



Open call for tenders No AO 779

“Provision of external expertise in the field of banking supervision and resolution”

European Court of Auditors

ANNEX 3

MODEL OFFER Lot 2 -

ECB supervisory activities

September 2021

MODEL OFFER

TABLE OF CONTENT

The tenderers' attention is drawn to the fact that at the tender submission stage only selected administrative documents, selected documents related to selection criteria, the "Declaration on honour on the exclusion criteria and selection criteria" and tender shall be provided.

The documents to be provided at the tender submission stage are indicated in the table below (see column "When to submit"). The remaining documents will be requested only from tenderer to whom the award of the service contract might be proposed.

	DOCUMENT	Model reply form	When to submit	Where in e-submission to upload
<i>Administrative information</i>				
*	Covering letter (to be provided) signed by an authorised representative of the tenderer, including name, address, trade register number, fax number and e-mail address of the contact person responsible for submission of the tender and the information whether the tender company or one of the partner companies of a joint offer is a small or medium-sized enterprise (SME) ¹ .	No model	With the tender	'Other documents' field
	Financial identification form (to be completed) filled in and signed by an authorised representative of the tenderer. The form must be accompanied by a copy of the bank account identification issued by the bank or a copy of a bank statement.	Form 1	At the contract's award stage	n.a. (at the tender submission stage)
	Form for identification of the tenderer (to be completed)	Form 2	At the contract's award stage	n.a. (at the tender submission stage)
*	in case of joint offer A declaration (to be completed) based on the model agreement on the "Power of Attorney" signed by the authorised representatives of all the partners of the joint offer including the: <ul style="list-style-type: none"> • recognition of joint and several liability by all the partners of the joint offer for the performance of the contract; • power of attorney for one of the partners of the joint offer (co-ordinator) to represent the other parties to sign and administrate the contract. 	Form 3	With the tender	'Other documents' field

¹ Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium-sized enterprises (OJ L 124 of 20.5.2003, p. 36) pursuant to which "(t)he category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million, and/or an annual balance sheet total not exceeding EUR 43 million." (Annex, Article 2).

	DOCUMENT	Model reply form	When to submit	Where in e-submission to upload
*	in case of subcontracting The questionnaire for subcontracting (<i>to be completed</i>) must be provided signed by an authorised representative of the tenderer and of the subcontractor.	Form 4	With the tender	'Other documents' field
Documents relating to the exclusion and selection criteria				
*	Declaration of honour concerning exclusion and selection criteria (<i>to be completed</i>)	Form 5	With the tender	'Signed solemn declaration' field
	Recent extract from the judicial record	No model available	At the contract's award stage	n.a. (at the tender submission stage)
	Recent certificate issued by the competent authorities of the State, confirming payment of taxes. When such document is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary, or failing that, a solemn statement made before an administrative authority or a qualified professional body in the country of establishment			
	Recent certificate issued by the competent authorities of the State, confirming payment of social security contributions. When such document is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary, or failing that, a solemn statement made before an administrative authority or a qualified professional body in the country of establishment.			
a) legal and regulatory capacity				
	Proof of entry on the professional or trade register under the conditions laid down by legislation in the country in which the tenderers reside, clearly stating the tenderer's exact name, business activity and that the tenderer is authorised to perform the contract in its country of establishment.	No model available	At the contract's award stage	n.a. (at the tender submission stage)
	A legible copy of the notice of appointment of the person(s) authorised to represent the tenderer in concluding contracts, if it is not included in the abovementioned document.	No model available		
b) financial and economic capacity				
	F1 - Copy of the profit and loss accounts and balance sheets for the last two years for which accounts have been closed from each concerned <i>involved entity</i> , or, failing that, appropriate statements from banks. The most recent year must have been closed within the last 18 months.	No model available	At the contract's award stage	n.a. (at the tender submission stage)
c) technical and professional capacity				
	Lot 2 T1 - A list of projects meeting the minimum levels of capacity as indicated in point 8.3 Lot 2 Criterion T1 of the tender specifications. The list shall include details of their start and end date, total project amount and scope, role and amount invoiced. In case of projects still on-going only the portion completed during the reference period will be taken into consideration.	Form 6	With the tender	'Technical and professional capacity' field

