**ANNEX 4 to the Tender Specifications**

**FINANCIAL OFFER TEMPLATE**

* Prices must be quoted in EUR and exclude VAT
* Prices shall be all-inclusive (i.e. inclusive of all costs involved in the performance of the contract (e.g. packaging, transport and delivery, supply and installation, maintenance, travel, technical support during warranty period etc.)
* All fields are compulsory; non-compliance will lead to exclusion of the tender
* The total financial evaluation will be based on the financial scenarios provided in the table below. The quantities and approximated dimensions of each item specified in the table below are provided for evaluation purposes only and do not reflect the real or final quantities of the furniture that will be purchased during this framework supply contract.

|  |  |
| --- | --- |
|  | **Price for office and ancillary furniture** |
| **P1** | **Type of furniture** | **Unit** | **Catalogue price/item****EUR without VAT** | **Discount offered (%)** | **Offered Price** |
| 1 | Electrical adjustable desk 140 x 90 cm, incl. cable tray and 78 mm hole for cables. (maple veneer/metallic grey) | 1 pcs |   |  |  |
| 2 | Wall Locker cabinet (6 compartments) with manual code lock and letter hole  | 1 pcs |   |  |  |
| 3 | Book case 128 x 80 x 44 cm, with three shelves and two doors (maple veneer/mark graphite black front) | 1 pcs |   |  |  |
| 4 | Ergonomic high office chair on wheels, including seat tilt, adjustable armrests/back and seat height (grey fabric) | 1 pcs |   |  |  |
| 5 | Low office chair on wheels, including seat tilt, adjustable armrests/back and seat height (grey fabric) | 1 pcs |  |  |  |
| 6 | LED desk lamp, dimmable (black/white metal) | 1 pcs |   |  |  |
| TOTAL P1 |  |
| **P2** | **Consultancy services** | **Unit** | **Price/item EUR without VAT (list price)** | **Discount offered (%)** | **Offered Price** |
|  | Price per man hour for consultancy/design services | 1 hour |  |  |  |