



Requesting Service: Informatics unit1

Contact person: Heikki KIVISTO
Telephone: +352 4398 45795
Fax: +352 4398 46795
E-mail: heikki.kivisto@eca.europa.eu

Commitment item: 2100

Supplier: Example Company

123 Example street
1234 Example city
Luxembourg

Contact

Name:

Pos.	Description of goods or services	Date of Issue	Unit	Quantity	Price/Unit	Total (EUR)
00010	Matériel technique	28.09.2016	ST	10	123,00	1.230,00
TOTAL in EUR						1.230,00

Additional information:

Other annexes (if applicable):

Delivery:

Place of delivery:

European Court of Auditors, 12, Rue Alcide De Gasperi, L-1615 Luxembourg

All invoices shall indicate the reference to the Purchase Order No. 3300011045, the requesting service (see above) and be sent to:

European Court of Auditors ■ Accounting Department ■ 12, rue Alcide De Gasperi ■ L-1615 Luxembourg

VAT (for information only): The delivery of goods or services to the European Court of Auditors shall be exempt from VAT for deliveries within the Grand Duchy of Luxembourg where the invoice (excl. VAT) is equal to or higher than 240 EUR, except where there are contractual provisions to the contrary.

In the case of low value contracts, this Purchase Order is subject to the General Conditions for supply, service and works contracts of the European Court of Auditors published on the Internet at: <http://www.eca.europa.eu/en/Pages/General-conditions.aspx>.

In the case of Purchase Orders based on Framework Contracts, this Purchase Order is subject to the contractual provisions set out in the corresponding Framework Contract.

By signing below, both parties declare that they accept the content of the documents listed above, which constitute an integral part of this Purchase Order.

Done in duplicate

Signature of the Authorising Officer at the ECA:

Signature of the supplier:

Name, Function:
Luxembourg, Date:

Name, Function:
Place, Date:

The contract comes into force on the date of the last signature on this Purchase Order