

**Contract Type:** Fixed Price

**Specific Contract Number:**

**Framework Contract Number:**

**The Parties**

*European Union*

The European Union (hereinafter referred to as "the Union"), represented by the European Commission (hereinafter referred to as "the Commission"), which is represented for the purposes of the signature of this contract by Mr/Mrs XXXXXXXXXXXXXXXX , Job Title, Directorate General – Directorate X

*The Contractor*

[NAME

ADDRESS

VAT N°]

**which together form XXX CONSORTIUM, represented by Mr/Ms XXXXXXXXXXXXXXXX - Job Title XXX -&- Mr/Ms XXXXXXXXXXXXXXXX - Job Title XXX the contractor identified above shall be jointly and severally liable vis-à-vis the Commission for the performance of this contract**

=====

**Framework Contract Signature Date:** DD/MM/YYYY

**Request Number:** TEST II-XXXXXXXXXXXXXXXXXX dated DD/MM/YYYY

**Subject:** XXXXXXXXXXXXXXXXXXXX

**Start Date:** [OPTION 1]  
at the earliest on the date it is signed by the last contracting party.

[OPTION 2]  
at the earliest on the date it is signed by the last contracting party, and not before the end of Specific Contract n° yyyyyyy.

[OPTION 3]  
at the earliest on the date it is signed by the last contracting party, and not before dd/mm/yyyy.

[OPTION 4]  
at the earliest on the date it is signed by the last contracting party, and not before dd/mm/yyyy, and not before the end of Specific Contract n° yyyyyyy.

**End Date:** DD/MM/YYYY

**Place of Delivery:** [OPTION 1]  
[on the premises of the Contractor in .]

[OPTION 2]  
[on the premises of the Commission in .]

[OPTION 3]  
[on the premises of both of the Contractor and the Commission in .]

**Total Amount:** XXXXX EUR

**Invoicing Procedure**

[OPTION 1]

Where this is an initial Specific Contract:

Amounts in the Specific Contract over EUR 25 000:

- Maximum of 30 % on receipt of .[name of deliverables], based on receipt advice slips accepted and signed by the Commission in accordance with the form in Annex III (to be attached to the invoice);
- .... EUR on acceptance of deliverable(s) ..... (name of deliverable(s) at their acceptance ) in accordance with the form in Annex III (to be attached to the invoice)

- .....In accordance with the contractor's offer, any remaining amount in EUR on completion of the work (at the acceptance of deliverable(s) ..... (name of deliverable(s)) in accordance with the form in Annex III (to be attached to the invoice).

- Annex IV duly completed, dated and signed has to be attached to the invoice of the last payment. In case of partial execution of the contract, Annex IV has to be submitted within 5 working days either after the contractor is informed about the termination, or after the relevant amendment is signed if no further invoices are to be submitted.

[OPTION 2]

Where this is an extended Specific Contract, or for a global amount in the Specific Contract below EUR 25 000:

- 100 % on completion of the work, based on receipt advice slip accepted and signed by the Commission in accordance with the form in Annex III (to be attached to the invoice).

Annex IV duly completed, dated and signed has to be attached to the invoice of the last payment. In case of partial execution of the contract, Annex IV has to be submitted within 5 working days either after the contractor is informed about the termination, or after the relevant amendment is signed if no further invoices are to be submitted.

### [OPTION 3]

For work performed in instalments:

- Payment by instalment for the deliverables specified in the Request referenced under article 1.1, based on receipt advice slips accepted and signed by the Commission in accordance with the form in Annex III (to be attached to the invoice).

Annex IV duly completed, dated and signed has to be attached to the invoice of the last payment. In case of partial execution of the contract, Annex IV has to be submitted within 5 working days either after the contractor is informed about the termination, or after the relevant amendment is signed if no further invoices are to be submitted.

**Bank Account:** XXXXXXXXXXXXXXXXXXXX held with XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

### Subcontracting

#### [OPTION 1]

Not applicable

#### [OPTION 2]

6.1. In accordance with Article II.10 of the General Conditions, the Contractor has been permitted to subcontract under the present specific contract by way of acceptance its offer submitted under the Request referenced in Art.1.1.

6.2. Tasks stated under the Request referenced under article 1.1. may be performed by the subcontractor Subcontractor Name [and possibly address], entirely at the risk of the Contractor.

NB: The freelancers have to be indicated as subcontractors.

6.3. Without prejudice to the Commission's other rights under Article II.12 of the General Conditions, if the Contractor fails to meet his obligations, the Specific Contract

with the Commission may be terminated in accordance with Article II.12 (k) of the General Conditions. This clause applies throughout the term of the Specific Contract.

### Retention Money Guarantee

Not applicable

### Invoicing information

Department code:

Address:

### Persons Responsible for the Customer

Administrative matters:

[NAME]

[OFFICE] [TEL]

Technical matters:

[NAME]

[OFFICE] [TEL]

### Persons Responsible for the Contractor

[NAME]

[TEL] [EMAIL]

### Additional Provisions

Not applicable