



ENVIRONMENTAL CONTRACTUAL CLAUSES

ARTICLE 1: FIELD OF APPLICATION AND DEFINITIONS

- 1.1 The environmental contractual clauses in this annex form an integral part of the contract and are obligatory for the Contractor, whether self-employed or a professional, an enterprise (whatever form it takes), individual proprietorship, partnership, corporation, company, a consortium, a legal person, an entity in whatever form, or a grouping, temporary or not temporary, of companies or entities.
- 1.2 The legal and administrative norms referenced in this annex shall be understood to include subsequent modifications to such norms.
- 1.3 The references in this annex made with respect to personnel of the Contractor are considered to include permanent and temporary employees, interim workers, agents of the Contractor, working partners, members of a family business and subcontractors, as well as any physical person performing the contract on behalf of the Contractor. This paragraph also applies to personnel of subcontractors.

ARTICLE 2: ENVIRONMENTAL POLICY OF THE JRC-ISPRA SITE

- 2.1 The JRC, Ispra Site (JRC-Ispra) has adopted an Environmental Policy (see overleaf) to plan and control the activities that have an impact over the environment, with the aim to minimise environmental impact, prevent pollution and improve the site's environmental performance.
- 2.2 JRC-Ispra applies European laws that address environmental protection within the framework of immunities and privileges laid down by the Treaties. Furthermore, JRC-Ispra applies on a voluntary basis as best practices, the technical prescriptions of Italian national and regional law.

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Site Environmental Policy

The main environmental objective of the JRC – Ispra site is to operate in such a way that all activities which entail an environmental impact are planned and kept under control, whilst minimising damage to the environment, preventing the pollution and to improving its environmental performance.

In compliance with the contents of the JRC Corporate Environmental Policy, the JRC Ispra site aims to:

- I. develop, implement, review and improve its own Environmental Management System, according to the ISO 14001 standard;
- II. evaluate and adopt the most appropriate technical and managerial solutions for the environmental management of the utility plants and activities carried out, in agreement with the available human and economic resources;
- III. operate respecting the applicable environmental legal prescriptions related to its own activities, taking into account the particular JRC Ispra site juridical status and verifying periodically its compliance;
- IV. support with its own research activity the sustainable development of human activities and the citizens health and safety, coherently with the European Union environmental protection principles and with the research programmes and policies of the European Commission;
- V. support the development of new norms inherent to environmental protection and sustainable development of the European Union;
- VI. plan objectives and targets for the environmental improvement with particular reference to energy consumption, potential pollution of lake Maggiore, the reduction of produced waste and its correct disposal and the control of the suppliers' activities;
- VII. implement the programmes for the environmental improvement and constantly control their progress, planning, if necessary, the appropriate corrective actions;
- VIII. contribute to spreading the scientific knowledge and of environmental protection and sustainable development principles in the local communities;
- IX. promote the involvement, training and awareness of the all JRC Ispra site staff and of the third parties who work on site with respect to environmental themes;
- X. promote the adoption of correct environmental behaviour of the suppliers who work on site and of the collaborators who work for JRC;
- XI. maintain an open and constructive relationship with the neighbouring town halls, other Public Administration bodies and with the communities where JRC acts;
- XII. introduce appropriate methodologies to control and audit the Environmental Management System.

This policy will be subject to periodical review and made available to anyone who requests it.

Ispra, 22/12/2009

Signed by the Directors of the Ispra Site Management and of the three Ispra institutes.

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- 2.3 The Contractor that works at JRC-Ispira shall apply the principles of the JRC-Ispira Environmental Policy, as well as being required to abide by pertinent Italian national environmental law, with particular reference to DLgs 152/2006 and its subsequent amendments and environmental law of the Lombardy region. These are applicable to all Contractors within the limits of the respect of the laws of the European Union (EU) and of the European Atomic Energy Community (EURATOM), and of their principles.
- 2.4 The environmental protection must be ensured through an on-site behaviour that complies with the precautionary principle and with the principles that preventive action should be taken, that environmental damage should as a priority be rectified at source and that the polluter should pay. These principles govern the policy of the EU in the field of the environment according to article 191, paragraph 2, subparagraph 1 of the Treaty on the Functioning of the EU. In case of damage or accident caused by the infringement of the mentioned prescriptions, by negligence, inexperience or imprudence by the Contractor or for which it can be held accountable, it shall be held responsible.
- 2.5 The Contractor is responsible to make sure that the content of this Annex is also applied by its personnel and subcontractors.
- 2.6 JRC-Ispira reserves the right to carry out inspections within the working areas in order to check the full application of all the above-mentioned rules.

ARTICLE 3: GREEN BEHAVIOUR AT THE JRC ISPRA SITE

- 3.1 Energy saving:
- Use preferably the natural light: switch on artificial lights only when needed and possibly to light up specific working areas.
 - Where possible, regulate the air conditioner to an adequate temperature that is compatible with the external climatic conditions.
 - Leaving the offices at the end of the work, switch off the lights, the personal computers, the air conditioner and other electrical appliances (printers, multifunctional devices, etc.).
- 3.2 Rational use of natural resources (water, paper, etc.):
- Turn off taps and make sure that they are not leaking. In case of leakage, please report these to the Administrative or Technical Responsible of the contract indicated by the Commission.
 - When possible, print documents on both sides of the paper (e.g. set your printer's default settings to double-sided printing by selecting ">"print" > "properties" > "Duplex" > "open to left").
 - Limit printing documents: when possible, read your documents on the computer screen.



3.3 Waste sorting:

Use correctly the containers for sorting waste, following the instructions on the containers. In particular:

PAPER

One of the slots of the bins placed in the premises of the coffee machines large metal bins placed in corridors or the white containers placed outside buildings



PLASTIC

Grey plastic bins placed in corridors or the yellow containers placed outside buildings.



ALUMINUM AND GLASS

One of the slots of the bins placed in the premises of the coffee machines (the one labelled "Vetro – Lattine"), or the green containers placed outside buildings.



MIXED

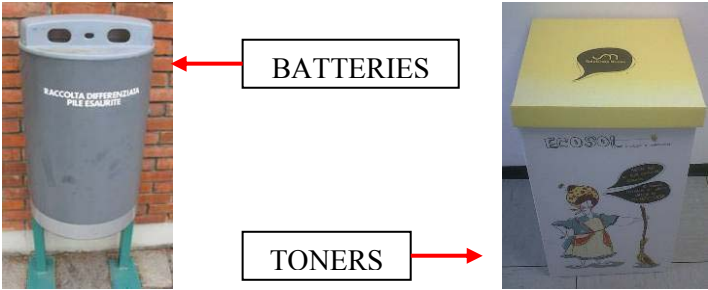
The "Misto" slot of the bins placed in the premises of the coffee machines mixed collection bins placed in offices, or the black containers placed outside buildings.



Please note that batteries, printer toners, electrical and electronic equipment are also sorted.

BATTERIES AND
PRINTER TONERS

Examples of the bins for
toners and batteries



3.4 Reporting environmental issues:

In case you would like to report specific environmental issues (e.g. leakages of liquid substances entailing potential pollution of soil or water, waste stored inadequately) or ideas for improvement, please do not hesitate by contacting either the Commission's Administrative or Technical Responsible of the Contract.