	DOCUMENT	Model reply form	When to submit	Where in e-submission to upload
	As supporting documents for each project reference, the Court may request statements issued by the clients and take contact with them.			
	Lot 2 T2 – List of CVs – at least one CV of professional per profile fulfilling the mandatory minimum requirements as per tender specifications, part B, point 4. The Court may require evidence of the qualifications and/or professional experience declared in any CV (e.g. copies of diplomas, employment contracts, employer references). If possible, the tenderers shall use CV model in form of Europass .	No model available	With the tender	‘Technical and professional capacity’ field
<i>Documents relating to the technical award criteria</i>				
	Technical Offer for Lot 2 – Case study described in tender specifications, point 9.2 of Part A (<i>to be provided</i>)	No model available	With the tender	‘Technical tender’ field
<i>Documents relating to the financial award criteria</i>				
	Financial offer for the FWC (<i>to be completed</i>) Filled in and signed by the tenderer	Form 7	With the tender	‘Financial tender’ field
	Financial offer for the specific contract (<i>not to be completed</i>) - specimen	Form 8	specimen	Not to be completed at this stage

Form 1: Financial identification form



EUROPEAN
COURT
OF AUDITORS

NOTIFICATION

OF BANK ACCOUNT DETAILS

**To be returned to the accounting service
12 rue Alcide de Gasperi
K1 / BAC
L-1615 LUXEMBOURG**

BANK REGISTRATION OF

Name			
Type of company			
VAT number			
Adresse	Street		Number
	Postal Code	PO Box	
	City	Country	
<i>Bank Identification:</i>			
Registered on the name of ²			
Street - Number ²			
Postal Code - City - Country ²			
IBAN account number			
Bank name			
SWIFT code (BIC code)			
Postal code - City - Country			

I hereby enclose copy of the bank account identification issued by the Bank or copy of my bank statement, dated within the last six months.

I undertake to communicate in writing to the accounting department any future change in the aforementioned details.

Date
Signature

Reserved for the Accounting Department:

.....
Date:
Signature :
Registration N° :

1 the same name as the one on which the bank account is registered **if** different to the firm's name
2 the same address as the one on which the bank account is registered **if** different to the firm's address

Form 2: Form for identification of the tenderer

(to be completed)

acting in the capacity of:

- member of consortium (specify role).

Please, provide as many forms as there are economic operators in the consortium.

- single tenderer.

Information to be included in the contract in case of award

Identity	Answer
Official name of tenderer in full	
Official legal form	
Country of registration	
Statutory registration number	
VAT registration number	
Official address of tenderer in full	
(Internet address – if applicable)	
Person(s) designated to sign the contract – name in full and function.	

Contact person	Answer
Name in full and title	
Function	
Company name	
Address in full	
Telephone number	
Fax number	
E-mail address	

Form 3: Consortium Agreement

Consortium Agreement

(giving power of attorney to one of the companies to act as consortium leader)

We, the undersigned:

- [Name, Surname, Position, Company Name, Registered address, VAT number]
- [Name, Surname, Position, Company Name, Registered address, VAT number]
- [Name, Surname, Position, Company Name, Registered address, VAT number],

having the legal capacity to act on behalf of the economic operators mentioned above (hereinafter "consortium members" and collectively as "the consortium"),

HEREBY AGREE AS FOLLOWS:

- (1) To create a consortium (without legal capacity) in order to submit a joint offer in response to call for tenders No [], lot [], title "[]" launched by the European Court of Auditors (hereinafter "the Court").
- (2) To designate [Company Name] as the consortium leader.³
- (3) To give power of attorney to the consortium leader to submit the offer on behalf of the consortium members.

