment, work instruments or other items shall be confirmed by means of an appropriate written document, signed by both the Contractor and the Commission: this document is the registration of the verification of suitability and compliance of the item with the intended use.

- 6.3 Any machinery, equipment and work instruments brought onto the JRC-Ispra Site by the Contractor shall be compliant with Italian and European health and safety legislation. All machinery, equipment and work instruments shall enter the JRC-Ispra Site solely and exclusively through the customs entrance and comply with all the necessary customs formalities.
- 6.4 Contractor's machinery, equipment and work instruments cannot be abandoned in the areas of the JRC-Ispra Site and must be stored in the appropriate locations during the activities. Once the performance of the Contract has ended it must be quickly removed unless otherwise indicated by the Commission. These rules also apply to the material of the Contractor.

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- 6.5 All the machinery, equipment and work instruments must be used by trained and qualified personnel, as required in Article 7.

## **ARTICLE 7 PERSONNEL OF THE CONTRACTOR**

- 7.1 Before starting to perform the Contract, the Contractor shall communicate to the Commission the area in which it will be working and the list of its personnel, including any subcontractor personnel, giving personal data and the details on qualifications. Subcontractors must be approved in advance by the Commission.

Any change to the list of its personnel, and the personnel of the subcontractors, shall be given to the Commission by the Contractor in a timely manner. The Commission reserves the right of refusing the access of a person on the list without any obligation to explain its motivation.

- 7.2 In the case of a building site, an updated list of Contractor personnel and subcontractors must always be available at the working site.
- 7.3 The personnel's eligibility or an equivalent declaration regarding the suitability of the persons to perform the assigned tasks must form part, where applicable, of the Contractor's Safety Documentation.
- 7.4 The Commission may, at its own discretion, require that the personnel of the Contractor wear distinctive clothing or other agreed signs that will identify the Contractor.

## **ARTICLE 8 CONTRACTUAL AGREEMENTS AND CONTRIBUTIONS**

- 8.1 The Contractor is required to respect and comply with the economic and labour legislation, issued both at European and Italian level. In particular, the Contractor shall pay insurance and social security contributions as required by the State in which such legislation is applicable, as well as required by labour agreements, without prejudice to the terms of the Contract and its Annexes.
- 8.2 In any case, the Contractor shall demonstrate that all personnel performing the Contract are provided with adequate insurance coverage.
- 8.3 The Commission may, at any time and through a verbal or written request, at the work site or at the headquarters of the Contractor, ask for the relevant documents, in order to verify if the Contractor is complying with the obligations in the present Article 8.

## **ARTICLE 9 USE OF THE CANTEEN (MENSA) OF THE JRC-ISPRA SITE**

- 9.1 Contractor's personnel may use the canteen (Mensa) service, subject to the following conditions:
- they must be appropriately dressed, respecting the conventions of personal hygiene;

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- they must wear clean footwear, free of mud or any other substances likely to make the floor slippery;
- they must be visibly wearing their own identification badge as foreseen by the applicable regulation and the visitor's badge authorising their presence on-site.

9.2 The canteen service reserves prioritised access, from 11:30 to 12:00, to the personnel of the Contractor, although it can be used during its normal opening hours.

## **ARTICLE 10 RESPECT OF SAFETY REGULATIONS BY PERSONNEL OF THE CONTRACTOR**

10.1 The JRC-Ispra Site applies the Italian health and safety regulations and these must be fully respected by the Contractor. The Contractor shall also ensure that personnel appointed as Supervisors (Preposto) with responsibility in the safety field, conduct the necessary checks and supervision in order to ensure the compliance with the applicable provisions, as required by D.Lgs. 81/08.

10.2 Furthermore, the Contractor shall:

- conduct a risk assessment of its activities and draw up the DVR, as required by D.Lgs. 81/08, art 18 and in accordance with the contents specified in D.Lgs. 81/08, art. 28;
- complete the DUVRI (Single Document for the Evaluation of Risks of Interaction), using the appropriate template provided by the JRC, indicating the risks of interaction of its activities;
- inform in detail the personnel, including subcontractors and the personnel of subcontractors, of the existing risks in the work areas as communicated by the Commission to the Contractor in the DUVRI or by means of a joint inspection report of the work area or a PSC;
- take steps to ensure that individual personnel comply with current applicable safety regulations and use the foreseen Personal Protective Equipment;
- ensure that the personnel are appropriately informed and observe all fire regulations in force within the JRC-Ispra Site, including all the instructions (concerning work in normal and in emergency conditions) mentioned in the Emergency Plan.

