



<b>IT Training evaluation questions</b>	
<b>All answers via scale, except n° 14, 15, 16</b>	
<b>Scale answers: 0% = Not at all, 100% = Completely</b>	
<b>Content / Contenu</b>	
This course was relevant to my work	1
<b>Trainer/Facilitator</b>	
The trainer has a good knowledge of the topic	2
The trainer was a good communicator	3
The trainer was attentive to the needs of participants	4
The trainer had good language skills	5
The trainer was well prepared	6
The trainer has a good knowledge of the Institution	7
<b>Methodology</b>	
The level of the course was appropriate	8
The pace of the course was appropriate	9
The length of the course was appropriate	10
The course offered sufficient examples / exercises	11
<b>Learning Resources (Manuals, Presentation Material, Hand-outs, etc.)</b>	
The course provided me with sufficient additional resources (useful links, downloads, access to the Community of Practice, etc.)	12
The course documentation (slides, user guides, books, websites, communities of practice etc.) was useful	13
<b>Organisation and Logistics</b>	
The equipment was appropriate	14
The training environment was appropriate	15
I was satisfied with the administrative organisation	16
<b>Additional questions:</b>	
In the interest of continuous improvement, please feel free to make any additional comment: (free text box)	17
My overall evaluation of this training action is (on a scale 0% to 100%) 0% = VERY POOR, 100% = EXCELLENT	18
How useful was this training action in terms of meeting your learning objectives (on a scale 0% to 100%) 0% = NOT AT ALL, 100% = EXTREMELY USEFUL	19
What help/support do you need to implement your learning in the workplace/on the job? (free text box)	20