- (4) If the FWC is awarded to the consortium,
 - (i) the consortium members shall:
 - a) be jointly and severally liable towards the Court for the performance of the FWC;
 - b) comply with the terms and conditions of the FWC and ensure proper execution thereof.
 - (ii) the consortium members give all the necessary powers to the consortium leader to act on their behalf, and in particular to:
 - a) sign all contractual documents - the FWC itself, specific contracts/purchase orders and amendments, if applicable;
 - b) coordinate the execution of the FWC by the consortium members and ensure its proper administration;
 - c) act as a single point of contact for the Court;
 - d) issue invoices related to the execution of the FWC by the consortium.
- (5) Payments by the Court related to the execution of the FWC shall be made through the following bank account:
[Bank account holder's name, bank account number (IBAN), bank address].

Any modification of this consortium agreement shall be subject to the written approval of the Court.

³ The consortium leader must be one of the consortium members.

This consortium agreement shall take effect on the date of the last signature. It shall expire when all the obligations of the consortium members towards the Court in connection with the FWC have ceased to exist. It cannot be terminated before that date without the written consent of the Court.

Name: []

Name: []

Position: []

Position: []

Company: []

Company: []

Signature.....

Signature.....

Date

Date

Name: []

Name: []

Position: []

Position: []

Company: []

Company: []

Signature.....

Signature.....

Date

Date

Form 4: Questionnaire for subcontracting

This questionnaire only has to be completed if your tender involves subcontracting and must be signed by a legal representative(s) of the tenderer and of the subcontractor. Please, provide as many questionnaires as there are subcontractors.

Reasons, roles, activities and responsibilities of subcontractors

Please complete this page once for each subcontractor:

Name of the subcontractor:

...

Official legal form:

...

Statutory registration number:

...

Official address in full:

...

Contact person:

...

Telephone number:

...

Reasons for subcontracting:

...

Services to be subcontracted:

...

The volume or the proportion of the subcontracting:

.....

Do you intend to rely on capacities of the subcontractor in order to satisfy the selection criteria? Yes / No

In case of affirmative answer, please specify on which capacities - economic and financial capacity or technical and professional – of the subcontractor you intend to rely.

.....

Please note that the tenderer must provide the documents proving that it will have the necessary resources of the subcontractor needed to perform the contract including description of how, in practical terms, these resources will be provided to the tenderer.

.....

Furthermore, if the tenderer intends to rely on the capacities of subcontractor in order to satisfy the selection criteria, it must provide a written commitment by the subcontractor that it will make the necessary resources available to the tenderer company for the period needed to perform the contract.

Letter of intent (to be signed by the tenderer)

I intend to have recourse to the above- mentioned subcontractor on the referenced project for the scope of work indicated upon award of the contract to my company.

Full name

Signature of the tenderer

Date

Letter of intent (to be signed by the subcontractor)

I intend to work on the above-named project and perform the indicated scope of work, upon award of the contract to the tenderer indicated above.

Full name

Signature of the subcontractor

Date

Form 5: Declaration of honour

Declaration on honour on exclusion criteria and selection criteria

The undersigned [*insert name of the signatory of this form*], representing:

(only for natural persons) himself or herself	(only for legal persons) the following legal person:
ID or passport number: (‘the person’)	Full official name: Official legal form: Statutory registration number: Full official address: VAT registration number: (‘the person’)

The person is not required to submit the declaration on exclusion criteria if the same declaration has already been submitted for the purposes of another award procedure of the same contracting authority⁴, provided the situation has not changed, and that the time that has elapsed since the issuing date of the declaration does not exceed one year.