10.3 If the work is classified as a construction activity, under the regulation D. Lgs. 81/08, Titolo IV, or if it entails specific risks, as outlined in the Technical Specifications, the Contractor must:

- issue a POS following the instructions of the PSC;
- take part in the joint inspections;
- respect all the safety and environmental instructions issued in the PdC process.

10.4 Various JRC-Ispra Site Safety Services have the right to enter in the working areas and, if severe/serious violations to safety regulations are discovered, request the total or partial suspension of the activities. This does not imply an extension of the duration of the Contract, nor does it prejudice the rights granted to the Commission in the case of non-performance or incorrect performance of the Contract by the Contractor.

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- 10.5 The Commission reserves the right to request the removal of personnel of the Contractor, including the personnel of subcontractors, who contravene the safety obligations as outlined in the Contract and in these clauses.

## **ARTICLE 11 SAFETY RULES WHEN WORKING IN NUCLEAR AREAS**

- 11.1 In the premises of the JRC-Ispra Site there are areas where nuclear activities are carried out. These are regulated by the Legislative Decree nr. 230, of 17.03.1995 “Implementation of Directives 89/618/Euratom, 90/641/Euratom, 96/29/Euratom and 2006/117/Euratom on ionizing radiations and 2009/71/Euratom on the nuclear safety of nuclear plants” and subsequent modifications and additions.
- 11.2 For activities performed in zones classified as “controlled”, due to the presence of risks from exposure to ionizing radiation, the specific safety rules are described in the Annex “Contractual clauses on radiation protection”.

## **ARTICLE 12 RESPONSIBILITY OF THE PROJECT LEADER OR ACTIVITY MANAGER**

- 12.1 The Contractor shall nominate a Project Leader or Activity/Site Manager and his/her substitute with the same power to represent the Contractor. The leadership, technical assistance, supervision and control of work activities shall be undertaken by the Project Leader or Activity/Site Manager, to whom the Contractor shall confer all necessary authority, including the power to represent the Contractor in front of the Commission.
- 12.2 The Commission shall communicate, verbally or in written form, any matters relevant to performing the activities of the Contract to the Project Leader or Activity/Site Manager or his/her substitute in the sense of paragraph 12.1 of this article.
- 12.3 The Project Leader or Activity Manager or his/her substitute as outlined in paragraph 12.1 shall be continuously present in the area where the Contract is being performed.
- 12.4 The appointment of the Project Leader and/or Activity/Site Manager and his/her substitute, as outlined in paragraph 12.1, shall be communicated to the Commission in writing before the start of the Contract.

## **ARTICLE 13 APPLICABLE HEALTH AND SAFETY LEGISLATION**

- 13.1 During the execution of the works, the Contractor must ensure the full respect of the Italian legislation concerning health and safety by its personnel and the personnel of its subcontractors. In case the activities of the Contractor are not performed in a building site, the instructions in D.Lgs. 81/08, Title I, Chapter III, Section II and subsequent modifications and additions, must be respected.

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- 13.2 In case the activities are performed in a building site, the instructions in D.Lgs. 81/08, Title IV and subsequent modifications and additions, must be respected.

## ARTICLE 14 IN CASE OF INJURIES, INCIDENTS AND EMERGENCIES

- 14.1 The Contractor is required to ensure that its company and the personnel working in JRC-Ispra Site comply with the following:

a) Incidents which cause injury to or illness of personnel

In the event of an accident involving injury or an illness, occurring during the JRC Medical Service working hours (see paragraph 5.3), the injured person must be immediately accompanied to the First Aid section of the JRC Medical Service. In particularly serious cases, the emergency number 9999 is to be dialled, explaining what has happened and the location of the injured/ill person. A doctor/paramedic and an ambulance, if necessary, will immediately be sent to the location.

In the event of an accident occurring outside of the JRC Medical Service working hours, the emergency number 9999 is to be dialled: assistance is ensured by the JRC Emergency & Intervention team (SRST) of the JRC-Ispra Site which will transfer the injured person to the nearest available hospital.

The Contractor shall note down and always have available the emergency number +39-0332-78 9999.

The Contractor shall communicate any accident involving injuries to persons within 24 hours by sending the completed and signed "Injury Report" (Appendix B, available at the link <https://connected.cnect.cec.eu.int/docs/DOC-48353>) via e-mailing to the functional mailbox [jrc-ism-safety@ec.europa.eu](mailto:jrc-ism-safety@ec.europa.eu).

The "Injury Report" includes instructions on completion and mailing of the report that shall also be sent to the person indicated by the Commission as the Technical person Responsible for the Contract.

b) Dangerous Situations which caused or could cause damage to the Commission's property

Events likely to cause or that have caused damage to the Commission's property must be notified immediately to the JRC Safety Office by sending the completed and signed "Dangerous situations report" (Appendix C, available at the link <https://connected.cnect.cec.eu.int/docs/DOC-48356>) via e-mailing to the functional mailbox [jrc-ism-safety@ec.europa.eu](mailto:jrc-ism-safety@ec.europa.eu).

The "Dangerous situations report" includes instructions on completion and mailing of the report that shall also be sent for information to the person indicated by the Commission as the Technical person Responsible for the Contract.

c) Alarm in case of an emergency

In case of an emergency, the personnel of the Contractor must follow the instructions described in the Emergency Situations Sheet (Appendix A).

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## ARTICLE 15 CONTRACTUAL VIOLATIONS

- 15.1 Whenever, either directly or through specifically appointed persons, the Commission becomes aware of a breach of the safety rules by the Contractor, and considering the seriousness and frequency of such infringements, the Commission may impose the following sanctions to the Contractor:
- a) a verbal warning;
  - b) a written warning;
  - c) discharge of Contractors personnel;
  - d) discharge of the Project Leader or Activity Manager;
  - e) full or partial suspension of the work assigned to the Contractor;
  - f) termination of the Contract;
  - g) Insertion of the Contractor in the Early Detection and Exclusion System (EDES)" ([http://ec.europa.eu/budget/explained/management/protecting/protect\\_en.cfm](http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm)).
- 15.2 The Contractor is hereby informed that the insertion of the Contractor in the EDES as per point g) above may prejudice its future participation in the procurement procedures of the Commission and in the Contractor awarding procedures.
- 15.3 The Commission reserves the right to claim damages occurred as result of a negligent breach of Contract, or arising from the Contractor's failure to perform the Contract otherwise accountable to it, in compliance with the Contract agreements.

## APPENDICES

- Appendix A Emergency Situations Sheet (facsimile).
- Appendix B Injury report (facsimile).
- Appendix C Dangerous Situation Report (facsimile)
- Appendix D JRC Ispra Site Occupational Health and Safety Policy

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## APPENDIX A: EMERGENCY SITUATIONS SHEET (FACSIMILE)

# In case of emergency

Emergency number:  **9999**

## Non nuclear emergency

In case of a fire, flood, lightning, etc. you will hear a **single-tone siren**.

When you hear the siren:

- Stay calm and follow the instructions of the **Building Delegate**.
- Stop whatever you are doing and leave the room closing the door behind you.
- Go to the **External Assembly Point (Punto di Raccolta)** outside the building.

Emergency behaviour:

- Do not use lifts.
- Follow internal safety signs (emergency routes, emergency exits).
- Ensure that all fire doors are closed.
- If applicable, take the necessary precautions to prevent electrical short circuits, floodings, and accidents related to the use of pressurised vessels, liquids and flammable gases.

Emergency maps are displayed on the building walls. Everyone should familiarise himself with the emergency routes identified on the maps.



## Nuclear emergency

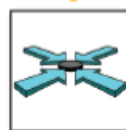
You will hear a **double-tone siren**.

When you hear the siren:

- Stay calm and follow the instructions of the **Building Delegate**.
- Stop whatever you are doing, close all windows and leave the room closing the door behind you.
- Go to the **Internal Assembly Point (Posto di Raduno)** identified on the yellow notice board which is located near the main entrance.

Emergency behaviour:

- If you are outside when you hear the alarm, proceed immediately to the Internal Assembly Point of the nearest building, taking care not to obstruct emergency response vehicles.
- If an evacuation order is given, take great care not to cause any obstruction on the roads.
- The end of the emergency will be announced over the building's loudspeaker system.
- If applicable, take the necessary precautions to prevent electrical short circuits, floodings, and accidents related to the use of pressurised vessels, liquids and flammable gases.



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All buildings on site have a **Building Delegate**, who can be addressed to:

- get information about the building logistics;
- get instructions about procedures to be followed in case of emergency;
- report technical faults or break-downs.

The names of your **Building Delegate and substitutes** are clearly indicated on the yellow notice boards at your Internal Assembly point.

The **Safety Office** is a consultant body for the Employer. Its main duties are:

- identification and assessment of all risks and safety measures to be taken in each working area;
- keeping risk assessment documents updated;
- provision of information and training programs on safety at work for all staff.

For any further information, please visit the "Safety & Security" section on Ispranet:

[http://www.cc.cec/dgintranet/jrc/ispranet/index\\_en.htm](http://www.cc.cec/dgintranet/jrc/ispranet/index_en.htm)

## Main safety signs



Fire alarm



Fire extinguisher



No smoking



Fire hose reel



Way to  
emergency exit



Emergency exit



Radioactivity hazard

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## APPENDIX B: INJURY REPORT (FACSIMILE)



### INJURY REPORT

#### 1. Personal data of the injured person

Worker	<input type="radio"/> JRC staff	<input type="radio"/> External contractor	Gender	<input type="radio"/> M	<input type="radio"/> F
Name	<input type="text"/>		Surname	<input type="text"/>	
	<input type="text"/>		Age	<input type="text"/>	
	<input type="text"/>		Job qualification	<input type="text"/>	
Institute / Directorate	<input type="radio"/> IES	<input type="radio"/> IHCP	<input type="radio"/> IPSC	Unit	<input type="text"/>
	<input type="radio"/> ISM	<input type="radio"/> other			<input type="text"/>

#### 2. Injury data

##### Time of injury

Date	<input type="text" value="31/12/2011"/>	Day of the week		Hour	<input type="text" value="23:59"/>
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##### Place of injury

Inside or outside JRC-Ispra site?	<input type="radio"/> Inside	<input type="radio"/> Outside	Inside or outside a JRC-Ispra building?	<input type="radio"/> Inside	<input type="radio"/> Outside
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##### Task performed at the moment of the injury

max 400 characters

The task performed at the moment of the injury is a normal daily activity?

☐ Yes ☐ No

##### Detailed description of the incident (causes, consequences to people / properties)

max 1,000 characters

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**Witnesses or who knew it at first**

*max 400 characters*

### 3. Specific remarks

Did the technical equipment satisfy the law requirements?

☐ Yes ☐ No ☐ Don't know

Did the measures of prevention and protection satisfy the law requirements?

☐ Yes ☐ No ☐ Don't know

Were the working conditions adequate for the performed task?

☐ Yes ☐ No ☐ Don't know

Was the injured person subject to contamination and/or radiation?

☐ Yes ☐ No ☐ Don't know

Were the proper Personal Protective Equipment (shoes, glasses, gloves,...) used whilst performing the task?

☐ Yes ☐ No ☐ Don't know

Had the injured person been properly trained and/or informed on the specific risk associated to the task performed?

☐ Yes ☐ No ☐ Don't know

Is there a written procedure for this task?

☐ Yes ☐ No ☐ Don't know

Did improper behaviour contribute in causing the incident?

☐ Yes ☐ No ☐ Don't know

Was any damage caused to items (e.g. instrument, furniture,...)?

☐ Yes ☐ No ☐ Don't know

Calendar days off work  
(expected)

Author of the  
present document

**Please verify the data you inserted and then click on the "Save report" button.**

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## APPENDIX C: DANGEROUS SITUATION REPORT (FACSIMILE)



### DANGEROUS SITUATION REPORT

#### 1. Personal data of the people witnessing the dangerous situation

Worker	<input type="radio"/> JRC staff	<input type="radio"/> External contractor	Gender	<input type="radio"/> M	<input type="radio"/> F
Name	<input type="text"/>		Surname	<input type="text"/>	
	<input type="text"/>			<input type="text"/>	

#### 2. Dangerous situation data

##### Time of the event (or when you noticed the consequences)

Date	<input type="text" value="31/12/2011"/>	Day of the week		Hour	<input type="text" value="23:59"/>
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##### Place of the event

Inside or outside JRC-Ispra?	<input type="radio"/> Inside	<input type="radio"/> Outside	Inside or outside a JRC-Ispra building?	<input type="radio"/> Inside	<input type="radio"/> Outside
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#### 3. Specific remarks

##### Description of the witnessed dangerous situation (max 1,000 characters)

Do you know if an intervention has already been accomplished? ☐ Yes ☐ No

Please verify the data you inserted and then click on the "Save report" button.

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## APPENDIX D: JRC ISPRA SITE OCCUPATIONAL HEALTH AND SAFETY POLICY

	JRC Ispra Site	4.2 OH&S Policy	Ref. Ares(2015)17904/24/04/2015	OHSAS 18001:2007
	P_01	v 1.0	08/04/2015	page 1 of 1

### JRC-Ispra Site Occupational Health and Safety Policy

As the Commission's in-house science service, the Joint Research Centre's mission is to provide EU policies with independent, evidence-based scientific and technical support throughout the whole policy cycle. The JRC-Ispra Site Management mission is to make the Ispra Site a safe, secure and attractive working environment by providing efficient customer-driven services to facilitate the current and future scientific activities of the Ispra based activities; while ensuring that JRC Ispra Site (hereafter called JRC) acts as a good neighbour to the community at large.

The JRC applies the Commission OH&S policy (Commission Decision C2006 1623/3 of 21.04.2006) which requires a level of protection in all its workplaces that is at least as high as that required by the legislation of the hosting countries. The JRC is committed to achieving the highest standards of Occupational Health and Safety (OH&S) protection within all its business activities. The JRC aims to develop, implement and maintain an integrated OH&S Management System according to the OHSAS 18001:2008 requirements, with the participation of all Commission Entities present on the Ispra site. This is obtained by developing a formal strategy which includes an integrated OH&S policy and clear organisational structure.

Therefore, the JRC Ispra Site OH&S Management System is based on the following principles:

- to develop an integrated OH&S Management System at site level, where all Occupational Health and Safety accidents and incidents are preventable;
- to implement the best available techniques to protect the health and wellbeing of persons on site;
- to give priority to occupational health and safety issues in all activities;
- to be compliant with relevant Italian legislation in accordance with the Agreement (Italian Law no. 906 of 01.08.1960);
- to promote a health and safety responsibility amongst the staff.

The primary targets and objectives of JRC OH&S Management system are:

- the reduction and possible elimination of work related accidents and incidents;
- the identification and assessment of all hazards and risks inherent to JRC activities and workplaces on site;
- the full respect and implementation at site level of all applicable Italian and European OH&S legal obligations;
- to implement, maintain and continuously improve its OH&S Management System, certified according to the BS OHSAS 18001 Standard;
- to safeguard and maintain a high level of safety, health and wellbeing for staff, visitors and any other persons on site who may be affected by JRC activities;
- to continuously improve OH&S issues and raise awareness amongst all staff and visitors and any others on site affected by JRC activities.

The JRC Ispra Site managers and staff shall ensure that these objectives are set out in the relevant OH&S documentation, adopted and reviewed regularly by the JRC Ispra OH&S Management.

Fair cooperation is a key factor of success and all staff and visitors (and any other persons on site who may be affected by JRC activities) are required to cooperate in good faith to provide and maintain a safe and healthy work environment, and to apply the relevant OH&S policies, benchmark standards and legislative requirements.

ISM Director (Employer)<sup>1</sup>  
e-signed in ARES

<sup>1</sup> The JRC Director General delegates to the JRC ISM Director the responsibilities and the tasks of the "Employer" (Datore di lavoro), according to the Italian legislation (D. Lgs 81/08, as last amended, complemented and implemented).

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