

Framework Contract for the provision of fresh fruit and vegetables to Frontex premises Technical Specifications

Annex II to Invitation to tender no
Frontex/OP/1123/2019/DT

I. Product specification and quality standards

All fruit and vegetables supplied, preferably all grown under organic or at least under integrated production system, are to be fresh, mature, juicy, free from bruises and delivered under hygienic conditions. They must fully comply with relevant food safety and food standards and generally in line with the detailed specifications given below. Fresh prepared vegetables (peeled and cut carrots) will be properly sealed and in plastic bags/containers and be of uniform weight and size.

All fresh fruit and vegetable items supplied will be graded at least Class 1 or equivalent, where no classification exists, and will be washed free from all soil and extraneous matter.

- a. Apples: preferably home grown, mature, firm, not over ripe with firm skin; clean, good shape and colour for the variety; no bruises, decay or insect damage; apples to be free from any foreign smell or taste; also to be free from any excess external moisture.
- b. Bananas: mature but not over ripe, the flesh should be firm with no or with hardly visible darkening; the skin to be of bright even yellow colour.
- c. Carrot batons: raw, washed, bright red/orange colour; free from open, excessive cracks and insect damage; the carrot should “snap” and not have a “woody” core; free from foreign taste or smell and reasonably dry; the contents of the bag/container should be of a standard size.
- d. Seasonal fruits (examples):
 - Grapefruits: Should have a smooth dark matt skin and feel heavy. Colour should be even and free from disease. Skin should be of good texture and the rind of medium thickness, free from malformations, marked ridges and corrugations.
 - Lemons: should be reasonably mature of characteristic shape and appearance. Of even colour and free from decay and internal red or brown staining. Skin should be of good texture, the rind of medium thickness. They should be free from long necks, malformations, ridging and marked corrugations.
 - Grapes: plump and firm with no obvious physical damage, disease or mould.
 - Kiwi: firm and fresh, not spongy nor with any bruising.
 - Oranges: a smooth, matt skin with a ‘heavy’ weight. Colour should be even and free from disease. The skin should be of good texture and the rind of medium thickness, free from malformations, marked ridges and corrugations.
 - Mandarins: a smooth skin with soft flesh and less pith than oranges. Easy to peel and segment. Skin or flesh should not be shrivelled, puffy or spongy and be free of decay, discolouration, malformations and mould.
 - Pears: ripe, but not overly ripe. Skin should be mould, bruise free and free from any bird or insect damage.
 - Plums: plump, clean, full coloured, not overly ripe. Skin should be fresh, bright with no breaks. Mould, insect and bird damage free.
 - Strawberries: should be red / pink in colour, clean, bright, solid in colour, not white. Fruit should not be blemished, crushed, moist or overripe, with no insect or bird damage.
 - Peach: should be of even colour, rounded, bright, fresh and firm.

Each delivery will have estimated proportion of delivered supplies as follows: bananas up to 30%, apples up to 25%, carrot batons up to 10% and seasonal fruits at least 35% (preferably as wide a variety as possible). Seasonal fruits provided must comply with the list of fruits presented in Annex VII.

If fresh fruit and vegetable items supplied are organic, their minor imperfections will be acceptable.

Products that do not comply with major quality standards and are rejected by Frontex will be replaced by the Contractor who shall endeavour to do so within 24 hours of the original time of delivery.

II. Estimated quantities

It is estimated that during the first contract period Frontex will order approximately 360 kg of fruit and vegetables per one delivery, during the second contract period approximately 420 kg per one delivery, and during the third

and the fourth contract period approximately 470 kg per one delivery. It is expected that fruit and vegetables will be delivered two (2) times a week in boxes of different weight, depending on number of employees per floor.

III. Packaging

All fresh fruit and vegetables should be delivered split in containers/boxes that should fit 7-10 kg and 15-20 kg of supplies, maintaining their proportions given herein.

All packaging should be uncontaminated, clean, dry, undamaged and labelled.

Upon request all empty containers/boxes will be returned at the time of the next delivery.

Each delivery must include at least three (3) representative boxes/containers. They need to be aesthetic and presentable (preferably wooden ones) as they will be put in reception areas.

IV. Delivery

Deliveries shall be made to Frontex premises in Warsaw Spire complex in Poland, at Plac Europejski 6 and at Wronia 31, 00-844 Warsaw. In year 2021 deliveries shall also include an additional Frontex location in the vicinity of the main premises (up to 30 km).

The deliveries shall take place between 09:45 and 10:15 on Mondays and Wednesdays. The delivery periods and times must be strictly complied with, unless otherwise requested by Frontex.

Please note that orders are subject to change and may be altered at different times (e.g. holidays). The delivery schedule will be sent by the appointed personnel via e-mail.

Each delivery should be accompanied by a supporting document 'delivery protocol' which should be signed on the day of each delivery (indicating date, time and staff name) by both the supplier and the recipient. This protocol shall be used as a supporting document for invoicing purposes.

V. Invoicing

The contractor will be entitled to issue an invoice for the delivered services on a monthly basis after satisfactory completion of requested tasks. The contractor shall submit the invoice no later than six (6) working days after the end of each month together with the proofs of deliveries (supporting documents described hereinabove). The payment will be made within 30 days from acceptance of the invoice by Frontex.