In this case, the signatory declares that the person has already provided the same declaration on exclusion criteria for a previous procedure and confirms that there has been no change in its situation:

Date of the declaration	Full reference to previous procedure

I – Situation of exclusion concerning the person

➤ declares that the above-mentioned person is in one of the following situations:	YES	NO
a) it is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under EU or national laws or regulations;	<input type="checkbox"/>	<input type="checkbox"/>
b) it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;	<input type="checkbox"/>	<input type="checkbox"/>
c) it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		
(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract or an agreement;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input type="checkbox"/>

⁴ The same EU institution, agency, body or office.

(iii) violating intellectual property rights;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
d) it has been established by a final judgement that the person is guilty of the following:		
(i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 and Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, and conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, as well as corruption as defined in the applicable law;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) money laundering or terrorist financing, within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
(v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;	<input type="checkbox"/>	<input type="checkbox"/>
(vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
e) it has shown significant deficiencies in complying with the main obligations in the performance of a contract or an agreement financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by a contracting authority, the European Anti-Fraud Office (OLAF) or the Court of Auditors;	<input type="checkbox"/>	<input type="checkbox"/>
f) it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input type="checkbox"/>
g) it has been established by a final judgment or final administrative decision that the person has created an entity under a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration or principal place of business.	<input type="checkbox"/>	<input type="checkbox"/>
h) (<i>only for legal persons</i>) it has been established by a final judgment or final administrative decision that the person has been created with the intent provided for in point (g).	<input type="checkbox"/>	<input type="checkbox"/>
i) for the situations referred to in points (c) to (h) above the person is subject to: i.facts established in the context of audits or investigations carried out by the European Public Prosecutor's Office after its establishment, the Court of Auditors, the European Anti-Fraud Office (OLAF) or the internal auditor, or any other check,	<input type="checkbox"/>	<input type="checkbox"/>

<p>audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;</p> <p>ii. non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;</p> <p>iii. facts referred to in decisions of entities or persons being entrusted with EU budget implementation tasks;</p> <p>iv. information transmitted by Member States implementing Union funds;</p> <p>v. decisions of the Commission relating to the infringement of Union competition law or of a national competent authority relating to the infringement of Union or national competition law; or</p> <p>vi. decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.</p>		
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II – Situations of exclusion concerning natural or legal persons with power of representation, decision-making or control over the legal person and beneficial owners

Not applicable to natural persons, Member States and local authorities

➤ The signatory declares that a natural or legal person who is a member of the administrative, management or supervisory body of the above-mentioned legal person, or who has powers of representation, decision or control with regard to the above-mentioned legal person (this covers e.g. company directors, members of management or supervisory bodies, and cases where one natural or legal person holds a majority of shares), or a beneficial owner of the person (as referred to in point 6 of article 3 of Directive (EU) No 2015/849) is in one of the following situations:	YES	NO	N/A
Situation (c) above (grave professional misconduct)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (d) above (fraud, corruption or other criminal offence)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (e) above (significant deficiencies in performance of a contract)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (f) above (irregularity)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (g) above (creation of an entity with the intent to circumvent legal obligations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (h) above (person created with the intent to circumvent legal obligations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

III – Situations of exclusion concerning natural or legal persons assuming unlimited liability for the debts of the legal person

➤ declares that a natural or legal person that assumes unlimited liability for the debts of the above-mentioned legal person is in one of the following situations:	YES	NO	N/A
Situation (a) above (bankruptcy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (b) above (breach in payment of taxes or social security contributions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IV – Grounds for rejection from this procedure

(4) declares that the above-mentioned person:	YES	NO
Was previously involved in the preparation of the procurement documents used in this award procedure, where this entailed a breach of the principle of equality of treatment including distortion of competition that cannot be remedied otherwise.	<input type="checkbox"/>	<input type="checkbox"/>

V – Remedial measures

If the person declares one of the situations of exclusion listed above, it must indicate measures it has taken to remedy the exclusion situation, thus demonstrating its reliability. This may include e.g. technical, organisational and personnel measures to prevent further occurrence, compensation of damage or payment of fines or of any taxes or social security contributions. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to this declaration. This does not apply for situations referred in point (d) of this declaration.

