|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Annex VIII**  **Document Check List[[1]](#endnote-1)** | **Documents to be submitted by tenderers in case of**  **Joint Tender** | | **Documents to be submitted by tenderer in case of a** | **Documents to be submitted by** | **Check list**  **(for tenderer)** |
|  | **Tenderer representing the consortium** | **Other consortium members** | **Single Tenderer** | **Sub-contractors** |
| **Administrative part** | | | | | |
| **Part A – Identification of the tender (Section 1.10 of specifications)** | | | | | |
| Tender submission form (Annex I) | 🗹 | **/** | 🗹 | **/** |  |
| Financial identification form | 🗹 | **/** | 🗹 | **/** |  |
| Legal Identity Form | 🗹 | 🗹 | 🗹 | **/** |  |
| Letter of intent (Annex IV) | **/** | **/** | **/** | 🗹 |  |
| Power of attorney (Annex III) | **/** | 🗹 | **/** | **/** |  |
| **Part B – Non-exclusion (Section 3.1 of specifications)** | | | | | |
| Declaration on honour (Annex II) | 🗹 | 🗹 | 🗹 | 🗹 |  |
| **Part C - Selection (Sections 3.2 - 3.4 of specifications)** | | | | | |
| Declaration on honour (Annex II) | 🗹 | 🗹 | 🗹 | 🗹 |  |
| For legal persons: Notice of appointment of persons authorised to represent the tenderer. | 🗹 | 🗹 | 🗹 | 🗹 |  |
| For natural persons: proof of registration on trade register. | 🗹 | 🗹 | 🗹 | 🗹 |  |
| **Part C - Selection (Section 3.5 of specifications)** | | | | | |
| Simplified Balance Sheet (Annex VII) | 🗹 | 🗹 | 🗹 | **/** |  |
| **Part C - Selection (Section 3.6 of specifications) (combined capacity)** | | | | | |
| Table 1 | 🗹 | 🗹 | 🗹 | 🗹 |  |
| Table 2 | 🗹 | 🗹 | 🗹 | 🗹 |  |
| **Part D – Technical offer** | | | | | |
| Technical offer addressing all technical requirements described in the Specifications | 🗹 | 🗹 | 🗹 | 🗹 |  |
| **Part E – Financial offer** | | | | | |
| Financial offer for the project  (Annex V) | 🗹 | **/** | 🗹 | **/** |  |

1. All evidence/documents requested (🗹 ) are mandatory. Missing evidence/documents may be a ground for rejecting tenders. [↑](#endnote-ref-1)