

# **ANNEX I**

## **TECHNICAL ANNEX: DESCRIPTION OF TASKS**

### **WORKING METHOD: QUOTED TIME & MEANS**

The work covered by the present Specific Contract is divided into various sub-tasks according to the detailed description provided in §2 below.

#### **1. CONTEXT/INTRODUCTION AND OBJECTIVES**

#### **2. DESCRIPTION OF TASKS**

#### **3. WORK ENVIRONMENT/CONDITIONS**

[e.g timing schedule, deadlines, reporting, etc.]

#### **4. DESCRIPTION OF THE METHOD FOR ACCEPTING EACH SUB-TASK WORKING DAYS ESTIMATE**

Since the work will be divided into various sub-tasks (or "**quoted time & means**"), the Commission will provide the Contractor with a detailed description of each requested sub-task. The Contractor will then send the Commission an estimate of the number of days needed to perform the sub-task and the expected delivery date.

Once the estimate has been accepted by the Commission, only the number of days indicated in the estimate will be chargeable. (See Annex II)

The invoicing, approved by the Commission, will be carried out on the basis of each "sub-task" accepted and signed for by the Commission using the form in Annex II and in accordance with Article 5.2.

#### **5. ACCEPTANCE OF THE WORK**

See Annex III – Certificate of Conformity (to be submitted together with the invoice)