VI – Evidence upon request

Upon request and within the time limit set by the contracting authority the person must provide information on natural or legal persons that are members of the administrative, management or supervisory body or that have powers of representation, decision or control, including legal and natural persons within the ownership and control structure and beneficial owners.

It must also provide the following evidence concerning the person itself and the natural or legal persons on whose capacity the person intends to rely, or a subcontractor and concerning the natural or legal persons which assume unlimited liability for the debts of the person:

For situations described in (a), (c), (d), (f), (g) and (h), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (b), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The person is not required to submit the evidence if it has already been submitted for another award procedure of the same contracting authority⁵. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

VII – Selection criteria

(1) declares that the above-mentioned person complies with the selection criteria applicable to it individually as provided in the tender specifications:	YES	NO	N/A
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⁵ The same institution or agency.

(a) It has the legal and regulatory capacity to pursue the professional activity needed for performing the contract as required in section 8.1 of the tender specifications;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) It fulfills the applicable economic and financial criteria indicated in section 8.2 of the tender specifications;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) It fulfills the applicable technical and professional criteria indicated in section 8.3 of the tender specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(2) if the above-mentioned person is the sole tenderer or the leader in case of joint tender , declares that:	YES	NO	N/A
(d) the tenderer, including all members of the group in case of joint tender and including subcontractors if applicable, complies with all the selection criteria for which a consolidated assessment will be made as provided in the tender specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII – Evidence for selection

The signatory declares that the above-mentioned person is able to provide the necessary supporting documents listed in the relevant sections of the tender specifications and which are not available electronically upon request and without delay.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure of the same contracting authority⁶. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

The above-mentioned person may be subject to rejection from this procedure and to administrative sanctions (exclusion or financial penalty) if any of the declarations or information provided as a condition for participating in this procedure prove to be false.

Full name

Date

Signature

⁶ The same institution of agency.

Form 6: List of contracts

Duly completed list of at least 3 (three) projects completed in the last five years preceding the tender submission deadline.

Extensive international experience (in at least two EU Member States), obtained by providing relevant services to the banking sector, resolution authorities and/or banking supervisors in the area of bank crisis management in at least three of the following areas:

- evaluation/ assessment of a bank's risk management;
- implementation and monitoring of supervisory/early intervention measures;
- restructuring and recapitalisation of a bank;
- assessment of a bank's performance, short- and long-term viability, and solvency;
- assessment of a bank's capital and funding structures.

The tenderer may include in the list any contract implemented at any moment during the past five calendar years. The tenderer may include any contract started or completed during that period and any contract ongoing.

Subject of the contract	Period of performance (start and end date)	Value of the contract	Client

Form 7: Price list for the Framework Contract Lot 2

(to be completed)

Name of the tenderer:

Profiles	Maximum hourly rate in EUR, excl.VAT	Weighting for the comparison of the offers	Weighted maximum hourly rated (hourly rate * weighting)
Partner		10%	
Managing Consultant		15%	
Principal Consultant		35%	
Senior Consultant		25%	
Consultant		10%	
Junior Consultant		5%	
TOTAL HOURLY RATE PRICE*			

* The total hourly rate price is the one used for the comparison of the offers. It is equal to : (price for a Partner * 10%) + (price for a Managing Consultant * 15%) + (price for a Principle Consultant * 35%) + (price for a Senior Consultant * 25%) + (price for a Consultant * 10%) + (price for a Junior * 5%)

Date :

Signature:

Form 8: Price list for the Specific Contract Lot 2

(Specimen – not to be completed at this stage)

Name of the tenderer:

Profiles	Maximum hourly rate in EUR, excl.VAT	Weighting for the comparison of the offers	Weighted maximum hourly rated (hourly rate * weighting)
Partner			
Managing Consultant			
Principal Consultant			
Senior Consultant			
Consultant			
Junior Consultant			
TOTAL HOURLY RATE PRICE*			

Date :

Signature: