**ANNEX 6**

**TECHNICAL TENDER FORM**

The EASME will evaluate the tenders submitted in the light of the award criteria set out in Section 4.4. (Award criteria) of the Specifications.

**This document does not replace the technical proposal.**

**This is not the main document to include all the technical elements of the tender. It is just a summary of the main elements that may have impact on the evaluation (to be filled in by the tenderer). It is only meant to guide the evaluation committee thorugh the technical proposal. It must be used for this purpose only and not to describe the full technical offer.**

**It will indicate the main points of the technical proposal that are useful to assess the different award criteria and also include the reference to those parts of the technical proposal where those points are developped and well detailed.**

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| **Name of tenderer:** |
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1. FIRST QUALITATIVE CRITERION

Degree of understanding of the assignment, quality and sustainability including originality, strength and completeness of the tender. (maximum score: 30 points).

This criterion will be i.a. evaluated on the basis of:

* levels of details allowing to understand the approach taken to implement the tasks (problem analysis, sources of information, data needs assessment, selection of data gathering methods, analysis and presentation of findings, conclusion drawings)
* degree of covering all aspects of the specific tasks
* links between the tasks, staff competences and the selection of data sourcing, data gathering and analysis methods

**Tenderers proposal (with reference to specific points of the tender document submitted)**

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2. SECOND QUALITATIVE CRITERION

Quality of the proposed means for collecting information, including in particular the classification and prioritization of the substances and comprehensiveness of the sources of data to be used as part of the desk research. (maximum score: 35 points).

This criterion will be i.a. evaluated on the basis of:

* Clarity of the proposed methodology for collecting information and problem analysis,
* Clarity on the selection of sources of information, data needs assessment, selection of data gathering methods, analysis and presentation of findings, conclusion drawings)
* Links to the previous Commission and Member States studies / regions (lessons learned, comparability of results, etc.)
* Clear indication of the appropriateness of the technical composition of the proposed team

**Tenderers proposal (with reference to specific points of the tender document submitted)**

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| **Name of tenderer:** |
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3. THIRD QUALITATIVE CRITERION

Project management and resources:

- quality and efficiency of project management (including work programme and quality control)

- allocation of human resources: allocation of tasks and level of involvement of multidisciplinary competences, such as engineering/chemistry, economics. (maximum score: 35 points).

This criterion will be i.a. evaluated on the basis of:

* quality of the proposed organisation and project management plan
* appropriateness of the time table
* clarity of the management plan

**Tenderers proposal (with reference to specific points of the tender document submitted)**